

Ramona MWD 6616 SAFER and 6914 Septic to Sewer

Meeting Minutes

January 7, 2025

Meeting Agenda

1. Acres Phase I Project Update

- a. Status of Bidding: The Acres Phase I Project was advertised on December 30, 2024. Ramona will be providing an addendum to answer any questions. NV5 has been helping to provide information in response to the questions. Bids are expected to be received on February 4, 2025. The Water Authority must review and approve the contractor selection per the IRWM. The contractor selection could go to the Ramona MWD Board in February, March or April 2025 for approval.
- b. NV5 Support for bidding and construction: NV5 has some additional budget remaining in the SAFER Task Order and would like to provide bidding support and assist in responding to contractor requests for information. RCAC will be working on an amendment to the SAFER workplan to extend the workplan at no additional cost (see below). A scope revision to provide this assistance could be included in that amendment to the extent that budget is remaining. Any additional work would need to be done under a separate agreement with Ramona MWD and may be funded under the IRWM project.

Action Item: RCAC will include modified NV5 scope for bidding support and RFI response in the SAFER workplan extension. NV5 will send RCAC the revised scope language and remaining budget status for their Task Order. NV5 will coordinate with Ramona MWD on any additional services during construction.

- c. Applications for new service: There was a discussion on the requirements for application for new service. The forms currently collected have an applicant signature. Ramona MWD's attorney indicated that the signatures will need to be notarized due to work being done on the customer's property. Most of the work will be done in the existing easement, but some installation (backflow device install and connection to customer's lateral) may be done on the customer's property. It was noted that SDGE recently requested access to customer properties for modification of electricity connections and did not require a notary.

Action Items: Ramona MWD (Erica) will check back with the attorney for Ramona MWD on the notary requirement. RCAC (Toby) will coordinate with Ramona MWD on any outreach materials sent to customers in the Acres regarding their water connections.

2. SAFER workplan no cost time extension
  - a. Potential funding/timing for Phase II Feasibility Study: The current SAFER workplan expires at the end of January. RCAC would like to extend the workplan to allow time to complete the outreach and make a determination on whether there is enough interest in the community to justify a Feasibility Study. The Feasibility Study would be for the provision of water service to customers on well water. This time extension would be at no additional cost. An additional workplan amendment to add a Feasibility Study may be prepared after the outreach is completed.

Action Items: RCAC will prepare a workplan amendment for the SAFER 6166 workplan and submit it to DFA for approval. The workplan will include scope modifications for NV5 work and add RCAC support for outreach on the additional new water and sewer connections that will be funded under IRWM. NV5 will look into whether the NV5 contract with DFA could be used to complete the technical work for a future Feasibility Study.

3. Public Outreach for Septic to Sewer, Interest in water and sewer connections
  - a. Defining the outreach area: Initial project area includes over 500 parcels. The outreach area will be limited to the area that could be served under the Alternative 1 project options.
  - b. Outreach materials: RCAC will include the septic to sewer fact sheet that was prepared for the December 5, 2024 outreach meeting, a water project fact sheet (to be prepared) and the survey that was prepared for the December 5, 2024 outreach meeting. RCAC will use Google form with a QR Code to give online access to complete the survey form. The form could also be returned to RCAC via email.
  - c. Mailing and Door to Door: RCAC is expecting to complete the mailing in January. RCAC will do door to door outreach in February.

Action Items: Mike will provide Toby will information on options for setting up QR codes. RCAC will complete the mailing list and final outreach materials and share that information with Ramona MWD before completing the mailing. If anyone else would like to see the information before it goes out, they should let Toby Roy know ([toby.roy@RCAC.org](mailto:toby.roy@RCAC.org)).

4. Other Public Outreach
  - a. Acres Phase I project: Outreach on the Acres construction project and water service connections will be done separately from the larger outreach mailing. RCAC will coordinate with Ramona MWD on any outreach information.

There is a community interest in having a list of vetted plumbers/contractors for the installation of laterals on the customers' property to connect to the new water meters. Public agencies cannot recommend specific contractors for the

service. If a public agency is involved, a formal competitive process would be required. As a simpler approach, community members with experience using local contractors or plumbers are encouraged to share information.

- b. Additional IRWM funding for water or sewer service for customers (low income) next to a water or sewer lines. RCAC prepared a DRAFT fact sheet for this outreach. Ramona MWD is researching who should receive outreach information based on proximity to water and sewer lines. This outreach will be done at a later date. Stakeholders would like outreach to be made to residents will notable sewage odors from their failing septic systems and residents who have received notice of violation from the County for failure of their septic systems.

- 5. **Septic to Sewer Workplan Amendment:** The current Septic to Sewer 6914 workplan will expire on March 31, 2025. An amendment is expected to be prepared by RCAC before the expiration of the workplan.