MINUTES FOR THE MEETING  
OF THE BOARD OF DIRECTORS  
OF THE RAMONA MUNICIPAL WATER DISTRICT  
December 12, 2017

PRESENT

Thomas Ace  President  
Jim Hickle  Secretary  
Jeff Lawler  Treasurer  
Bryan Wadlington  Director

A. Opening of Meeting

A.1. Call to Order and Pledge of Allegiance

The Regular Meeting of the Board of Directors of the Ramona Municipal Water District was called to order by President Ace at 2:00 p.m., at the Ramona Community Center, 434 Aqua Lane, Ramona, County of San Diego, State of California.

President Ace led the Board and members of the audience in the Pledge of Allegiance. This was followed by an opening announcement of basic protocols to observe during the meeting.

A.2. Consideration of Non-Agenda Items Which Arose Subsequent to the Posting of the Agenda

None.

A.3. Adoption of Agenda for Meeting of December 12, 2017

MOTION TO ACCEPT THE AGENDA AS POSTED (Wadlington/Hickle)

AYES:  Ace, Hickle, Lawler, Wadlington
NOES:  None
ABSTAIN:  None
ABSENT:  None

A.4. Opportunity for Members of the Public to Address the Board on any Subject within its Jurisdiction but not on the Agenda

None.

A.5. Announcements and/or Informational Reports from Board and/or Staff

A.5.a. General Manager's Report

None.

A.5.b. Committee Reports
President Ace shared an informational report from the fire ad hoc committee and briefly discussed current California wildfire events. He announced that SDG&E recently unveiled highly capable fire cameras to watch for wildfire in unincorporated areas of the county; live video feed can be found on alertwildfire.org/sdge. President Ace and CalFire Chief Lambert also discussed three-person staffing on engines implemented by CalFire when opportunities arise during certain weather events. Director Hickle asked about evacuation routes and was informed that evacuation routes are determined by Public Safety, not RMWD, and are dependent on the specific emergency. Director Hickle suggested it as a topic of discussion amongst the ad hoc.

A.5.c. Staff Reports

A.5.c.-1. Information Item for Receipt of Audited Financial Statements for Fiscal Year Ended June 30, 2017

Recommendation: No action required.

General Manager Barnum discussed the District’s annual audit requirement, the purpose of the audit and the unqualified opinion of the auditors, the highest possible opinion one can receive.

B. Ministerial Items

Director Hickle requested to pull item B.1.d.

B.1. Consent Calendar

(All matters on the consent calendar are to be approved by one motion unless a Board Member requests separate action on a specific item)

B.1.a. Adoption of the Regular Board Meeting Minutes for October 10, 2017

Recommendation: To adopt the Minutes for October 10, 2017.

B.1.b. Adoption of the Regular Board Meeting Minutes for November 14, 2017

Recommendation: To adopt the Minutes for November 14, 2017.

B.1.c. Acceptance of Monthly Financial Reports – October 2017

Recommendation: No staff recommendation.

B.1.e. Adoption of a Resolution Approving the Lease and Authorizing the Board President, Board Secretary and General Manager to Execute All Necessary Documents for a Lease Contract to Purchase One Spartan ERV Type 1 Fire Engine

Recommendation: The Fire Ad Hoc Committee and Fire Department Staff recommends that the Board of Directors adopt the proposed Resolution to approve the financing documents (lease) and authorize the Board President, Board Secretary, and General Manager to execute all necessary documents for the purpose of purchasing one 2017 Spartan ERV Type 1 Fire Engine.
MOTION TO APPROVE THE CONSENT CALENDAR AS AMENDED
(Lawler/Hickle) [B.1.e. Resolution No. 17-1524]

AYES: Ace, Hickle, Lawler, Wadlington
NOES: None
ABSTAIN: None
ABSENT: None

B.1.d. Adoption of a Resolution Approving the Classification and Salary Schedule for 2018

Recommendation: Staff respectfully recommends the Board adopt the proposed Resolution to approve the District's Classification and Salary Schedule for the period of January 1, 2018 to December 31, 2018.

Director Hickle questioned the Chief Financial Officer's salary range and how it was determined, discussion followed. General Manager Barnum, General Counsel Lyon and Administrative Services Manager, Tim Clement, explained the purpose of the agenda item was not to establish salary ranges, but to memorialize existing Board approved salary schedules to comply with CalPERS requirements. In addition, General Manager Barnum provided a high-level overview of the CFO's responsibilities, the critical operational impacts that would occur if the position were delayed and Administrative Services Manager, Tim Clement explained that a salary study could be done at a later date. General Counsel explained the ramifications of not adopting the resolution. Discussion followed.

President Ace made a motion to adopt the resolution as presented with direction that staff will "look into it, report back to us on the range of salaries for the CFO position and provide that data to us."

MOTION TO ADOPT THE RESOLUTION APPROVING THE CLASSIFICATION AND SALARY SCHEDULE FOR 2018 (Ace/Wadlington) [Resolution No. 17-1523]

AYES: Ace, Hickle, Lawler, Wadlington
NOES: None
ABSTAIN: None
ABSENT: None

C. Public Hearing/Bid Openings
   (This space on the agenda is reserved in the event there is a public hearing or bid opening)

D. Agenda Items which Anticipate Possible Input from Members of the Public
   (This space on the agenda is reserved in the event a member of the public is scheduled to address the Board)

E. Agenda Items which Anticipate Possible Input from Other Agencies/Consultants
   (This space on the agenda is reserved in the event another agency/consultant is scheduled to address the Board)

F. Agenda Items which Anticipate Possible Input from Staff

F.1. Discussion and Possible Action to Fill Vacated Division 4 Board Seat
Recommendation: The General Manager respectfully recommends the Board of Directors direct staff on which method they would like to use to fill the vacancy in Division 4.

General Manager Barnum provided an overview of the options the Board has to fill the vacancy. He discussed the process, costs and timing for each. Discussion followed weighing the options in costs and benefits.

MOTION TO INITIATE THE PROCESS TO APPOINT A MEMBER TO FILL THE VACANCY (Lawler/Hickle)

AYES: Ace, Hickle, Lawler, Wadlington
NOES: None
ABSTAIN: None
ABSENT: None

Discussion and Possible Action to Adopt an Ordinance Amending Chapter 2.10 of the Legislative Code Related to a Limitation on the Removal of the General Manager

Recommendation: It is respectfully recommended that the Board consider the proposed Ordinance.

Director Hickle and Director Lawler expressed their concerns regarding this item. Discussion followed regarding the intent of the policy and previous direction by the Board.

MOTION TO ADOPT THE ORDINANCE AMENDING CHAPTER 2.10 OF THE LEGISLATIVE CODE RELATED TO THE LIMITATION ON REMOVAL OF THE GENERAL MANAGER (Ace/Wadlington) by the following roll call vote:

AYES: Ace, Wadlington
NOES: Hickle, Lawler
ABSTAIN: None
ABSENT: None

Discussion and Possible Action to Revise the Regular Board Meeting Time

Recommendation: Respectfully recommend the Board of Directors instruct the General Manager to revise Section 2.08.10 of the RMWD Legislative Code to revise the monthly Board Meeting to a more convenient time for rate payers. Suggested schedule: Second Tuesday of each month at 6:00 p.m.

Speaker: Rex Schildhouse, addressed the Board regarding the actual costs of an evening meeting and opposition to meetings during the day.

Director Lawler, who prepared this agenda memo, explained his reasons for suggesting a later meeting time.

Director Wadlington, who had served on the Board in the past, stated that they tried evening meetings for a while and even on contentious issues very few members of the public attended. While not opposed, he felt there was no perfect time for everybody.
President Ace was of the opinion that meetings during the day have been very efficient with most of the staff being available to speak on issues the Board is reviewing.

Speaker: Dawn Perfect, addressed the Board regarding why she supports evening board meetings.

Director Hickle shared similar concerns about accessibility and limiting the applicant pool for residents to serve on the Board.

Discussion followed regarding the most viable time to hold regular meetings.

**MIS**  
MOTION TO REVISE THE LEGISLATIVE CODE TO CHANGE THE BOARD MEETINGS SO THAT THEY ARE ON THE SECOND TUESDAY OF EACH MONTH AT 5 O’CLOCK P.M. (Lawler/Hickle)

General Counsel explained that this item will require an Ordinance to amend the Legislative Code which will need to be prepared by staff and brought back to a future meeting.

Discussion followed regarding whether 5:00 p.m. was sufficient enough for people to make it up the hill after work.

**MISC**  
MOTION AMENDED TO CHANGE THE TIME TO 6 O’CLOCK P.M. [AND DIRECT TO STAFF TO BRING FORWARD AN AMENDMENT TO THE LEGISLATIVE CODE] (Lawler/Hickle)

General Counsel clarified that the January meeting will still be held at 2:00 p.m. at which time an Ordinance will be brought forward to change the meeting time for future meetings.

**AYES:** Hickle, Lawler, Wadlington  
**NOES:** Ace  
**ABSTAIN:** None  
**ABSENT:** None

**G.** Remaining Agenda Items

**G.1.** Directors’ Reports of Reimbursed Meetings  
Pursuant to Legislative Code Section 2.08.140, members of the Board who receive reimbursement from the District for their actual and necessary expenses for attending meetings outside the District shall either prepare a written report to be submitted at the next subsequent Board meeting or make a verbal report during the next regular Board meeting. The report shall detail the information that may be of benefit to the District that was presented at the meeting

President Ace mentioned a training opportunity for board members provided as a handout.

**H.** Closing Agenda Items

**H.1.** Date and Time for the Next Regular Meeting  
January 9, 2018 – 2:00 p.m.

President Ace adjourned the Regular Meeting of the Board of Directors of the Ramona Municipal Water District at 3:16 p.m.
Adjourn

Thomas Ace, President
Board of Directors
RAMONA MUNICIPAL WATER DISTRICT