



RAMONA MUNICIPAL WATER DISTRICT

Regular Meeting of the Board of Directors

Ramona Community Center
434 Aqua Lane, Ramona, CA 92065
Tuesday, April 21, 2026
6:00 P.M.

Members of the public may use this link to join virtually:

<https://zoom.us/j/92350802274?pwd=bEIPUUMxYWw3dU5ZR0E3WjExWlpwQT09>

Or by phone: 1 669 900 9128

Meeting ID: 923 5080 2274 & Meeting Passcode: 921239

AGENDA

A. Opening of Meeting

- A.1. Call to Order, Pledge of Allegiance, Roll Call Attendance
 - A.2. Consideration of Non-Agenda Items Which Arose Subsequent to the Posting of the Agenda
 - A.3. Adoption of Agenda for Regular Meeting of April 21, 2026
 - A.4. Opportunity for Members of the Public to Address the Board on any Subject within its Jurisdiction but not on the Agenda
 - A.5. Announcements and/or Informational Reports from Board and/or Staff
- A.5.a. General Manager Information Report and Staff Activity for March 2026
 - A.5.b. Committee Reports

A.5.b.-1

Ad Hoc Reports

Recycled Water & Potable Water Growth	<i>Hickle & Norman</i>
Water Supply & Rights	<i>Hickle & Lynch</i>
Proposition NN	<i>Norman & Piva</i>
Ramona Cemetery District	<i>Piva & Zoria</i>
Limited Purpose Sewer Rate	<i>Hickle & Lynch</i>

A.5.b.-2

Liaison Reports

San Diego County Water Authority	<i>Norman</i>
Ramona Design Review Board	<i>Zoria</i>
Ramona Community Planning Group	<i>Lynch</i>
San Diego Fire Advisory Board	<i>Piva</i>
Leadership Council	<i>Piva</i>
Ramona Chamber of Commerce	<i>Piva</i>

A.5.b.-3 Committee Meeting Reports

Parks and Recreation Community
Advisory Committee

B. Ministerial Items

B.1. Consent Calendar

(All matters on the consent calendar are to be approved by one motion unless a Board Member requests separate action on a specific item)

- B.1.a. Adoption of the Regular Board Meeting Minutes for March 17, 2026** General Manager

Recommendation: To adopt the Minutes for March 17, 2026.

- B.1.b. Acceptance of Monthly Financial Reports: February 2026** Finance

Recommendation: No staff recommendation.

- B.1.c. Consideration of a Resolution to Adopt the 2026 Local Guidelines for Implementing the California Environmental Quality Act (“CEQA”)** General Manager

Recommendation: Staff respectfully recommends the Board adopt a Resolution regarding the adoption of the 2026 Local Guidelines for Implementing the California Environmental Quality Act for the Ramona Municipal Water District.

- B.1.d. Authorization to Quitclaim Existing RMWD Spray Field Easement on Assessor Parcel Number (APN) 285-100-12** Engineering

Recommendation: Staff respectfully requests that the Board authorize the General Manager (or Designee) to execute the quitclaim and release of the existing RMWD easement with Document No. 76-070103 from APN 285-100-12-00.

- B.1.e. Acceptance of the Annual Reimbursement Disclosure Report for Fiscal Year 2025** Joseph Spence

Recommendation: Staff respectfully recommends the Board receive and file the Annual Reimbursement Disclosure Report for Fiscal Year 2025.

- B.1.f. Authorization to Award a Sole-Source Contract for Design Services for Santa Maria and San Vicente Sewer and Manhole Rehabilitation** Erica Wolski

Recommendation: Staff respectfully recommends that the Board of Directors authorize the General Manager to award a sole-source contract to Dudek for design services for the Santa Maria and San Vicente collection system and manhole rehabilitation project.

- B.1.g. Authorization to Award a Sole-Source Contract for Engineering Services During Construction (ESDC) Services for the Barona Pipeline Project** Erica Wolski

Recommendation: Staff respectfully recommends that the Board of Directors authorize the General Manager to award a sole-source contract to NV5 for ESDC services for Barona pipeline project.

- B.1.h. Authorization to Award a Contract for Design Services for the Chavez Loop to NV5** Erica Wolski

Recommendation: Staff respectfully recommends that the Board of Directors authorize the General Manager to award a contract to NV5 for design services for the Chavez Loop.

- B.1.i. Authorization to Award a Contract for Outreach, Plan Development and CEQA Services for the Park's Community Resilience Center Project to Ardurra** Erica Wolski

Recommendation: Staff respectfully recommends that the Board of Directors authorize the General Manager to award a contract to Ardurra for outreach, plan development and CEQA services for the grant-funded park project.

C. Public Hearing/Bid Openings

(This space on the agenda is reserved in the event there is a public hearing or bid opening)

D. Agenda Items which Anticipate Possible Input from Members of the Public

(This space on the agenda is reserved in the event a member of the public is scheduled to address the Board)

E. Agenda Items which Anticipate Possible Input from Other Agencies/Consultants

(This space on the agenda is reserved in the event another agency/consultant is scheduled to address the Board)

F. Agenda Items which Anticipate Possible Input from Staff

- F.1. Consideration to Adopt an Ordinance to Add Chapter 7.03 to the District Legislative Code Regarding Water and Sewer Service Priority to Lower Income Developments** Erica Wolski

Recommendation: Staff respectfully recommends the Board adopt the attached ordinance to add Chapter 7.03 Water and Sewer Service to Lower Income Developments.

F.2. Adoption of an Ordinance Amending the District Seal Provisions in Chapter 1.08 of the Legislative Code and Adding Provisions for the District Logo

General
Manager

Recommendation: Staff respectfully recommends the Board adopt the Ordinance, amending Chapter 1.08 of the Legislative Code as presented in Exhibit A.

F.3. Fiscal Year Ending June 30, 2027 Budget Preliminary Insights

Joseph Spence

Recommendation: Staff respectfully recommends the Board of Directors discuss and take action as appropriate.

F.4. Discussion and Possible Action to Add Three Staff Positions to the District's Engineering Department

Tim Clement

Recommendation: Staff respectfully recommends that the Board approve the proposed reorganization of the Engineering Department to be included in the Fiscal Year 2026-27 budget.

G. Remaining Agenda Items

G.1. Directors' Reports of Reimbursed Meetings

G.2. Agenda Items for Future Consideration

H. Closing Agenda Items

H.1. Date and Time for the Next Regular Meeting

May 19, 2026 - 6:00 p.m.

Adjourn

Ramona Municipal Water District in complying with the Americans with Disabilities Act (ADA), requests individuals who require specific accommodations to access, attend or participate in the Board Meeting, due to a disability, to please contact the Administrative Services Department at least two business days prior to the scheduled meeting to ensure that the District may assist you. Telephone: (760) 789-1330; T.D.D.: (760) 789-9497.

NOTE: ANY ITEM APPEARING ON THIS AGENDA MAY BE DISCUSSED AND ACTION MAY BE TAKEN AT THE DISCRETION OF THE BOARD OF DIRECTORS

The Agenda was posted at least 72 hours before the meeting in a location freely accessible to the public. Additions to the Agenda may be made in accordance with Section 54954.2 of the California Government Code.

Agenda item memorandums or documents prepared for the Board of Directors are available for public review online at www.rmwd.org and at the RMWD office, 105 Earlham Street, Ramona, California, during normal business hours, Monday through Thursday 7:30 a.m. to 4:30 p.m. and the agenda is also posted at the Ramona Public Library and at the entrance of the Ramona Community Center, 434 Aqua Lane, Ramona, California.



RAMONA MUNICIPAL WATER DISTRICT

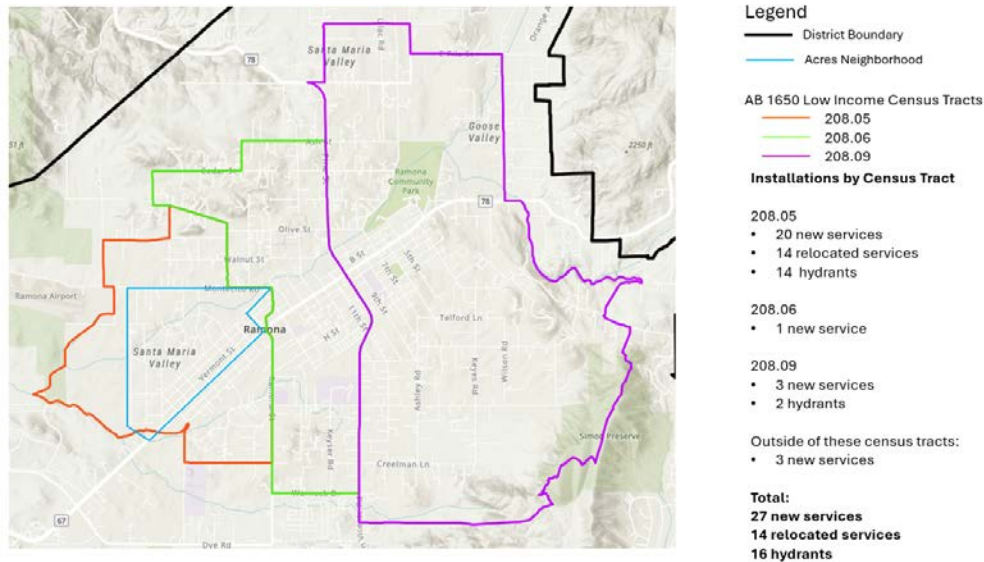
To: Board of Directors Agenda Item No. A.5.a.
Regular Board Meeting of April 21, 2026

From: Erica Wolski, General Manager

Subject: General Manager Information Report and Staff Activity for March 2026

General Manager

- All submittals for the “Drought Round” \$2.9 million grant funding were completed on 4/17/2026. This grant is now closed. This funding from the Department of Water Resources allowed us to install 27 new services and 16 hydrants along with eliminating 14 spaghetti lines by relocating them to the new main(s) in front of the customer’s parcels. This work was completed at minimal cost to customers.



- Construction staff received praise on 4/13 from the County for expediting an unexpected hydrant relocation on Watt Road so that the County could complete its culvert work.
- Barona and the District have developed a website BaronaPipeline.org (<https://baronapipeline.org/>) to provide information to customers and those that travel San Vicente Road and Wildcat Canyon Road about possible traffic impacts. This information has been provided to the San Diego County Estates HOA and outreach flyers will be developed. Signage for the project will be placed at the corner of San Vicente and Wildcat and will include the website information.

- The District is currently being served water from the Poway Water Treatment Plant for the period of April 12-April 21 while the San Diego County Water Authority shuts down the second aqueduct (Pipelines 3 and 4), so that it can inspect Pipeline 3. The Ramona Pipeline, which typically feeds the District, can be fed by both Pipelines 3 and 4 of the second aqueduct. However, both Pipelines will be shut down for this inspection work.

Water Operations

Collection Division:

- Staff installed a new demo flow meter at San Vicente manhole # 7 provided by Consibio (a Danish-founded technology company that specializes in real-time water and wastewater monitoring).
- Staff completed three confined space entries: two within the San Vicente collection system and one at the Santa Maria Wastewater Treatment Plant.

Collections 25-26 KPI's													
Task	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Total
Hydro-Jetting (FT)	0	13,682	21,443	46,277	42,833	5,883	52,794	15,052	7,448				205,412
Percentage	0.00%	3.62%	5.67%	12.24%	11.33%	1.56%	13.96%	3.98%	1.97%				54.3%
CCTV (FT)	22,010	13,415	18,687	28,363	25,544	22,057	23,048	11,849	12,740				177,713
Percentage	5.82%	3.55%	4.94%	7.50%	6.76%	5.83%	6.10%	3.13%	3.37%				47.0%

Collections 24-25 KPI's													
Task	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Total
Hydro-Jetting (FT)	21,410	558	0	55,757	32,763	30,803	37,174	65,042	6,718	150	0	0	250,375
Percentage	5.66%	0.15%	0.00%	14.75%	8.67%	8.15%	9.83%	17.20%	1.78%	0.04%	0.00%	0.00%	66.23%
CCTV (FT)	13,546	26,056	25,965	26,823	17,537	30,962	31,905	0	25,354	0	0	0	198,148
Percentage	9.25%	7.04%	6.87%	21.84%	13.31%	16.34%	18.27%	0.00%	8.48%	0.00%	0.00%	0.00%	52.41%

Meter Services Division:

Meters staff continue to perform the routine tasks, monthly meter reads, and responding to customer service inquiries.

Meters 2025-2026 KPI's													
Task	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Total
Data Log	6	6	7	8	2	1	4	2	1				37
Non- Payment Shut-offs	3	1	30	14	22	28	18	22	22				160
Scheduled Shutdowns Notification	2	6	1	4	2	2	0	0	1				18
Emergency Shutdowns Notifications	47	43	1	2	1	0	1	1	1				97
Meter Register Replacements	5	2	4	16	16	12	0	9	10				74
Meter Accuracy Testing (Bench or Field Test)	22	11	19	3	7	16	0	16	16				110

Meters 2024-2025 KPI's													
Task	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Total
Data Log	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0	0	4	2	
Non- Payment Shut-offs	23	24	21	14	16	13	15	11	14	21	23	20	215
Scheduled Shutdowns Notification	2	0	1	0	2	2	0	0	0	2	0	1	10
Emergency Shutdowns Notifications	0	0	0	1	0	0	0	1	0	1	1	1	5
Meter Register Replacements	4	5	6	10	14	12	1	0	1	2	0	0	55

Distribution:

- Contractor installed new diesel tank for the backup fire pump at the Boulder Pump Station.
- Staff continued to work with Hawthorne Caterpillar on the #5 natural gas engines at the Poway Pump Station.
- Staff installed solar panels at the West End tank site to improve SCADA communications uptime.

Systems 25-26 KPI's													
Task	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Total
Required Bac-t Samples	50	40	50	40	40	50	40	40	50				400
High Pressure System Inquiries	3	4	3	0	0	0	0	0	0				10
Low Pressure System Inquiries	1	4	5	2	2	0	3	0	1				18
Lake Ramona Evaporation (AF)	33.52	35.66	23.78	16.48	12.78	17.05	14.24	12.49	30.8				196.80
Lake Ramona Rain Fall (AF)	0.00	0.00	1.32	0.15	5.14	4.14	3.66	6.05	0				20.46
Distribution Peak Demand (MGD)	4.50	4.66	4.61	3.99	3.71	3.2	2.86	3.15	3.85				3.84

Systems 24-25 KPI's													
Task	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Total
Required Bac-t Samples	50	40	40	50	40	40	50	40	40	50	40	40	520
High Pressure System Inquiries	1	2	5	1	1	1	1	1	0	1	4	1	19
Low Pressure System Inquiries	1	2	4	1	2	3	2	2	3	2	0	1	23
Lake Ramona Evaporation (AF)	40.62	41.99	33.38	26.61	16.46	21.10	21.99	11.37	10.01	18.97	18.24	24.67	285.41
Lake Ramona Rain Fall (AF)	0.00	0.00	0.00	0.23	0.85	0.08	2.15	15.52	17.22	3.50	4.06	0.96	44.57
Distribution Peak Demand (MGD)	4.73	4.93	4.71	4.76	4.53	4.82	5.13	3.29	2.88	3.43	4.07	4.49	

Construction:

- Staff responded to 6-inch steel tar-wrapped main line break on Mussey Grade Road, approximately 20 feet of pipe was replaced with C-900 PVC.
- Staff made repairs to the San Vicente spray field 8-inch ductile iron pipe, approximately 6 feet of ductile iron was replaced with C-900 PVC.
- Staff transferred 6 customer service laterals and installed 1 fire hydrant on the west side of Olive Street to the existing 18-inch PVC pipeline and will abandon 1,450 feet of 6-inch ACP water pipeline ahead of the start of the Elm Street pipeline project.

Construction 25-26 KPI's													
Task	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Total
Under Ground Mark-Outs	106	150	90	98	105	111	143	87	114				1004
Untreated Meter Conversion	2	0	0	2	3	2	6	0	0				15
Grant Funded Meter Installs	4	0	0	1	2	2	0	0	0				9
3/4" Meter Resettlers / Replacements	9	9	4	6	4	2	4	0	7				45
Poly Services Replacement	11	9	7	8	4	2	6	2	2				51
Fire Hydrants Replaced- Installed	0	2	0	0	0	2	0	2	3				9
Non-Functioning Valves Replaced	0	12	0	0	0	0	0	0	0				12
Main Line Breaks / Repairs	0	0	2	0	2	0	1	0	2				7
Construction 24-25 KPI's													
Task	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Total
Under Ground Mark-Outs	97	123	109	150	180	109	4	1	0	0	0	0	773
Untreated Meter Conversion	0	0	3	0	0	1		1	2	5	7	15	34
Grant Funded Meter Installs	0	0	0	0	0	0	0	0	0	0	1	4	5
3/4" Meter Resettlers / Replacements	0	0	0	0	1	0	7	5	2	5	1	2	23
Poly Services Replacement	0	0	0	0	1	0	7	5	2	5	1	2	23
Fire Hydrants Replaced- Installed	2	0	0	5	1	5	0	0	0	0	0	0	13
Main Line Breaks / Repairs	0	1	1	0	2	2	0	1	0	0	1	3	11

Wastewater Operations

San Vicente:

- Repair break in water main to Spray Field.
- Clear vegetation and trees intruding on the fence along the creek bed.
- Clean Chlorine Contact Basin 2 (CCB2) and install hard pipe for pump down infrastructure.
- Spray field operations.
- Plant weed control, pond embankment maintenance, and vector control.
- Monthly Waste Discharge reports.
- Storage pond management.

Santa Maria:

- Monthly state reports.
- Finish asphalt work at Santa Maria Wastewater Plant.
- Finished grading and fence repair work around tertiary compound.
- Working on Santa Maria potable and old plant water system rebuilds.
- Working on bid to replace centrifuge conveyor screw and gear box.
- Started on installation of new level indicator on equalization (EQ) wet well.
- Still working on diagnosing hydraulic issues with new 20-inch pipeline heading to Pond #1 off Rangeland road.

- Still working with manufacturer on replacing leaking gearbox on clarifier #2.
- Finished welding up rust holes on tertiary sand filter piping, chipping and sanding effluent trough, and recoating with epoxy.
- Replaced damaged copper airline to tertiary sand filter.
- Finished replacing 6-inch PVC piping leaving tertiary sand filter at post chlorine (CL2) injection point and before clearwell.
- Still working on replacing return activated sludge (RAS) valves in metering vault.
- Still working on relocating waste activated sludge (WAS) meter and replacing PVC piping into digester.
- Still working on calibration issues with sparging 14-inch and 20-inch meters.
- Working with vendors on bids for next year's budget.
- Continued work on new Santa Maria building design.

Engineering

The following activities were ongoing or completed in the month of March 2026 for capital projects underway within the District service area:

- **2025 Wastewater Collection & Treatment Master Plan:** The consultant team is completing the draft Master Plan for submittal to the District for review. The Consultant will incorporate comments and then submit the completed Master Plan. Projected completion is April/May 2026. (Consultant: Woodard & Curran)
- **Santa Maria WRP Operations Building:** The District received 30% conceptual design drawings from the architect for review and comments. Comments have been provided to the architect and design continues. (Consultant: RNT Architects)
- **SR-78 Loop Across Hatfield Creek:** The Board awarded a contract for construction to M-Rae Engineering at the February 2026 Board Meeting and a Notice of Award was issued to the contractor on February 18, 2026. The District has a pre-construction meeting scheduled for April 1, 2026, with the contractor and Valley CM, the construction management company. The District is ready to issue the Notice to Proceed and the Contractor already started providing submittals for review and approval. (Contractor: M-Rae Engineering)
- **16-inch Elm Street Waterline & 14-inch Pipeline Replacement:** The Board awarded a contract for construction to Tryco General Engineering at the February 2026 Board Meeting, a Notice of Award and Notice to Proceed were issued to the contractor. A pre-construction meeting was held with the contractor and Valley CM, the construction management company. Contractor already started providing submittals for review and approval. (Contractor: Tryco General Engineering)

- **7th Street Bridge Abutment Repair:** The District is waiting for approval of the project drawings from the County of San Diego and issuance of the encroachment permit. Once drawings are approved for construction and permit is obtained, the project will be advertised. Additional information will be provided when available. (Contractor: TBD)
- **Ramona-Barona Recycled and Potable Water Pipelines Project:** The project was advertised in January 2026, and the bid opening was February 25, 2026. Six contractors submitted bids and SC Valley was identified as the apparent low bidder at \$16,790,990. The Engineer's Opinion of Probable Construction Cost was \$17,500,000. The Tribe approved award of the project. The Tribe also awarded a Construction Management & Inspection contract allowing the pre-construction meeting to be held the week of April 13th. Construction will begin approximately May 1, 2026.

Other:

- Continue working with new/potential water and sewer customers as well as private developers as needed.
- Continued work with RCAC and NV5 on "The Acres Septic to Sewer Project and Feasibility Study".
- Review and processing of local development projects through the engineering counter.
- Ongoing design of Infrastructure Replacement Projects.
- Ongoing design of Tank and Reservoir Rehabilitation Projects.
- Ongoing support on RMWD Legislative Code amendments and revisions.
- Attend and support monthly Board Meetings as required.
- Attend San Diego Water Agencies' Standards committee meetings and review of proposed revisions as required.
- Attend County of San Diego utility coordination meetings as required.

Finance/Purchasing/Fleet Maintenance

- Continued development of the District's FY 2026-27 annual budget.
- Continued development of a sewer mass-balance assessment, reconciling anticipated user flow and strength factors to the influent data being recorded by each of the District's Water Reclamation Plants.
- Completed the initial model of the Santa Maria and San Vicente connection and capacity fee study. The study was reviewed by Raftelis as well. Staff anticipates adding documentation to the model and drafting a formal report before presenting the study to the Board for approval.

Administrative Services

- Conclusion of 2026 Backflow Testing, first quarter
- Recruitment/Onboarding activity, one position
- Administration of park/field activities
- Administration of safety training
- Continued preparation of 2025 Consumer Confidence Report (CCR)
- Conclusion of Winter wellness program
- Various personnel and insurance matters

Anticipated April 2026 Activity

Water Operations

Collection Division:

- Staff scheduled cleaning of the San Vicente collection basin from Basin #6 through the Rutherford and Vista Ramona areas, totaling approximately 20,000 feet.
- Staff will begin the three month accelerated maintenance cleaning in the downtown area per the Sanitary Sewer Management Plan (SSMP).
- Staff is scheduled to assist Santa Maria staff with the drain line to the centrifuge at the SM wastewater plant.

Meter Services Division:

Meter Services staff will continue with routine meter department tasks, and customer service responses as needed.

Systems Division:

Systems staff will continue maintaining distribution system water quality and positive flow to meet daily demand.

Construction Division:

- Staff is scheduled to hot tap 8-inch asbestos cement (AC) pipeline on the 18-inch C-900 PVC pipeline on Olive and Oak street.
- Staff is scheduled to install an end cap on 12-inch AC pipeline to abandon approximate 450 feet of dead end pipeline at Bargar plant.

Wastewater Operations

San Vicente:

- Replace Reverse Osmosis 3 (RO3) booster pump.

- Install rapid mixers for Chlorine Contact Basins (CCB) 1 & 2.
- Spray field operations.
- Plant weed control and pond embankment maintenance, vector control.
- Quarterly Waste Discharge Reports.
- Storage pond management.

Santa Maria:

- Quarterly Discharge reports.
- Spray field operations.
- Storage pond management.
- Working on bids for plant potable water supply safety improvements.
- Plant operations/ Plant maintenance.
- New Operations building meetings.

Finance/Purchasing/Fleet Maintenance

- Continued development of the District's FY 2026-27 annual budget. Staff anticipates publishing the draft document online before presenting to the Board for approval.
- Continued development of a sewer mass-balance assessment, reconciling anticipated user flow and strength factors to the influent data being recorded by each of the District's Water Reclamation Plants.
- Continued development of Santa Maria and San Vicente connection and capacity fee study report.
- Meeting with the financial auditors onsite to begin their FYE 2026 audit fieldwork. Initial testing will examine the District's internal control environment surrounding financial transaction processing and reporting.

Administrative Services

- Beginning of 2026 Backflow Testing, second quarter
- Recruitment activity, three positions (pending Board approval)
- Administration of park/field activities
- Administration of safety training
- Administration of 4th Grade Poster Contest
- Continued preparation of 2025 CCR
- Beginning of Spring wellness program
- Various personnel and insurance matters

**Ramona Municipal Water District
Construction Projects Status Report
April 21, 2026**

Status As of:	Project Number	Project Name	Contractor/ Consultant	Contract Amount (\$) Including Board Approved Change Orders	% Change Orders	Current Contract Amount (\$)	Scheduled Completion	Estimated % of Work Completed	Status/Remarks
3/31/2026	JO 51940A-07	Julian Road Waterline Replacement Project	M-Rae Engineering	\$ 561,785.00	0.00%	\$ 561,785.00	8/26/2026	0%	Contractor in the process of getting submittals approved.
3/31/2026	JO 51940A-16	16-in Water Transmission Main Project	Tryco General Engineering	\$ 7,660,196.00	0.00%	\$ 7,660,196.00	2/1/2027	0%	Contractor in the process of getting submittals approved.
3/31/2026	JO 51940A-07 JO 51940A-16	Construction Management & Inspection Services for the Julian Road & 16-in Transmission Main Project	Valley CM	\$ 419,000.00	0.00%	\$ 419,000.00	2/1/2027	0%	As Needed Construction Management Services.

**MINUTES FOR THE REGULAR MEETING
OF THE BOARD OF DIRECTORS
OF THE RAMONA MUNICIPAL WATER DISTRICT
March 17, 2026**

PRESENT

Jim Hickle	President
Jim Piva	Vice-President
Princess Norman	Secretary
Jacob Zoria	Treasurer

ABSENT

Casey Lynch Director at Large

A. PUBLIC SESSION

A.1. Call to Order, Pledge of Allegiance and Roll Call

The Regular meeting of the Board of Directors of the Ramona Municipal Water District was called to order by President Hickle at 6:01 p.m. at the Ramona Community Center, 434 Aqua Lane, Ramona, County of San Diego, State of California. President Hickle led the Board and members of the audience in the Pledge of Allegiance. The Board Secretary called roll.

A.2. Consideration of Non-Agenda Items Which Arose Subsequent to the Posting of the Agenda

General Manager Erica Wolski stated an email came in as a public communication on March 16, 2026. She stated it was emailed to the Directors and copies were also provided to the Directors at the meeting. The communication has been saved in appropriate District files. She also stated that if after researching it, she found it relevant, she would place it on the agenda in the near future.

Vice-President Piva joined the meeting at 6:05 p.m.

A.3. Adoption of Agenda for the Regular Meeting of March 17, 2026

MIS\C MOTION TO ADOPT THE AGENDA (Norman/Zoria)

AYES:	Hickle, Norman, Piva, Zoria
NOES:	None
ABSTAIN:	None
ABSENT:	Lynch

A.4. Opportunity for Members of the Public to Address the Board on any Subject within its Jurisdiction but not on the Agenda

Patty Estrada and Debbie Foster spoke to the Board regarding the tentative merger with the Ramona Cemetery District and Steve Powell spoke to the Board regarding District fees for new

construction and handed out an information sheet.

A.5. Announcements and/or Informational Reports from Board and/or Staff

A.5.a. General Manager Information Report and Staff Activity for February 2026

None.

A.5.b. Committee Reports

A.5.b.-1 Ad Hoc Reports

Regarding the Recycled Water and Potable Water Growth Committee, General Manager Wolski spoke about the Barona Pipeline project and said the Barona construction contract will be awarded soon. She also said they are working on a website called “Barona Pipeline.org” to keep the public informed of construction traffic impact in their area. She also said Barona wants to have a groundbreaking ceremony in honor of the project.

Regarding the Proposition NN Committee, Director Norman reported that the committee is progressing as planned and is nearing readiness to advance the ballot measure to public outreach. The committee anticipates submitting the proposed ballot language to the Registrar of Voters by August in preparation for the November election.

President Hickle reported that the Ramona Cemetery District ad hoc committee is currently in the initial stages of formation.

A.5.c.-2 Liaison Reports

Regarding the San Diego County Water Authority (SDCWA), Director Norman reported that the draft Urban Water Management Plan is currently available for public review through mid-April. She stated that the preliminary plan indicates the Water Authority is confident the region will have a sufficient water supply through 2050, largely due to the diversification of water resources. She also noted that a memorandum of agreement was presented to explore whether federal agencies and other interested parties would allow water districts to sell desalinated water across state lines. Director Norman further emphasized the importance of monitoring the impacts of actions by the Metropolitan Water District (MET) and noted that a 9.5% MET rate increase is anticipated in the near future. She stressed the importance of SDCWA delegates to the MET board, being proactive to help maintain the lowest possible water rates in our area over the next few years.

Regarding the Leadership Council, Director Piva reported that wineries in the region are now permitted to host live music pursuant to an ordinance adopted by the San Diego County Board of Supervisors. He also noted that the Sheriff’s Department is taking a proactive approach within the community and will be in the process of building a new patrol station in the near future.

Regarding the Ramona Unified School District Board, Director Zoria reported that Stacy Elkhorn, a teacher at Hanson Lane Elementary School, was recognized as the district’s “Employee of the Year.”

A.5.c.-3 Committee Meeting Reports

General Manager Wolski gave a brief update on the previous Parks and Recreation Community Advisory Committee (CAC) and spoke briefly about securing a host for the temporary skatepark that will tentatively start in April.

B. Ministerial Items

B.1. Consent Calendar

(All matters on the Consent Calendar are to be approved by one motion unless a Board Member requests separate action on a specific item)

Director Piva pulled Items B.1.c. and B.1.f. for discussion.

B.1.a. Adoption of the Board Meeting Minutes for February 17, 2026

Recommendation: To adopt the Minutes for February 17, 2026.

B.1.b. Acceptance of Monthly Financial Report – January 2026

Recommendation: No staff recommendation.

B.1.d. Possible Action To Approve A Notice Of Unrecorded Grant Agreement For APN 281-424-01-00

Recommendation: Respectfully recommend that the Board authorize the General Manager to execute and record the attached Notice of Unrecorded Grant Agreement.

B.1.e. Authorization to Award a Contract for Construction Management and Inspection Services for the 16-Inch Water Transmission Main Project and Julian Road Waterline Replacement Project

Recommendation: Staff respectfully recommends the Board authorize the General Manager to award a contract for construction management and inspection services for the 16-in Transmission Main Project and the Julian Road Waterline Replacement Project to Valley Construction Management in the amount of \$419,000.

B.1.g. Authorization for the General Manager to Sign and Submit the Attached Comment Letter on the County of San Diego’s Capital Budget and Impact on the Skatepark

Recommendation: Staff recommends the Board authorize the General Manager to sign and submit the attached letter regarding the Ramona Skatepark and the County of San Diego’s capital budget.

MS\C MOTION TO APPROVE THE CONSENT CALENDAR MINUS ITEMS B.1.C & B.1.F. (Norman/Hickle)

AYES: Hickle, Norman, Piva, Zoria
NOES: None
ABSTAIN: None
ABSENT: Lynch

B.1.c. Review and Find That the Proposed Minor Improvements at the Ramona Junior Fair Are Exempt From CEQA

Recommendation: Respectfully recommend that the Board find the proposed minor improvements at the Ramona Junior Fair exempt from the California Environmental Quality Act (CEQA) and to direct staff to prepare and file a Notice of Exemption (NOE).

General Manager Wolski briefly explained the item and the reason a Notice of Exemption (NOE) is required. She gave a listing on the projects that will be started. Board discussion followed about the cost of the minor improvements.

MISC MOTION TO APPROVE ITEM B.1.C. (Piva/Hickle)

AYES: Hickle, Norman, Piva, Zoria
NOES: None
ABSTAIN: None
ABSENT: Lynch

B.1.f. Authorization to Award a Contract District-Wide Asphalt Patch Work for Restoring Pavement After Water-Related System Maintenance

Recommendation: Staff respectfully recommends the Board authorize the General Manager to award a contract for District-wide asphalt patch work to Joe's Paving Co., Inc.

General Manager Wolski briefly introduced the item, explaining that additional funding is needed this year due to an increased amount of asphalt patching associated with a higher volume of District projects. She also mentioned the possibility of establishing a three-year on-call asphalt service contract beginning next year. Water Operations Manager, Joe Lomeli explained the process. Board discussion followed the project costs and whether other local companies had been notified.

MISC MOTION TO APPROVE ITEM B.1.F. (Piva/Zoria)

AYES: Hickle, Norman, Piva, Zoria
NOES: None
ABSTAIN: None
ABSENT: Lynch

C. Public Hearing/Bid Openings

C.1. Public Hearing on Job Vacancies, Recruitment, and Retention Pursuant to Government Code Section 3502.3.

Recommendation: Staff respectfully recommend that the Board conduct a public hearing and receive a report on vacancies in District positions, recruitment, and retention pursuant to Government Code Section 3502.3.

Tim Clement, Administrative Services Manager, delivered a presentation on the state-mandated report, explaining the requirement for all public agencies to present this report once per fiscal year before adopting a budget. His presentation covered current vacancies, recruitment activities, recruitment processes, challenges, and retention efforts. With no public speakers present, President Hickle closed the Public Hearing at 7:10 p.m. The Board engaged in a brief discussion about the improvement of team engagement. No action or motion was required for this item.

D. Agenda Items which Anticipate Possible Input from Members of the Public

(This space on the agenda is reserved in the event a member of the public is scheduled to address the Board)

E. Agenda Items which Anticipate Possible Input from Other Agencies/Consultants

(This space on the agenda is reserved in the event another agency/consultant is scheduled to address the Board)

F. Agenda Items which Anticipate Possible Input from Staff

F.1. Consideration to Adopt an Ordinance to Amend Chapter 7.88 of the District Legislative Code

Recommendation: Staff respectfully recommends the Board adopt the attached ordinance to approve the proposed changes to the Legislative Code's Billing and Collection Procedures Generally.

Chief Financial Officer Joseph Spence introduced the item and explained the proposed code changes and the rationale behind them. A brief discussion followed, during which the Board asked about the various payment options available to customers and reviewed the appeals process.

MISC MOTION TO APPROVE ITEM F.1. (Hickle/Norman) [Ordinance No. 26-492]

AYES: Hickle, Norman, Piva, Zoria
NOES: None
ABSTAIN: None
ABSENT: Lynch

F.2. Adoption of a Resolution Approving the New Mission Statement and Approving an Ordinance Repealing Prior Mission Statement Language in the Legislative Code

Recommendation: Staff respectfully recommends the Board:
1. Accept a resolution formally adopting the proposed Mission Statement for the Ramona Municipal Water District; and 2. Approve the accompanying ordinance repealing the prior mission related language from the Legislative Code.

Chief Financial Officer Joseph Spence introduced the agenda item, explaining the reason for repealing the existing mission statement and presenting the proposed new statement, including why formal codification is not necessary. Board members then engaged in discussion regarding the intended use of the new mission statement and where and how it would be applied and complimented the General Manager on the new mission statement.

MISC MOTION TO ACCEPT THE RESOLUTION FORMALLY ADOPTING THE NEW MISSION STATEMENT AND APPROVE THE ORDINANCE REPEALING THE PRIOR MISSION RELATED LANGUAGE FROM THE LEGISLATIVE CODE (Piva/Zoria) [Resolution No. 26-1627 and Ordinance No. 26-493]

AYES: Hickle, Norman, Piva, Zoria
NOES: None
ABSTAIN: None
ABSENT: Lynch

President Hickle adjourned the regular meeting of the Board of Directors at 7:34 p.m. for a brief recess.

The Board went into Closed Session at 7:45 p.m.

G. Closed Session - NOT OPEN TO THE PUBLIC

G.1. CONFERENCE WITH LEGAL COUNSEL- EXISTING LITIGATION

Government Code section 54956.9 (d)(1) (1 case)
Case No. 25CU016064C

Closed Session ended at 8:15 p.m. Legal Counsel reported that for item G.1., discussion with direction was given and no reportable action taken.

H. Remaining Agenda Items

H.1. Directors' Reports of Reimbursed Meetings

Pursuant to Legislative Code Section 2.08.140, members of the Board who receive reimbursement from the District for their actual and necessary expenses for attending meetings outside the District shall either prepare a written report to be submitted at the next subsequent Board meeting or make a verbal report during the next regular Board meeting. The report shall detail the information that may be of benefit to the District that was presented at the meeting.

None.

H.2. Future Agenda Items

None.

I. Closing Agenda Items

I.1. Date and Time for the Next Regular Meeting

April 21, 2026 – 6:00 p.m.

President Hickle adjourned the Regular Meeting of the Board of Directors of the Ramona Municipal Water District at 8:16 p.m.

Adjourn

**Jim Hickle, President, Board of Directors
RAMONA MUNICIPAL WATER DISTRICT**

RAMONA MUNICIPAL WATER DISTRICT AGENDA MEMO



Agenda Item No. B.1.b.
Regular Board Meeting of April 21, 2026

Jim Hickle, President
and Members of the Board of Directors
Ramona, CA 92065

RE: ACCEPTANCE OF MONTHLY FINANCIAL REPORTS: FEBRUARY 2026

Members of the Board:

Purpose

To present monthly financial reports for the month of February 2026.

Background

Accounts with February financial activity are closed during the month of March and submitted to the Board in April.

Discussion

The monthly reports for February 2026 are submitted.

Fiscal Impact

None.

Recommendation

No staff recommendation.

Prepared by: Janeen Myers, Accounting Supervisor

Reviewed by: Joseph Spence, CPA, MPA, Assistant General Manager & Chief Financial Officer

Submitted by: Erica Wolski, General Manager

ATTACHMENT:

Attachment 1 February 2026 Financials

B.1.b. Page 2-18

RAMONA MUNICIPAL WATER DISTRICT

**UNAUDITED STATEMENT OF REVENUE & EXPENSES
ALL OPERATING FUNDS**

FOR FEBRUARY 2026 AND THE EIGHTH FISCAL MONTH ENDING FEBRUARY 28, 2026

	MONTH OF February	Y TO D February-26	Y TO D BUDGET	VARIANCE FAV (UNFAV)
SUMMARY - ALL OPERATING FUNDS				
REVENUE				
WATER FUND	\$ 1,591,884	\$ 15,464,362	\$ 16,501,474	\$(1,037,112)
PARK FUND	110,729	878,394	856,000	22,394
SAN VICENTE SANITATION FUND	263,877	2,181,429	2,231,667	(50,238)
SANTA MARIA SANITATION FUND	310,313	2,739,741	2,792,067	(52,326)
GENERAL FUND	58,881	425,470	418,667	6,804
TOTAL REVENUE BY FUND	2,335,684	21,689,397	22,799,874	(1,110,478)
EXPENSES				
WATER FUND	(1,603,431)	(14,511,548)	(16,019,337)	1,507,790
PARK FUND	(59,342)	(529,341)	(533,960)	4,619
SAN VICENTE SANITATION FUND	(276,340)	(2,428,218)	(2,617,280)	189,062
SANTA MARIA SANITATION FUND	(279,546)	(2,472,673)	(2,684,593)	211,921
GENERAL FUND	(24,054)	(178,727)	(251,933)	73,206
TOTAL EXPENSES BY FUND	(2,242,712)	(20,120,506)	(22,107,104)	1,986,598
NET OPERATING REVENUE LESS EXPENSES	92,972	1,568,891	692,770	876,121
TRANSFERS TO CAPITAL FUNDS	(141,667)	(1,133,333)	(1,133,333)	-
NET REVENUES LESS EXPENSES AFTER CAPITAL TRANSFERS	\$ (48,695)	\$ 435,558	\$ (440,563)	\$ 876,121

RAMONA MUNICIPAL WATER DISTRICT

**UNAUDITED STATEMENT OF REVENUE & EXPENSES
WATER FUND**

FOR FEBRUARY 2026 AND THE EIGHTH FISCAL MONTH ENDING FEBRUARY 28, 2026

	MONTH OF February	Y TO D February-26	Y TO D BUDGET	VARIANCE FAV (UNFAV)
FUND 01 - WATER				
REVENUE				
TREATED WATER SALES ¹	\$ 779,717	\$ 8,416,377	\$ 9,267,979	\$ (851,602)
UNTREATED WATER SALES ¹	9,829	224,050	317,374	(93,324)
CONSTRUCTION WATER SALES	1,676	69,305	82,590	(13,285)
PUMPING CHARGES	139,911	1,581,515	1,661,464	(79,949)
TOTAL WATER/PUMPING REVENUE	931,133	10,291,247	11,329,407	(1,038,160)
WATER SYSTEM CHARGES	543,253	4,153,624	4,273,313	(119,689)
FEES & LATE CHARGES	16,875	168,315	157,710	10,605
SERVICE CONNECTIONS	303	1,388	4,581	(3,193)
OTHER OPERATING REVENUE	5,606	11,474	13,223	(1,748)
TOTAL OTHER OPERATING REVENUE	566,036	4,334,802	4,448,826	(114,025)
PROPERTY TAX - SECURED ²	70,833	566,667	566,667	-
INTEREST INCOME & UNREALIZED GAIN (LOSS)	23,509	271,275	156,574	114,701
OTHER NON-OPERATING REVENUE	372	372	-	372
TOTAL NON-OPERATING REVENUE	94,714	838,314	723,241	115,073
TOTAL REVENUE	1,591,884	15,464,362	16,501,474	(1,037,112)
EXPENSES				
SDCWA COST OF PURCHASED WATER - VARIABLE TREATED ¹	(471,790)	(4,934,251)	(5,281,951)	347,700
SDCWA COST OF PURCHASED WATER - VARIABLE UNTREATED ¹	(120,541)	(614,545)	(774,256)	159,711
SDCWA COST OF PURCHASED WATER - FIXED	(240,518)	(1,746,214)	(1,838,550)	92,336
PUMPING FACILITIES EXPENSES	(199,086)	(1,677,834)	(1,783,373)	105,539
OTHER CHARGES - DUE TO POWAY	-	(4,698)	(21,333)	16,635
CHANGE IN WATER INVENTORY	125,336	133,262	-	133,262
TOTAL COST OF WATER/PUMPING EXPENSES	(906,599)	(8,844,280)	(9,699,464)	855,184
ADMINISTRATION	(88,787)	(875,670)	(884,267)	8,596
SYSTEMS	(127,700)	(983,738)	(1,093,333)	109,595
TRANSMISSION AND DISTRIBUTION	(232,579)	(1,573,338)	(1,793,133)	219,796
VEHICLE MAINTENANCE	(31,447)	(240,365)	(300,067)	59,701
LAKE RAMONA	(5,683)	(12,129)	(78,200)	66,071
TOTAL OPERATING EXPENSES BY DEPARTMENT³	(486,196)	(3,685,241)	(4,149,000)	463,759
TOTAL DEPARTMENT EXPENSES	(1,392,795)	(12,529,521)	(13,848,464)	1,318,943
GENERAL & ADMIN COST ALLOCATIONS	(210,636)	(1,982,027)	(2,170,873)	188,846
TOTAL EXPENSES	(1,603,431)	(14,511,548)	(16,019,337)	1,507,790
NET OPERATING REVENUE LESS EXPENSES	\$ (11,547)	\$ 952,815	\$ 482,137	\$ 470,678
TRANSFERS TO/FROM CAPITAL FUND	(83,333)	(666,667)	(666,667)	-
NET REVENUES LESS EXPENSES AFTER CAPITAL TRANSFERS	\$ (94,880)	\$ 286,148	\$ (184,530)	\$ 470,678

¹ Net of PSAWR Credits

²Property Tax Revenues are accrued over a 12 month period

³Does not include Depreciation Expense

RAMONA MUNICIPAL WATER DISTRICT

**UNAUDITED STATEMENT OF REVENUE & EXPENSES
PARK FUND**

FOR FEBRUARY 2026 AND THE EIGHTH FISCAL MONTH ENDING FEBRUARY 28, 2026

	MONTH OF February	Y TO D February-26	Y TO D BUDGET	VARIANCE FAV (UNFAV)
FUND 03 - PARK				
REVENUE				
RENT/LEASE INCOME	\$ 17,081	129,784	120,000	\$ 9,784
TOTAL OPERATING REVENUE	17,081	129,784	120,000	9,784
PROPERTY TAX - SECURED ¹	75,000	600,000	600,000	-
PARK IMPROVMENT DISTRICT A - PROPERTY TAX ¹	16,667	133,333	133,333	-
INTEREST INCOME/UNREALIZED GAIN (LOSS)	1,981	14,835	2,667	12,169
OTHER NON-OPERATING REVENUE	-	441	-	441
TOTAL NON-OPERATING REVENUE	93,648	748,610	736,000	12,610
TOTAL REVENUE	110,729	878,394	856,000	22,394
EXPENSES				
OPERATING EXPENSES	(53,596)	(470,711)	(473,467)	2,756
TOTAL OPERATING EXPENSES BY DEPARTMENT²	(53,596)	(470,711)	(473,467)	2,756
GENERAL & ADMIN COST ALLOCATIONS	(5,746)	(58,630)	(60,493)	1,863
TOTAL EXPENSES	(59,342)	(529,341)	(533,960)	4,619
NET OPERATING REVENUE LESS EXPENSES	\$ 51,386	\$ 349,053	\$ 322,040	\$ 27,013
TRANSFERS TO/FROM CAPITAL FUND	-	-	-	-
NET REVENUES LESS EXPENSES AFTER CAPITAL TRANSFERS	\$ 51,386	\$ 349,053	\$ 322,040	\$ 27,013

¹Property Tax Revenues are accrued over a 12 month period

²Does not include Depreciation Expense

RAMONA MUNICIPAL WATER DISTRICT

**UNAUDITED STATEMENT OF REVENUE & EXPENSES
SAN VICENTE SANITATION FUND
FOR FEBRUARY 2026 AND THE EIGHTH FISCAL MONTH ENDING FEBRUARY 28, 2026**

	<u>MONTH OF February</u>	<u>Y TO D February-26</u>	<u>Y TO D BUDGET</u>	<u>VARIANCE FAV (UNFAV)</u>
FUND 04 - SAN VICENTE SANITATION				
<u>REVENUE</u>				
SEWER CHARGES	\$ 8,225	\$ 64,039	\$ 74,723	\$ (10,683)
SEWER - TAX ROLL ¹	240,310	1,922,477	1,922,477	-
SEWER AVAILABILITY ²	3,267	26,133	26,133	-
TERTIARY WATER SALES	6,261	113,740	150,000	(36,260)
OTHER OPERATING REVENUE	-	400	1,000	(600)
TOTAL OPERATING REVENUE	258,062	2,126,789	2,174,333	(47,544)
INTEREST INCOME/UNREALIZED GAIN (LOSS)	4,745	53,570	57,333	(3,764)
OTHER NON-OPERATING REVENUE	1,070	1,070	-	1,070
TOTAL NON-OPERATING REVENUE	5,815	54,640	57,333	(2,694)
TOTAL REVENUE	263,877	2,181,429	2,231,667	(50,238)
<u>EXPENSES</u>				
ADMINISTRATION	(12,408)	(169,630)	(137,800)	(31,830)
TREATMENT	(126,302)	(1,014,591)	(1,029,333)	14,742
COLLECTIONS	(44,613)	(331,893)	(375,767)	43,874
REVERSE OSMOSIS	(28,880)	(308,603)	(413,467)	104,864
TOTAL OPERATING EXPENSES BY DEPARTMENT³	(212,203)	(1,824,718)	(1,956,367)	131,649
GENERAL & ADMIN COST ALLOCATIONS	(64,137)	(603,500)	(660,913)	57,413
TOTAL EXPENSES	(276,340)	(2,428,218)	(2,617,280)	189,062
NET OPERATING REVENUE LESS EXPENSES	\$ (12,463)	\$ (246,789)	\$ (385,613)	\$ 138,825
TRANSFERS TO CAPITAL FUNDS	(8,333)	(66,667)	(66,667)	-
NET REVENUES LESS EXPENSES AFTER CAPITAL TRANSFERS	\$ (20,796)	\$ (313,455)	\$ (452,280)	\$ 138,825

¹SewerTax Roll Revenues are accrued over a 12 month period

²Sewer Availability Revenues are accrued over a 12 month period

³Does not include Depreciation Expense

RAMONA MUNICIPAL WATER DISTRICT

**UNAUDITED STATEMENT OF REVENUE & EXPENSES
SANTA MARIA SANITATION FUND
FOR FEBRUARY 2026 AND THE EIGHTH FISCAL MONTH ENDING FEBRUARY 28, 2026**

	<u>MONTH OF February</u>	<u>Y TO D February-26</u>	<u>Y TO D BUDGET</u>	<u>VARIANCE FAV (UNFAV)</u>
FUND 05 - SANTA MARIA SANITATION				
<u>REVENUE</u>				
SEWER CHARGES	\$ 11,963	\$ 98,605	\$ 164,659	\$ (66,054)
SEWER - TAX ROLL ¹	290,218	2,321,741	2,321,741	-
TERTIARY WATER SALES	-	245,430	226,667	18,763
OTHER OPERATING REVENUE	1,250	12,351	11,667	685
TOTAL OPERATING REVENUE	303,430	2,678,127	2,724,733	(46,606)
INTEREST INCOME/UNREALIZED GAIN (LOSS)	5,813	60,544	67,333	(6,789)
OTHER NON-OPERATING REVENUE	1,070	1,070	-	1,070
TOTAL NON-OPERATING REVENUE	6,883	61,614	67,333	(5,719)
TOTAL REVENUE	310,313	2,739,741	2,792,067	(52,326)
<u>EXPENSES</u>				
ADMINISTRATION	(11,978)	(164,725)	(136,067)	(28,659)
TREATMENT	(140,515)	(1,229,177)	(1,343,933)	114,756
COLLECTIONS	(51,311)	(366,072)	(423,933)	57,862
TOTAL OPERATING EXPENSES BY DEPARTMENT²	(203,805)	(1,759,974)	(1,903,933)	143,960
GENERAL & ADMIN COST ALLOCATIONS	(75,741)	(712,699)	(780,660)	67,961
TOTAL EXPENSES	(279,546)	(2,472,673)	(2,684,593)	211,921
NET OPERATING REVENUE LESS EXPENSES	\$ 30,767	\$ 267,068	\$ 107,473	\$ 159,595
TRANSFERS TO CAPITAL FUNDS	(50,000)	(400,000)	(400,000)	-
NET REVENUES LESS EXPENSES AFTER CAPITAL TRANSFERS	\$ (19,233)	\$ (132,932)	\$ (292,527)	\$ 159,595

¹SewerTax Roll Revenues are accrued over a 12 month period

²Does not include Depreciation Expense

RAMONA MUNICIPAL WATER DISTRICT

**UNAUDITED STATEMENT OF REVENUE & EXPENSES
GENERAL FUND**

FOR FEBRUARY 2026 AND THE EIGHTH FISCAL MONTH ENDING FEBRUARY 28, 2026

	MONTH OF February	Y TO D February-26	Y TO D BUDGET	VARIANCE FAV (UNFAV)
FUND 06 - GENERAL				
REVENUE				
LEASE/RENT INCOME	\$ 21,993	\$ 173,143	\$ 166,085	\$ 7,058
OTHER OPERATING REVENUE	9,630	14,135	10,723	3,412
TOTAL OPERATING REVENUE	31,623	187,278	176,808	10,470
PROPERTY TAX - SECURED ¹	20,833	166,667	166,667	-
INTEREST INCOME/UNREALIZED GAIN (LOSS)	6,401	68,764	72,000	(3,236)
OTHER NON-OPERATING REVENUE	23	2,762	3,192	(430)
TOTAL NON-OPERATING REVENUE	27,258	238,192	241,859	(3,666)
TOTAL REVENUE	58,881	425,470	418,667	6,804
EXPENSES				
BOARD OF DIRECTORS	(16,469)	(99,014)	(187,200)	88,186
GENERAL MANAGER	(55,254)	(398,077)	(393,467)	(4,610)
FINANCE/PURCHASING	(63,293)	(544,383)	(571,400)	27,017
CUSTOMER SERVICE	(42,931)	(368,864)	(394,140)	25,276
ACCOUNTING	(49,246)	(388,106)	(406,400)	18,294
ADMIN SERVICES	(97,388)	(760,259)	(822,467)	62,208
ENGINEERING	(23,017)	(231,725)	(426,267)	194,542
GENERAL SERVICES	(32,715)	(739,550)	(716,867)	(22,683)
PUBLIC OUTREACH	-	(5,605)	(6,667)	1,062
TOTAL OPERATING EXPENSES BY DEPARTMENT²	(380,314)	(3,535,583)	(3,924,873)	389,290
GENERAL & ADMIN COST ALLOCATIONS	356,260	3,356,856	3,672,940	(316,084)
TOTAL EXPENSES	(24,054)	(178,727)	(251,933)	73,206
NET OPERATING REVENUES LESS EXPENSES	\$ 34,827	\$ 246,744	\$ 166,733	\$ 80,010

¹Property Tax Revenues are accrued over a 12 month period

²Does not include Depreciation Expense

**RAMONA MUNICIPAL WATER DISTRICT
OPERATING REVENUE/EXPENDITURE TREND 2025-2026**

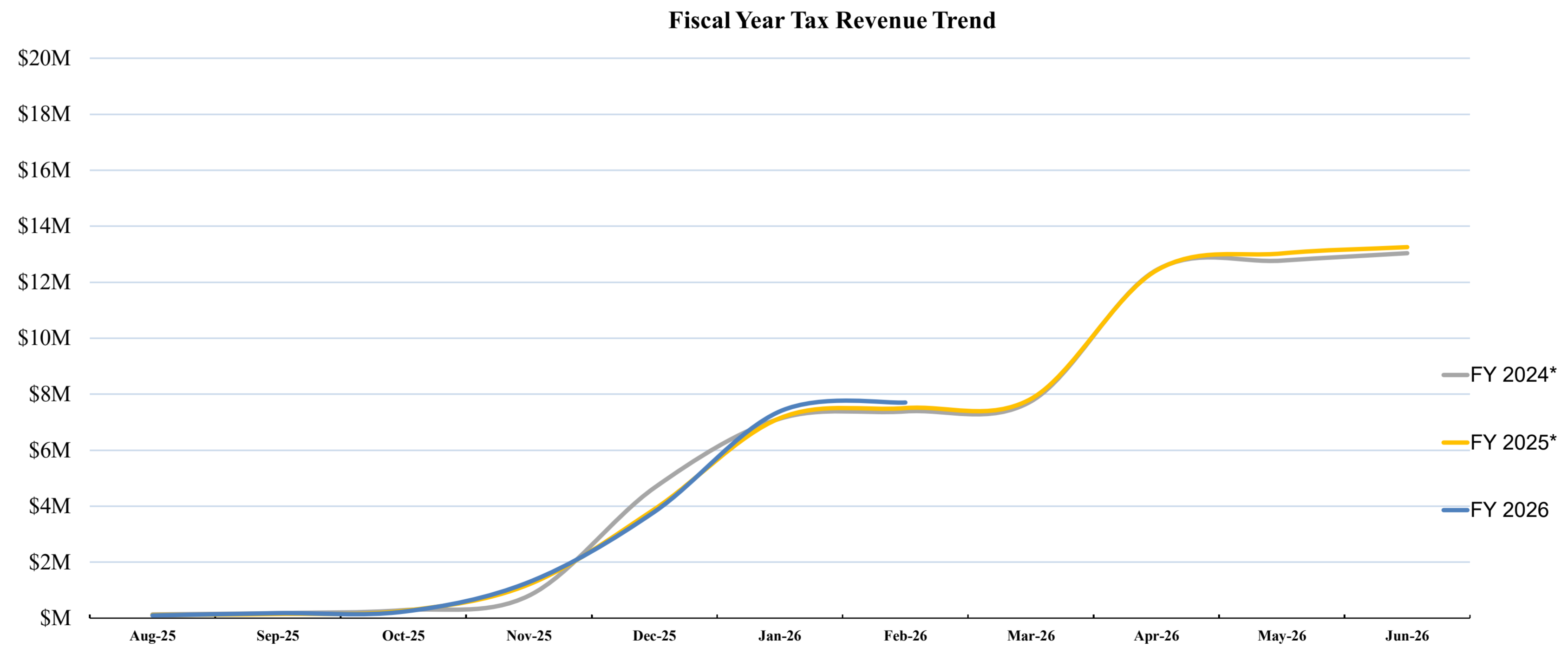
	<u>Jul</u>	<u>Aug</u>	<u>Sep</u>	<u>Oct</u>	<u>Nov</u>	<u>Dec</u>	<u>Jan</u>	<u>Feb</u>	<u>Mar</u>	<u>Apr</u>	<u>May</u>	<u>Jun</u>	<u>Total</u>
General													
Revenue	\$ 31,568	\$ 52,198	\$ 79,009	\$ 51,667	\$ 49,677	\$ 51,859	\$ 50,612	\$ 58,881					\$ 425,471
Expenditures	(8,157)	(21,034)	(21,593)	(27,957)	(23,779)	(25,748)	(26,406)	(24,054)					(178,727)
Total	23,411	31,164	57,415	23,711	25,899	26,111	24,206	34,827	-	-	-	-	246,744
Transfers	-	-	-	-	-	-	-	-	-	-	-	-	-
Net Result	23,411	31,164	57,415	23,711	25,899	26,111	24,206	34,827	-	-	-	-	246,744
Water													
Revenue	2,414,435	2,102,299	2,215,138	2,324,643	1,716,947	1,638,759	1,460,258	1,591,884					15,464,362
Expenditures	(1,725,365)	(2,171,466)	(1,932,449)	(1,854,210)	(1,464,146)	(1,832,961)	(1,927,520)	(1,603,431)					(14,511,548)
Total	689,070	(69,167)	282,690	470,433	252,801	(194,203)	(467,262)	(11,547)	-	-	-	-	952,815
Transfers	(83,333)	(83,333)	(83,333)	(83,333)	(83,333)	(83,333)	(83,333)	(83,333)	-	-	-	-	(666,667)
Net Result	605,737	(152,500)	199,356	387,099	169,468	(277,536)	(550,596)	(94,880)	-	-	-	-	286,148
Park													
Revenue	103,110	104,963	107,786	119,716	109,778	115,888	106,425	110,729					878,394
Expenditures	(37,858)	(62,517)	(49,792)	(108,242)	(48,898)	(70,426)	(92,265)	(59,342)					(529,341)
Total	65,251	42,446	57,994	11,474	60,880	45,462	14,160	51,386	-	-	-	-	349,053
Transfers	-	-	-	-	-	-	-	-	-	-	-	-	-
Net Result	65,251	42,446	57,994	11,474	60,880	45,462	14,160	51,386	-	-	-	-	349,053
San Vicente													
Revenue	286,720	282,357	285,518	283,100	267,948	255,835	256,073	263,877					2,181,429
Expenditures	(135,678)	(347,531)	(281,865)	(286,191)	(261,496)	(484,592)	(354,525)	(276,340)					(2,428,218)
Total	151,043	(65,174)	3,652	(3,091)	6,453	(228,756)	(98,452)	(12,463)	-	-	-	-	(246,789)
Transfers	(8,333)	(8,333)	(8,333)	(8,333)	(8,333)	(8,333)	(8,333)	(8,333)	-	-	-	-	(66,667)
Net Result	142,709	(73,508)	(4,681)	(11,424)	(1,881)	(237,090)	(106,786)	(20,796)	-	-	-	-	(313,455)
Santa Maria													
Revenue	384,592	385,960	360,946	360,037	320,504	309,068	308,322	310,313					2,739,741
Expenditures	(163,015)	(321,238)	(261,106)	(317,064)	(296,568)	(467,141)	(366,994)	(279,546)					(2,472,673)
Total	221,577	64,721	99,839	42,973	23,935	(158,073)	(58,673)	30,767	-	-	-	-	267,068
Transfers	(50,000)	(50,000)	(50,000)	(50,000)	(50,000)	(50,000)	(50,000)	(50,000)	-	-	-	-	(400,000)
Net Result	171,577	14,721	49,839	(7,027)	(26,065)	(208,073)	(108,673)	(19,233)	-	-	-	-	(132,932)
Total Operating Funds													
Revenue	3,220,425	2,927,776	3,048,396	3,139,163	2,464,855	2,371,409	2,181,689	2,335,684	-	-	-	-	21,689,397
Expenditure	(2,070,072)	(2,923,786)	(2,546,806)	(2,593,663)	(2,094,887)	(2,880,868)	(2,767,711)	(2,242,712)	-	-	-	-	(20,120,506)
Total	1,150,352	3,991	501,590	545,499	369,968	(509,459)	(586,022)	92,972	-	-	-	-	1,568,891
Transfers	(141,667)	(141,667)	(141,667)	(141,667)	(141,667)	(141,667)	(141,667)	(141,667)	-	-	-	-	(1,133,333)
Net Result	\$ 1,008,686	\$ (137,676)	\$ 359,924	\$ 403,833	\$ 228,301	\$ (651,126)	\$ (727,688)	\$ (48,695)	\$ -	\$ -	\$ -	\$ -	\$ 435,558

RAMONA MUNICIPAL WATER DISTRICT
WATER SALES AND PURCHASES 2025-2026

YEAR	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	TOTALS
WATER SALES													
2023-24													
Untreated - Acre Feet	54.6	47.2	25.5	23.1	24.8	14.4	3.9	0.8	4.9	10.2	35.6	42.8	287.8
Treated - Acre Feet	319.9	433.4	352.7	314.4	383.3	211.7	219.5	201.7	165.3	185.1	259.8	352.7	3,399.5
Total	374.5	480.6	378.2	337.5	408.1	226.1	223.4	202.5	170.2	195.3	295.4	395.5	3,687.3
2024-25													
Untreated - Acre Feet	61.0	63.0	63.9	74.3	36.1	42.0	53.8	14.1	6.7	37.1	62.6	40.5	555.1
Treated - Acre Feet	390.8	423.8	349.4	353.2	322.7	258.5	283.7	253.7	191.8	236.3	301.6	316.7	3,682.2
Total	451.8	486.8	413.3	427.5	358.8	300.5	337.5	267.8	198.5	273.4	364.2	357.2	4,237.3
2025-26													
Untreated - Acre Feet	51.3	50.4	55.3	23.5	12.7	31.5	21.6	31.5					277.8
Treated - Acre Feet	371.5	413.8	361.7	323.0	244.5	241.0	228.5	207.9					2,391.9
Total	422.8	464.2	417.0	346.5	257.2	272.5	250.1	239.4	0.0	0.0	0.0	0.0	2,669.7
WATER PURCHASES													
SUPPLY CHARGES													
Water Treated - Acre Feet	406.8	418.7	365.6	327.9	253.6	113.8	232.4	224.4					2,343.2
Water Treated - \$ Amount	\$754,614	\$776,689	\$678,188	\$608,255	\$470,428	\$211,099	\$469,448	\$453,288					\$4,422,008
Water Untreated - CWA - Acre Feet	62.7	104.1	69.0	48.5	0.0	45.70	0.20	74.50					404.7
Water Untreated - CWA - \$ Amount	\$84,959	\$141,056	\$93,495	\$65,718	\$0	\$61,924	\$298	\$111,005					\$558,453
Transportation Charge - Meter Delivery - CWA - \$ Amount	\$66,200	\$73,715	\$61,279	\$53,072	\$35,758	\$22,490	\$29,773	\$38,259					\$380,544
WATER EXCHANGES													
Water Exchanges (to) from Other Agencies - Acre Feet	-	-	-	-	-	152.30	-	-	-	-	-	-	152.30
Water Exchanges (to) from Other Agencies - \$ Amount	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 282,517	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 282,517
Transportation Charges - Exchanges - \$ Amount	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 21,474	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 21,474
FIXED CHARGES (CREDITS)													
MWD Capacity Reservation Charge - \$ Amount	\$ 11,103	\$ 11,103	\$ 11,103	\$ 11,103	\$ 11,103	\$ 11,103	\$ 13,895	\$ 13,895					\$ 94,408
MWD Readiness to Serve Credit - \$ Amount	\$ (10,382)	\$ (10,382)	\$ (10,382)	\$ (10,382)	\$ (10,382)	\$ (10,382)	\$ (10,382)	\$ (10,382)					\$ (83,056)
CWA Customer Service Charge - \$ Amount	\$ 30,823	\$ 30,823	\$ 30,823	\$ 30,823	\$ 30,823	\$ 30,823	\$ 33,571	\$ 33,571					\$ 252,080
CWA Emergency Storage Charge - \$ Amount	\$ 58,709	\$ 58,709	\$ 58,709	\$ 58,709	\$ 58,709	\$ 58,709	\$ 66,869	\$ 66,869					\$ 485,992
CWA Infrastructure Access Charge	\$ 45,833	\$ 45,833	\$ 45,833	\$ 45,833	\$ 45,833	\$ 45,833	\$ 46,122	\$ 46,122					\$ 367,242
CWA Supply Reliability Charge	\$ 43,954	\$ 43,954	\$ 43,954	\$ 43,954	\$ 43,954	\$ 43,954	\$ 46,210	\$ 46,210					\$ 356,144
CWA Transportation Fixed Charge	\$ 30,823	\$ 30,823	\$ 30,823	\$ 30,823	\$ 30,823	\$ 30,823	\$ 44,233	\$ 44,233					\$ 273,404
Other Charges and (Credits) Adjustments													\$0
SAWR Water Programs - Acre Feet	-	(57.8)	(51.7)	(58.60)	(24.9)	(11.8)	(34.2)	(20.2)					(259.2)
SAWR Water Programs - \$ Amount	\$ -	\$ (25,605)	\$ (22,903)	\$ (25,960)	\$ (11,133)	\$ (5,227)	\$ (15,151)	\$ (10,221)					\$ (116,200)
Local Projects & Local Resource Program Credits - Acre Feet	-	-	(14.4)	(17.5)	(7.5)	-	-	(4.30)					(43.7)
Local Projects & Local Resource Program Credits - \$ Amount	\$ -	\$ -	\$ (6,480)	\$ (7,875)	\$ (3,375)	\$ -	\$ -	\$ (1,935)					\$ (19,665)
Total Purchases - Acre Feet	469.5	522.8	434.6	376.4	253.6	311.8	232.6	298.9	0.0	0.0	0.0	0.0	2900.2
Total Purchases - \$ Amount	\$ 1,116,635	\$ 1,176,716	\$ 1,014,442	\$ 904,073	\$ 702,541	\$ 805,138	\$ 724,886	\$ 830,914	\$ -	\$ -	\$ -	\$ -	\$ 6,919,201

**Ramona Municipal Water District
Tax and Late Charge Revenue Sources
Fiscal Year 2025-2026**

Description	Aug-25	Sep-25	Oct-25	Nov-25	Dec-25	Jan-26	Feb-26	Mar-26	Apr-26	May-26	Jun-26	Total
1% Property Tax	\$ 93,360.98	\$ 78,605.21	\$ 50,047.81	\$ 634,523.98	\$ 1,989,681.41	\$ 936,485.08	\$ 201,219.79	\$ -	\$ -	\$ -	\$ -	\$ 3,983,924.26
Park Improv Dist.	\$ 2,906.24	\$ 2,446.92	\$ 1,579.31	\$ 20,324.29	\$ 61,747.60	\$ 29,149.22	\$ 6,282.64	\$ -	\$ -	\$ -	\$ -	\$ 124,436.22
San Vicente Availability	\$ -	\$ -	\$ (323.00)	\$ 2,990.00	\$ 2,295.00	\$ 15,055.06	\$ 825.00	\$ -	\$ -	\$ -	\$ -	\$ 20,842.06
San Vicente EDU	\$ -	\$ -	\$ 1,820.52	\$ 221,370.30	\$ 144,463.55	\$ 1,173,354.74	\$ 60,640.59	\$ -	\$ -	\$ -	\$ -	\$ 1,601,649.70
Santa Maria EDU	\$ -	\$ -	\$ 1,860.60	\$ 176,598.24	\$ 310,450.20	\$ 1,427,371.69	\$ 48,422.71	\$ -	\$ -	\$ -	\$ -	\$ 1,964,703.44
Delinquent Water Charge	\$ -	\$ -	\$ (2.80)	\$ -	\$ 382.79	\$ 7,489.39	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,869.38
Total	\$ 96,267.22	\$ 81,052.13	\$ 54,982.44	\$ 1,055,806.81	\$ 2,509,020.55	\$ 3,588,905.18	\$ 317,390.73	\$ -	\$ -	\$ -	\$ -	\$ 7,703,425.06
2024-2025 Total	\$ 110,810.52	\$ 39,288.40	\$ 109,096.61	\$ 947,608.63	\$ 2,681,898.21	\$ 3,254,297.14	\$ 361,108.93	\$ 324,670.18	\$ 4,588,902.85	\$ 609,436.80	\$ 225,909.70	\$ 13,253,027.97
2023-2024 Total	\$ 132,338.93	\$ 48,297.87	\$ 104,427.21	\$ 518,579.01	\$ 3,855,176.14	\$ 2,466,853.26	\$ 258,970.96	\$ 356,047.12	\$ 4,690,116.88	\$ 340,697.83	\$ 264,485.84	\$ 13,035,991.05



**RAMONA MUNICIPAL WATER DISTRICT
SALARIES AND WAGES
As of February 28, 2026 (17 of 26 payperiods)**

	<i>Headcount</i>	Annual Budget	YTD Budget	YTD Expense	Under (Over)	% Under % -Over
General Fund						
General Manager Department						
Salaries and Wages		\$ 354,811	\$ 231,992	\$ 236,965	\$ (4,973)	-2.14%
Benefits		222,489	145,474	148,017	(2,543)	-1.75%
Total Department	2.00	577,300	377,466	384,982	(7,516)	-1.99%
Finance Department						
Salaries and Wages		1,183,380	773,748	752,297	21,451	2.77%
Benefits		850,120	555,848	549,423	6,425	1.16%
Total Department	10.50	2,033,500	1,329,596	1,301,720	27,876	2.10%
Admin Services Department						
Salaries and Wages		717,843	469,359	448,112	21,247	4.53%
Benefits		434,657	284,199	272,018	12,181	4.29%
Total Department	5.50	1,152,500	753,558	720,130	33,428	4.44%
Park Fund						
Salaries and Wages		183,395	119,912	94,791	25,121	20.95%
Benefits		40,005	26,157	23,916	2,241	8.57%
Total Department	2.50	223,400	146,069	118,708	27,361	18.73%
Water Fund						
Salaries and Wages		2,368,026	1,548,325	1,437,509	110,816	7.16%
Benefits		1,784,874	1,167,033	1,265,037	(98,004)	-8.40%
Total Department	19.50	4,152,900	2,715,358	2,702,546	12,812	0.47%
San Vicente Sanitation						
Salaries and Wages		770,473	503,771	511,736	(7,965)	-1.58%
Benefits		504,827	330,079	394,740	(64,661)	-19.59%
Total Department	6.75	1,275,300	833,850	906,476	(72,626)	-8.71%
Santa Maria Sanitation						
Salaries and Wages		892,191	583,356	545,744	37,612	6.45%
Benefits		608,109	397,610	443,212	(45,602)	-11.47%
Total Division	6.75	1,500,300	980,966	988,955	(7,989)	-0.81%
Total District						
Salaries and Wages		6,470,119	4,230,463	4,027,154	203,309	4.81%
Benefits		4,445,081	2,906,400	3,096,363	(189,963)	-6.54%
Total District	53.50	\$ 10,915,200	\$ 7,136,863	\$ 7,123,517	\$ 13,346	0.19%

Ramona Municipal Water District
Capital Projects
February 28, 2026

		Project Manager	FY 2024-25 Projection	FY 2024-25 Actual	FY 2024-25 Carry Forward	FY 2025-26 Additions	FY 2025-26 Transfers	FY 2025-26 Budget	FY 2025-26 Month	FY 2025-26 YTD	FY 2025-26 Available
FUND 43	Water Capital Improvement Projects										
51283	Untreated Meter Conversion Project		\$ -	\$ -	\$ -	\$ 100,000	\$ 27,635	\$ 127,635	\$ 33,969	\$ 127,635	\$ -
51936	7th Street Bridge 16" Pipeline		-	-	-	150,000	(27,635)	122,365	-	-	122,365
	subtotal		100,000	196,812	-	250,000	-	250,000	33,969	127,635	122,365
	Grant Funded Project										
51282	Acres - Water System	RS/JL	-	-	(861,900)	2,550,000	-	1,688,100	242,812	2,317,646	(629,546)
	subtotal		350,000	1,311,899	(861,900)	2,550,000	-	1,688,100	242,812	2,317,646	(629,546)
	Fund Total		\$ 450,000	\$ 1,508,711	\$ (861,900)	\$ 2,800,000	\$ -	\$ 1,938,100	\$ 276,781	\$ 2,445,280	\$ (507,180)
FUND 26	General Fund Capital Purchases										
56020	Facilities - Building Renovation	JS			\$ 13,707	\$ 335,000	-	\$ 348,707	\$ -	\$ 13,410	\$ 335,297
56026	VHF Two-Way Radio Equipment	RS			2,000	-	-	2,000	-	-	2,000
56029	Air Conditioning Unit Replacements	RS			4,852	-	-	4,852	-	-	4,852
	Equipment Replacement				-	20,000	-	20,000	-	-	20,000
	Building Gate Security Project				-	30,000	-	30,000	-	-	30,000
56030	Warehouse Generator				-	15,000	-	15,000	-	-	15,000
	subtotal		407,465	386,906	20,559	400,000	-	420,559	-	13,410	407,149
	Grant Funded Projects										
56028	Cyber / IT Equipment	GO	-	74,737	-	159,200	-	159,200	-	160,071	(871)
56027	Climate Adaptation and Resiliency Program Study	EW	290,000	353,000	-	166,000	-	166,000	9,666	210,898	(44,898)
	subtotal		290,000	427,737	-	325,200	-	325,200	9,666	370,969	(45,769)
	Fund Total		\$ 697,465	\$ 814,643	\$ 20,559	\$ 725,200	\$ -	\$ 745,759	\$ 9,666	\$ 384,379	\$ 361,380
FUND 11	Water Capital Replacements Projects										
51940A-07	Ramco Loop Pipeline Replacement (Off Hwy 78)				\$ -	\$ 1,000,000	\$ -	\$ 1,000,000	\$ 2,873	\$ 12,733	\$ 987,268
51940A-15	14" Transmission Main Replacement	RS/JL			-	-	106,251	106,251	4,708	106,251	-
51940A-16	16" Elm St Transmission Main Replacement	RS/JL			-	-	76,749	76,749	5,783	76,749	-
51949	Tank and Reservoir Rehab Program	RS/JL			-	110,000	-	110,000	-	4,542	105,458.00
51965	30 " Pipeline Replacement	RS/JL			494,621	150,000	-	644,621	10,938	188,328	456,293.00
51966	Lake Pump Replacement				-	10,000	-	10,000	-	1,000	9,000.00
51969	Ram-3 Modification				-	-	10,137	10,137	2,200	10,137	-
51970	Poway Pump Station High Pressure Valve Replacement				-	120,000	-	120,000	-	12,925	107,075.00
	Bargar Clearwell (2MG)				-	1,800,000	-	1,800,000	-	-	1,800,000.00
	27" Pipeline Replacement (From R3 to R4 bay)				-	600,000	-	600,000	-	-	600,000
	Relocate PRVs in Vaults to Above Ground				-	250,000	(166,697)	83,303	-	-	83,303
51972A	#2 Poway Pump Station Rehab				-	175,000	-	175,000	-	89,467	85,533
	#8 Poway Pump Station Rehab				-	175,000	-	175,000	-	-	175,000
51973	Bob Cat Skid Steer				-	120,000	-	120,000	-	-	120,000
51975	Capital Acquisition				-	100,000	(26,440)	73,560	-	-	73,560
	Heavy Duty Truck Replacement				-	90,000	-	90,000	-	-	90,000
51977	ID-5 #1 Pump Rebuild				-	50,000	-	50,000	-	-	50,000
51974	Surge Tanks Knuckle Valve Replacement				-	15,000	-	15,000	-	11,807	3,193
	Fund Total		\$ 7,230,861	\$ 6,736,239	\$ 494,621	\$ 4,765,000	\$ -	\$ 5,259,621	\$ 26,501	\$ 513,939	\$ 4,745,683
FUND 13	Park Capital Replacement Projects										
53012A	Field 2 Sports Lighting				\$ 62,688	\$ -	\$ 22,095	\$ 84,783	\$ -	\$ 84,783	\$ -
53012B	Adult Softball Sports Lighting				47,819	-	34,147	81,966	-	81,966	-
	Senior Center Door Replacement				-	60,000	(60,000)	-	-	-	-
	Security Gates and Automation				40,057	50,000	(73,557)	16,500	-	-	16,500
53022	Girls Softball Remodel				-	75,000	(56,242)	18,758	-	10,419	8,339
53021	Dog Park				-	45,000	-	45,000	-	16,221	28,779
53023	Shetland Sotball Field 2 Conversion				-	22,500	-	22,500	-	-	22,500
53016	Ramona Junior Fair Pig Barn Slab				-	-	51,939	51,939	-	51,939	-
	Mapping and Signage				-	10,000	-	10,000	-	-	10,000
53019	Water Truck				-	-	28,060	28,060	-	28,000	60
53018	Pavillion and Stage Roof				-	-	44,940	44,940	44,940	44,940	-
	subtotal		-	-	150,564	262,500	(8,618)	404,446	44,940	318,268	86,178

Ramona Municipal Water District
Capital Projects
February 28, 2026

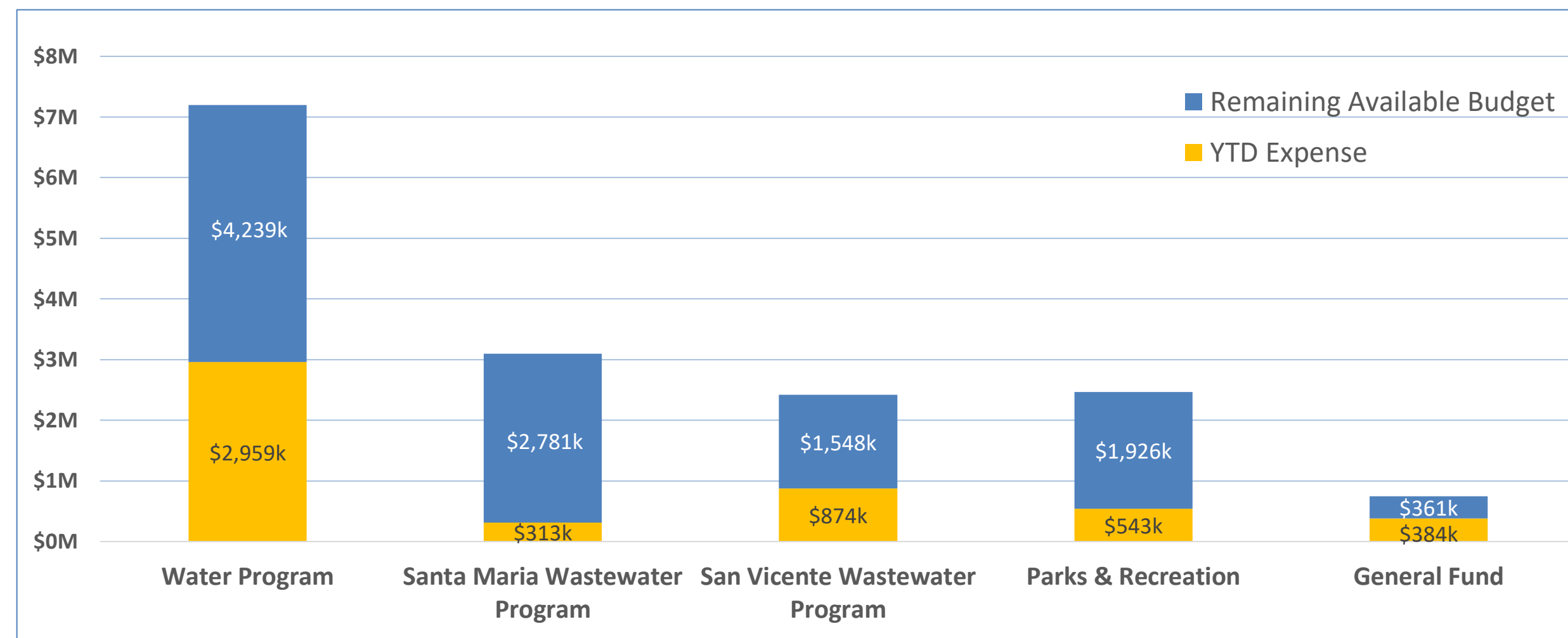
	Project Manager	FY 2024-25 Projection	FY 2024-25 Actual	FY 2024-25 Carry Forward	FY 2025-26 Additions	FY 2025-26 Transfers	FY 2025-26 Budget	FY 2025-26 Month	FY 2025-26 YTD	FY 2025-26 Available	
Grant Funded Projects											
180273	Wellfield Park Sports Lighting and Scoreboard	RS	139,020	189,975	-	-	-	-	6,700	(6,700)	
53013	Senior Center Emergency Backup Generator				140,000	8,618	148,618	-	148,618	-	
53014	ROCC Sound System		12,200	2,440	9,760	-	9,760	-	9,760	-	
	Community Center Project				278,500	(278,500)	-	-	-	-	
	Ramona Junior Fair Project				363,500	(363,500)	-	-	-	-	
53020-1	Task 1, 6, 7: Other Community Resiliency Projects				350,500	-	350,500	342	1,283	349,217	
53020-2	Task 2: Community Center and Junion Fair					642,000	642,000	-	-	642,000	
53020-3	Task 3: Sidewalk Connectivity Project				441,000	-	441,000	2,200	19,750	421,250	
53020-4	Task 4: Wi-Fi Connectivity Project				56,200	-	56,200	-	-	56,200	
53020-5	Task 5: Shuttle Program				377,800	-	377,800	-	-	377,800	
53017	ROCC Livestock Panels & Bucking Chutes				38,000	-	38,000	28,830	38,440	(440)	
	subtotal		151,220	2,440	9,760	2,045,500	8,618	2,063,878	31,372	224,551	1,839,327
	Fund Total		\$ 151,220	\$ 2,440	\$ 160,324	\$ 2,308,000	\$ -	\$ 2,468,324	\$ 76,312	\$ 542,819	\$ 1,925,505
FUND 14 San Vicente Capital Improvement Projects											
	Sprayfield Storage Building	JA			\$ -	\$ 20,000	\$ -	\$ 20,000	\$ -	\$ 20,000	
	Sludge Storage Area	RS/JA			-	225,000	-	225,000	-	225,000	
	Multimedia Filter Replacement Study				-	50,000	-	50,000	-	50,000	
	Laboratory Building Design Update				-	37,500	-	37,500	-	37,500	
51473	Wastewater Master Plan (multi-plant)				-	60,000	-	60,000	19,353	44,294	15,706
51474	Regional Bio Solids Study (multi-plant)			4,842	-	-	-	4,842	-	4,842	
51475	Truck				-	-	-	-	-	-	
	Fund Total		\$ 100,000	\$ 95,158	\$ 4,842	\$ 392,500	\$ -	\$ 397,342	\$ 19,353	\$ 44,294	\$ 353,048
FUND 15 Santa Maria Capital Improvement Projects											
51573	Wastewater Master Plan (multi-plant)				\$ 104,443	\$ 56,000	\$ -	\$ 160,443	\$ 34,998	\$ 75,502	\$ 84,941
51574	Regional Bio Solids Study (multi-plant)				-	-	-	-	-	-	
51575	Administrative Building Design				-	600,000	-	600,000	2,750	20,350	579,650
	subtotal		230,000	125,557	104,443	656,000	-	760,443	37,748	95,852	664,591
Grant Funded Project											
51572	Acres - Septic to Sewer				-	1,200,000	-	1,200,000	(31,820)	2,352	1,197,648
	subtotal		-	-	-	1,200,000	-	1,200,000	(31,820)	2,352	1,197,648
	Fund Total		\$ 230,000	\$ 125,557	\$ 104,443	\$ 1,856,000	\$ -	\$ 1,960,443	\$ 5,928	\$ 98,204	\$ 1,862,239
FUND 22 San Vicente Capital Replacements Projects											
Treatment Plant											
54225	Headworks Rehabilitation	RS/JA			\$ 773,285	\$ 200,000	\$ -	\$ 973,285	\$ -	\$ 803,505	\$ 169,780
54229	Sludge Bed Cover Replacement & Property Acquisition	JA			134,393	50,000	-	184,393	-	184,393	
	Barona Pump & MCC panel				-	250,000	-	250,000	-	250,000	
	Pond Transfer Piping				-	200,000	-	200,000	-	200,000	
54232	Chlorine Contact Chamber Rapid Mixer				-	30,000	-	30,000	-	30,000	
	subtotal		1,176,890	269,212	907,678	730,000	-	1,637,678	-	803,505	834,173
Collections											
54202	Collection system infrastructure	RS/JL			11,572	150,000	-	161,572	-	1,749	159,824
54230	CCTV Van	JL			-	25,000	-	25,000	24,040	24,040	960
54234	Stationary Genset				-	180,000	-	180,000	-	180,000	
54233	SCADA HMI Upgrade				-	20,000	-	20,000	-	20,000	
	subtotal		345,100	333,528	11,572	375,000	-	386,572	24,040	25,789	360,784
	Fund Total		\$ 1,521,990	\$ 602,740	\$ 919,250	\$ 1,105,000	\$ -	\$ 2,024,250	\$ 24,040	\$ 829,294	\$ 1,194,957

Ramona Municipal Water District
Capital Projects
February 28, 2026

		Project Manager	FY 2024-25 Projection	FY 2024-25 Actual	FY 2024-25 Carry Forward	FY 2025-26 Additions	FY 2025-26 Transfers	FY 2025-26 Budget	FY 2025-26 Month	FY 2025-26 YTD	FY 2025-26 Available
FUND 25	Santa Maria Capital Replacements Projects										
	Treatment Plant										
55256	Effluent Transmission Pipe	RS/JC			-	-	-	-	-	-	-
55264	Influent pump station/Screening and Grit Removal	RS/JC			-	-	-	-	-	-	-
55287	Centrifuge Rebuild Project	JC			144,095	75,000	-	219,095	-	113,138	105,958
55288	Sprayfield Pumps and Motors	JC			76,354	-	-	76,354	-	-	76,354
55289	Plant Water Supply System Rehabilitation				-	75,000	-	75,000	-	-	75,000
55291	Pond 1 Cleaning/Drainage	JC			92,964	150,000	(45,000)	197,964	5,924	55,386	142,578
55293	Pond 1 French Drain Project				-	-	45,000	45,000	-	19,985	25,015
	Pond 1 Tertiary Conversion				-	75,000	-	75,000	-	-	75,000
	subtotal		1,345,400	944,958	313,413	375,000	-	688,413	5,924	188,508	499,905
	Collections										
55244	SM Collection system infrastructure	RS/JL			-	400,000	-	400,000	-	2,303	397,697
55290	CCTV Van	JL			-	25,000	-	25,000	24,040	24,040	960
55294	SCADA HMI Upgrade				-	20,000	-	20,000	-	-	20,000
	subtotal		444,100	535,904	-	445,000	-	445,000	24,040	26,343	418,657
	Fund Total		\$ 1,789,500	\$ 1,480,862	\$ 313,413	\$ 820,000	\$ -	\$ 1,133,413	\$ 29,964	\$ 214,851	\$ 918,562
	Total of all Projects		\$ 12,171,036	\$ 11,366,350	\$ 1,155,552	\$ 14,771,700	\$ -	\$ 15,927,252	\$ 468,545	\$ 5,073,059	\$ 10,854,193

Ramona Municipal Water District
 Capital Projects
 February 28, 2026

Project Manager	FY 2024-25 Projection	FY 2024-25 Actual	FY 2024-25 Carry Forward	FY 2025-26 Additions	FY 2025-26 Transfers	FY 2025-26 Budget	FY 2025-26 Month	FY 2025-26 YTD	FY 2025-26 Available
Capital Projects Summary									
Water Program	\$ 7,680,861	\$ 8,244,950	\$ (367,279)	\$ 7,565,000	\$ -	\$ 7,197,721	\$ 303,282	\$ 2,959,219	\$ 4,238,502
Santa Maria Wastewater Program	2,019,500	1,606,419	417,856	2,676,000	-	3,093,856	35,892	313,055	2,780,801
San Vicente Wastewater Program	1,621,990	697,897	924,093	1,497,500	-	2,421,593	43,393	873,588	1,548,005
Parks & Recreation	151,220	2,440	160,324	2,308,000	-	2,468,324	76,312	542,819	1,925,505
General Fund	697,465	814,643	20,559	725,200	-	745,759	9,666	384,379	361,380
Total Capital Projects	\$ 12,171,036	\$ 11,366,350	\$ 1,155,552	\$ 14,771,700	\$ -	\$ 15,927,252	\$ 468,545	\$ 5,073,059	\$ 10,854,193



**RAMONA MUNICIPAL WATER DISTRICT
STATEMENT OF CASH AND INVESTMENTS
FEBRUARY 28, 2026**

	<u>BEGINNING</u>		<u>ENDING</u>
	<u>BALANCE</u>	<u>ACTIVITY</u>	<u>BALANCE</u>
CASH AND INVESTMENTS BY ACCOUNT			
California Asset Management Program	\$ 36,020,445	\$ (1,297,386)	\$ 34,723,058
Local Agency Investment Funds ¹	6,045,815	-	6,045,815
General Checking	537,664	213,270	750,934
	<hr/>		<hr/>
TOTAL CASH AND INVESTMENTS	\$ 42,603,923	\$ (1,084,117)	\$ 41,519,807
	<hr/>		<hr/>
CASH AND INVESTMENTS BY FUND			
OPERATING FUNDS			
01 Water Fund	\$ 10,090,484	\$ (731,554)	\$ 9,358,930
03 Park Fund	808,092	(2,757)	805,335
04 Sewer - San Vicente	1,991,543	(204,290)	1,787,254
05 Sewer - Santa Maria	2,421,303	(250,894)	2,170,409
06 General Fund	2,682,028	31,742	2,713,770
Total Operating Funds	17,993,449	(1,157,752)	16,835,697
	<hr/>		<hr/>
DEBT SERVICE FUNDS			
51 Water Debt Service	802,367	6,762	809,129
Total Debt Service Funds	802,367	6,762	809,129
	<hr/>		<hr/>
CAPITAL PROJECTS & EQUIPMENT			
11 Cap. Replacement - Water	6,180,458	71,974	6,252,432
13 Cap. Replacement - Park	1,870,754	(35,079)	1,835,675
14 Cap. Improvement - San Vicente	1,139,585	(8,227)	1,131,358
15 Cap. Improvement - Santa Maria	2,798,994	1,007	2,800,001
22 Cap. Replacement - San Vicente	2,776,373	(2,882)	2,773,491
25 Cap. Replacement - Santa Maria	5,021,596	56,289	5,077,885
26 Cap. Improvement - General Fund	674,084	13,848	687,933
43 Cap. Improvement - Water	3,346,263	(30,057)	3,316,206
Total Cap Proj & Equip	\$ 23,808,107	\$ 66,874	\$ 23,874,981
	<hr/>		<hr/>
TOTAL CASH AND INVESTMENTS BY FUND	\$ 42,603,923	\$ (1,084,117)	\$ 41,519,807
	<hr/>		<hr/>

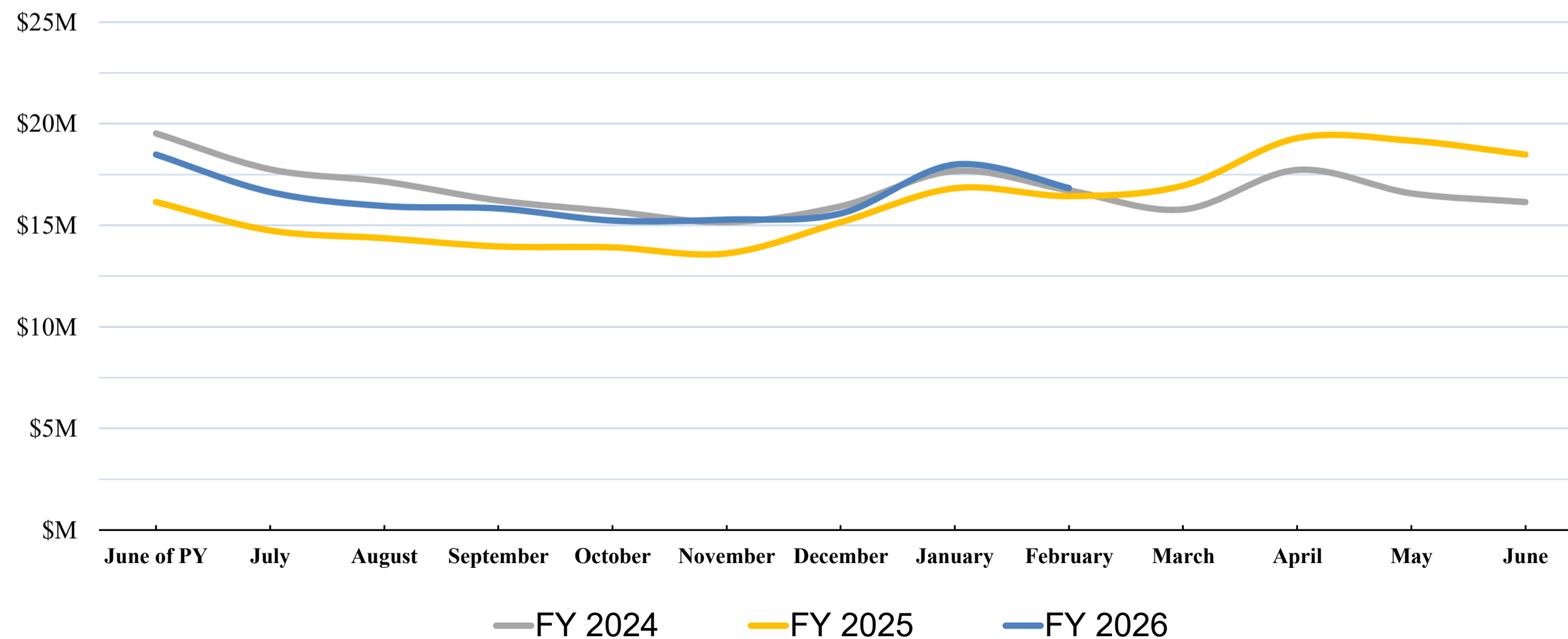
¹LAIF Balance reported at Fair Market Value

All investments are in compliance with the Ramona Municipal Water District Investment Policy.

CASH BALANCE TRENDS

	June of PY	July	August	September	October	November	December	January	February	March	April	May	June
2025-26 Fiscal Year													
Operating	\$ 18,483,778	\$ 16,638,053	\$ 15,949,583	\$ 15,830,426	\$ 15,235,171	\$ 15,281,858	\$ 15,582,932	\$ 17,993,449	\$ 16,835,697				
Debt Service	1,046,135	1,049,839	1,055,795	706,840	710,447	727,820	777,779	802,367	809,129				
Capital	22,423,303	21,517,617	21,149,200	21,196,473	19,929,778	20,498,833	22,412,896	23,808,107	23,874,981				
Total	\$ 41,953,217	\$ 39,205,510	\$ 38,154,578	\$ 37,733,739	\$ 35,875,396	\$ 36,508,511	\$ 38,773,607	\$ 42,603,923	\$ 41,519,807	\$ -	\$ -	\$ -	\$ -
2024-25 Fiscal Year													
Operating	\$ 16,146,440	\$ 14,744,412	\$ 14,367,210	\$ 13,960,124	\$ 13,914,692	\$ 13,617,987	\$ 15,153,242	\$ 16,826,831	\$ 16,438,613	\$ 16,952,336	\$ 19,292,117	\$ 19,165,770	\$ 18,483,778
Debt Service	1,068,917	1,073,508	1,083,269	738,632	746,274	774,406	868,061	914,919	927,957	912,578	1,014,630	1,034,437	1,046,135
Capital	24,488,576	24,695,064	23,358,911	22,885,467	22,174,118	21,810,865	22,198,237	21,516,566	21,954,116	21,939,373	22,802,006	22,879,713	22,423,303
Total	\$ 41,703,933	\$ 40,512,984	\$ 38,809,390	\$ 37,584,223	\$ 36,835,085	\$ 36,203,258	\$ 38,219,539	\$ 39,258,315	\$ 39,320,686	\$ 39,804,286	\$ 43,108,753	\$ 43,079,920	\$ 41,953,217
2023-24 Fiscal Year													
Operating	\$ 19,523,300	\$ 17,757,114	\$ 17,150,949	\$ 16,222,565	\$ 15,684,269	\$ 15,158,643	\$ 15,937,507	\$ 17,672,140	\$ 16,718,890	\$ 15,780,979	\$ 17,726,423	\$ 16,574,062	\$ 16,146,440
Debt Service	880,979	884,474	898,773	558,364	569,203	599,674	829,474	845,666	862,576	849,428	1,029,526	1,049,684	1,068,917
Capital	26,133,224	25,440,495	24,300,731	22,914,601	22,806,650	22,351,335	24,463,350	24,411,056	24,521,340	24,883,298	25,745,507	25,279,482	24,488,576
Total	\$ 46,537,504	\$ 44,082,083	\$ 42,350,452	\$ 39,695,529	\$ 39,060,121	\$ 38,109,651	\$ 41,230,330	\$ 42,928,862	\$ 42,102,806	\$ 41,513,706	\$ 44,501,456	\$ 42,903,228	\$ 41,703,933
2022-23 Fiscal Year													
Operating	\$ 23,598,701	\$ 17,258,259	\$ 17,481,453	\$ 17,322,570	\$ 17,382,028	\$ 17,701,803	\$ 19,677,355	\$ 23,439,954	\$ 22,433,088	\$ 21,890,193	\$ 25,638,289	\$ 20,206,147	\$ 19,523,300
Debt Service	915,598	907,752	912,176	569,887	574,521	588,315	695,713	744,210	757,459	742,179	840,283	862,995	880,979
Capital	25,107,898	27,537,464	26,379,586	25,757,522	25,427,777	24,925,407	26,070,795	26,095,146	25,362,495	25,247,122	25,619,739	26,626,903	26,133,224
Total	\$ 49,622,196	\$ 45,703,476	\$ 44,773,215	\$ 43,649,979	\$ 43,384,326	\$ 43,215,525	\$ 46,443,864	\$ 50,279,310	\$ 48,553,042	\$ 47,879,495	\$ 52,098,311	\$ 47,696,045	\$ 46,537,504

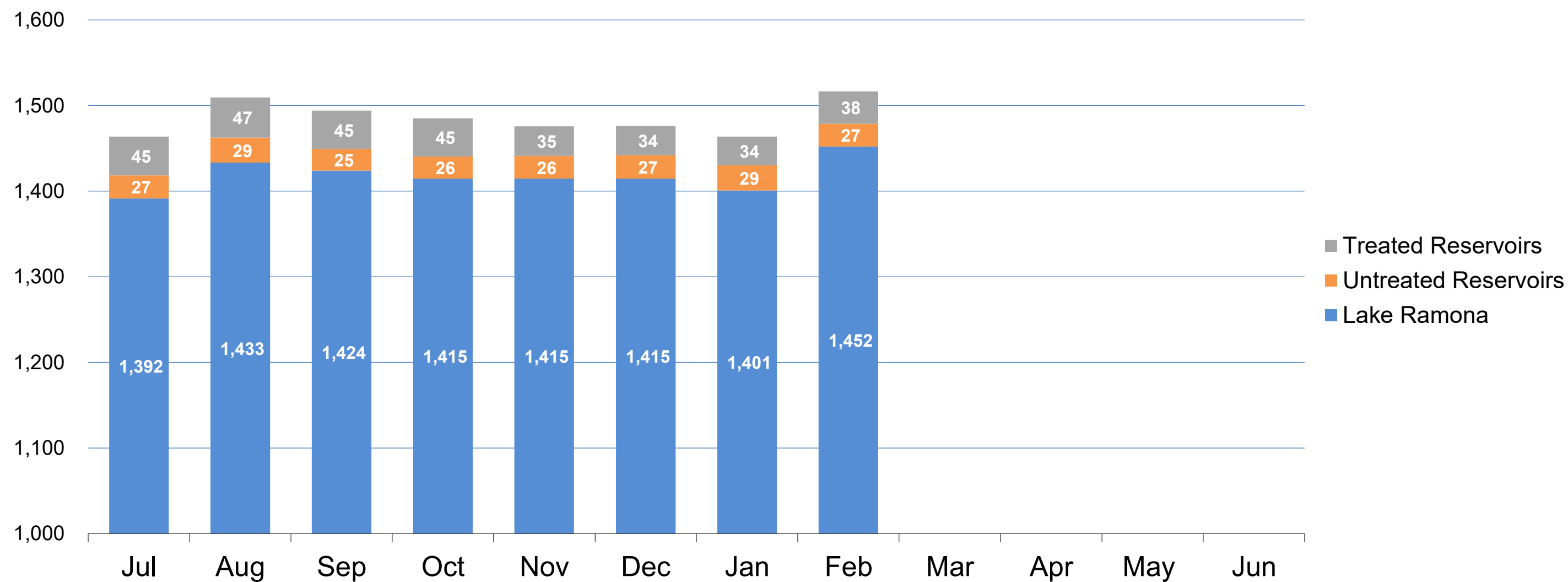
Operating Cash Balance Trends



**RAMONA MUNICIPAL WATER DISTRICT
WATER INVENTORY
February 28, 2026**

	BEGINNING INVENTORY			ACTIVITY FOR MONTH INVENTORY INCREASE / (USAGE)		ENDING INVENTORY		
	acre feet	cost/acre ft	total value	acre feet	total value	acre feet	cost/acre ft	total value
Lake Ramona	1401	\$ 1,621	\$ 2,270,576	51	\$ 118,144	1,452	\$ 1,645	\$ 2,388,720
Reservoirs								
Untreated	29	\$ 1,878	\$ 55,370	(3)	\$ (5,160)	27	\$ 1,891	\$ 50,210
Treated	34	\$ 2,249	\$ 75,448	4	\$ 12,352	38	\$ 2,317	\$ 87,800
Total Reservoirs	63	\$ 2,076	\$ 130,818	1	\$ 7,192	64	\$ 2,141	\$ 138,010
Total Water Inventory	1,464	\$ 1,640	\$ 2,401,394	53	\$ 125,336	1,517	\$ 1,666	\$ 2,526,730

Water Inventory



RAMONA MUNICIPAL WATER DISTRICT AGENDA MEMO



Agenda Item No. B.1.c.
Regular Board Meeting of April 21, 2026

Jim Hickle, President
and Members of the Board of Directors
Ramona, CA 92065

RE: CONSIDERATION OF A RESOLUTION TO ADOPT THE 2026 LOCAL GUIDELINES FOR IMPLEMENTING THE CALIFORNIA ENVIRONMENTAL QUALITY ACT (“CEQA”)

Members of the Board:

Purpose

The State CEQA Guidelines require local agencies to adopt “objectives, criteria and procedures” to implement the requirements of CEQA and the State CEQA Guidelines. (State CEQA Guidelines [14 Cal. Code Regs.] section 15022.) The 2026 Local Guidelines for Implementing the California Environmental Quality Act for the Ramona Municipal Water District reflect recent changes to CEQA.

Background

The California Environmental Quality Act (“CEQA”), codified at Public Resources Code section 21000, et seq., is California’s most comprehensive environmental law. It generally requires public agencies to evaluate the environmental effects of their actions before they are taken. CEQA also aims to prevent significant environmental effects from occurring as a result of agency actions by requiring agencies to avoid or reduce, when feasible, the significant environmental impacts of their decisions.

To this end, CEQA requires public agencies to adopt specific objectives, criteria and procedures for evaluating public and private projects that are undertaken or approved by such agencies.

Discussion

The District has prepared a proposed updated set of Local CEQA Guidelines for 2026 in compliance with CEQA’s requirements. These Guidelines reflect recent changes to CEQA. These Local CEQA Guidelines also provide instructions and forms for preparing all environmental documents required under CEQA. (Note: The BBK 2026 CEQA Guidelines will be posted on the RMWD website under “Publications” before the April 21, 2026 board meeting at: <https://www.rmwd.org/home/showpublisheddocument/5077/639119471218193114>)

Fiscal Impact

No fiscal impact is anticipated from amending the Local CEQA Guidelines.

Environmental Impact

No environmental impact is anticipated from amending the Local CEQA Guidelines. The District adoption of the attached Resolution is not a project under State CEQA Guidelines section 15378(b)(5) because it involves an administrative activity and would not result in any environmental impacts.

Recommendation

Staff respectfully recommends the Board adopt a Resolution regarding the adoption of the 2026 Local Guidelines for Implementing the California Environmental Quality Act for the Ramona Municipal Water District.

Prepared and Submitted by: Erica Wolski, PE, General Manager

ATTACHMENTS:

- | | | |
|--------------|--|-----------------|
| Attachment 1 | Resolution Adopting 2026 CEQA Local Guidelines | B.1.c. Page 3-4 |
| Attachment 2 | Memo from BB&K "Summary of Changes to Local CEQA Guidelines" | B.1.c. Page 5-8 |

RESOLUTION NO. 26-XXXX

A RESOLUTION OF THE RAMONA MUNICIPAL WATER DISTRICT AMENDING AND ADOPTING LOCAL GUIDELINES FOR IMPLEMENTING THE CALIFORNIA ENVIRONMENTAL QUALITY ACT (PUBLIC RESOURCES CODE §§ 21000 ET SEQ.)

WHEREAS, the California Legislature has amended the California Environmental Quality Act (“CEQA”) (Pub. Resources Code §§ 21000 et seq.), the Natural Resources Agency has amended the State CEQA Guidelines (Cal. Code Regs., tit. 14, §§ 15000 et seq.) and the California courts have interpreted specific provisions of CEQA; and

WHEREAS, Public Resources Code section 21082 requires all public agencies to adopt objectives, criteria and procedures for (1) the evaluation of public and private projects undertaken or approved by such public agencies, and (2) the preparation, if required, of environmental impact reports and negative declarations in connection with that evaluation; and

WHEREAS, the Ramona Municipal Water District must adopt local guidelines for implementing CEQA and make them consistent with the current provisions and interpretations of CEQA and the State CEQA Guidelines.

NOW, THEREFORE, the Ramona Municipal Water District (“District”) hereby resolves as follows:

SECTION 1. The District hereby adopts the “2026 Local Guidelines for Implementing the California Environmental Quality Act,” a copy of which is on file at the offices of the District and is available for inspection by the public.

SECTION 2. All prior actions of the District enacting earlier guidelines are hereby repealed.

ADOPTED, SIGNED AND APPROVED at a regular meeting of the Board of Directors of Ramona Municipal Water District held on the 21st day of April 2026, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Jim Hickle, President
Board of Directors
Ramona Municipal Water District

ATTEST:

Princess Norman, Secretary
Board of Directors
Ramona Municipal Water District



Memorandum

TO: Project 5 District Client
FROM: Best Best & Krieger LLP
DATE: March 31, 2026
RE: Summary of Changes to Local CEQA Guidelines

In 2025, the California Legislature revised the California Environmental Quality Act (“CEQA”) through passage of certain Assembly Bills and Senate Bills. As a result, we have revised the District’s Local Guidelines for Implementing CEQA (“Local Guidelines”) to account for these CEQA developments. This memorandum summarizes the substantive amendments to the District’s 2026 Local CEQA Guidelines (“Local Guidelines”).

The Local Guidelines and this memorandum are designed to help the District comply with CEQA when considering a project subject to CEQA. We still recommend, however, that you consult with an attorney when you have specific questions on major, controversial, or unusual projects or activities.

The Local Guidelines, the related CEQA forms, and other important legal alerts may be accessed via the Best Best & Krieger LLP CEQA client portal. For technical support, please contact Tammy Ingram at tammy.ingram@bbklaw.com.

REVISIONS TO LOCAL GUIDELINES

3.12 Exemption for Agricultural Housing Development

A new subsection B(2) was added to Section 3.12 as a result of the passing of Senate Bill 131. CEQA does not apply to an agricultural housing development maintained and operated by a qualified affordable housing organization that meet the requirements set forth in Section 3.12.

3.20 Exemption for Certain Housing Development Projects That Are 20 Acres or Less in Size

Pursuant to Assembly Bill 130, a new Section 3.20 was added to the Guidelines for qualifying housing development projects that are 20 acres or less in size and meet specific criteria.

3.22 Transit Prioritization Projects

A new subsection (5) was added to Section 3.22 regarding an exemption for a transit



prioritization project for the protection, improvement, institution, or increase of microtransit, paratransit, shuttle, bus, ferry, bus rapid transit, or light rail service. Subsection (7) also extends this exemption for a public project for the institution or increase of certain passenger rail services until January 1, 2040. Lastly, this section is revised to extend this exemption for covering transportation-related projects, such as pedestrian and bicycle facilities, transit prioritization projects, public projects located in an urbanized area or urban cluster, and public projects for the construction or maintenance of infrastructure of facilities to charge, refuel or maintain zero-emission public transit until January 1, 2040.

3.23 Transportation Plans, Pedestrian Plans, and Bicycle Transportation Plans

Section 3.23 was revised to exempt from CEQA a transit comprehensive operational analysis, transit route readjustment, or other transit agency route addition, elimination, or modification. For purposes of this section, Section 3.23 was revised to exempt “Transit Comprehensive Operational Analysis”, meaning a plan that redesigns or modifies a transit operator’s or local agency’s public transit service network, including the routing of fixed route and microtransit services.

3.24 Facilities Supporting High-Speed Rail

Section 3.24 was added to exempt from CEQA certain projects that consist of the development, construction, or operation of a heavy maintenance facility for electrically powered high-speed rail if certain conditions outlined in Section 3.24 are met. This section also exempts a project that consists of the development, construction, or modification of a proposed passenger rail station, or design changes to a passenger rail station, for the purpose of serving electrically powered high-speed rail, if certain conditions outlined in Section 3.24 are met.

3.25 Certain Public Park and Trail Projects

Pursuant to Assembly Bill 1139, Section 3.25 was added to exempt any activity or approval necessary for or incidental to planning, design, site acquisition, construction, operation, or maintenance of public park or nonmotorized recreational trail facilities funded in whole or in part by the Safe Drinking Water, Wildfire Prevent, Drought Preparedness, and Clear Air Bond Act of 2024.

3.29 State Funded Community Water Systems

Section 3.29 was added to exempt from CEQA a community water system that is funded pursuant to the Safe Drinking Water, Wildfire Prevention, Drought Preparedness, and Clean Air Bond Act of 2024 or the State Water Resources Control Board’s Safe and Affordable Funding for Equity and Resilience program that does not otherwise include any construction activities if the project meets certain criteria outlined in Section 3.29.



3.30 Wildfire Risk Reduction Projects

Pursuant to Senate Bill 131, Section 3.30 was added to exempt certain wildfire risk reduction projects that meet the criteria specified in Section 3.30.

3.31 Wildfire Defensible Space Requirements

Pursuant to Assembly Bill 1455, Section 3.31 was added to exempt from CEQA ordinances, designed by a local agency responsible for fire protection, designating defensible space requirements based on regulations promulgated by the State Board of Forestry and Fire Protection.

3.34 Daycare Centers, Rural Health Clinics, Food Banks, and Advances Manufacturing Facilities

Section 3.34 was added to exempt from CEQA projects that consist exclusively of daycare centers, rural health clinics, food banks, and advanced manufacturing facilities if certain criteria outlined in Section 3.34 are met.

9.03 Streamlined, Ministerial Review for Adaptive Reuse Projects

Pursuant to Assembly Bill 507, Section 9.03 was added to exempt from CEQA an adaptive reuse project that retrofits and repurposes an existing building to create new residential or mixed uses including office conversion projects.

9.04 Housing Development Project Located in Areas of Smaller Populations

Pursuant to Senate Bill 158, Section 9.04 was added to clarify that CEQA does apply to a housing development that is: (1) located in a city with a population of more than 85,000 but less than 95,000, as determined by the 2020 Census, (2) located in a county with a population of more than 440,000 but less than 455,000, as determined by the 2020 Census, (3) a portion of the parcel where the project is located is identified on a United States Fish and Wildlife Service map as freshwater forested or shrub wetland; and (4) a portion of the parcel where the project is located is within a regulatory floodway.

9.14 “Near Miss” Streamlined Housing Development Project

Pursuant to Senate Bill 131, Section 9.14 was added to establish a streamlined CEQA process for housing development projects that narrowly fail to qualify for certain CEQA exemptions due to a single disqualifying condition. In such “near miss” instances, it limits CEQA review to those environmental effects caused solely by that condition, and waives the need for analysis of project alternatives, cumulative impacts, and growth-inducing effects. However, these “near miss” provisions do not apply to projects with multiple disqualifying



conditions, or to projects involving distribution centers, oil and gas infrastructure, or on protected lands.

10.03 Administrative Record

Pursuant to Senate Bill 131, Section 10.03(A)(10) was revised to narrow the scope of the administrative record. It clarifies that, with limited exceptions, staff notes and internal agency communications (like emails) are not required to be included in the administrative record if they were not presented to the project’s final decision-making body.

Other Changes

CEQA Document Filing Fees

Effective January 1, 2026, the Department of Fish and Wildlife has increased its fees. For a Negative Declaration or a Mitigated Negative Declaration, the new filing fee is \$3,043.75 (see Section 6.24); for an EIR, the new filing fee is \$4,227.50 (see Section 7.42); and for an environmental document prepared pursuant to a Certified Regulatory Program, the new filing fee is \$1,437.25.

Conclusion

As always, CEQA remains complicated and, at times, challenging to apply. The only constant in this area of law is how quickly the rules change. Should you have questions about any of the provisions discussed above, please contact a BB&K attorney for assistance.

BEST BEST & KRIEGER LLP

RAMONA MUNICIPAL WATER DISTRICT AGENDA MEMO



Agenda Item No. B.1.d.
Regular Board Meeting of April 21, 2026

Jim Hickle, President
and Members of the Board of Directors
Ramona, CA 92065

**RE: AUTHORIZATION TO QUITCLAIM EXISTING RMWD SPRAY FIELD EASEMENT ON
ASSESSOR PARCEL NUMBER (APN) 285-100-12**

Members of the Board:

Purpose

To obtain Board authorization for the General Manager to execute a quitclaim release to relinquish an existing RMWD spray field easement no longer required.

Background

The Ramona Municipal Water District owns and operates San Vicente Water Reclamation Plant (SVWRP) located at 22758 San Vicente Road, Ramona, CA 92065 in San Diego County. The SVWRP provides service to primarily the San Vicente Valley and services approximately 3,855 equivalent dwelling units (EDU's), mostly comprised of single-family residences.

The SVWRP operates under the California Regional Water Quality Control Board Order No. R9-2009-0005. This order regulates discharges from the SVWRP comprised of disinfected secondary and disinfected tertiary recycled water. Tertiary water is delivered to the San Diego Country Estates and secondary water is sprayed on District owned spray fields located north of SVWRP constructed in 2020.

In 1976, the District obtained a spray field easement/easement agreement dated March 3, 1976 and recorded on March 10, 1976 as Document No. 76-070103 (Attachment 1). In preparation of a parcel split, in 2010, a portion of this easement was quitclaimed from APN 285-100-05 per Document No. 2010-0464557 recorded September 3, 2010. In 2011, APN 285-100-05-00 was then subdivided and two new parcels were formed with APNs 285-100-12 & 13. The District retained ownership of APN 285-100-12-00 and APN 285-100-13-00 was sold.

Discussion

With the construction of the San Vicente spray fields in 2020 and the existing recycled water agreement with the San Diego Country Estates, there is no need to retain the existing spray field easement on APN 285-100-12-00. There is currently no District spray field infrastructure

installed on this parcel that requires removal ahead of the quitclaim release of this easement and the parcel is owned by the District.

The District obtained a preliminary title report for APN 285-100-12-00 including the plotted easements and confirmed the spray field easement was still recorded against the property. Attached for reference is the plotted easement document, provided as Attachment 2.

To proceed with the vacation or quitclaim of the existing easement, pursuant to Chapter 8.03 – Vacation of Easements of current District Legislative Code, Board authorization is required.

Fiscal Impact

None.

Recommendation

Staff respectfully requests that the Board authorize the General Manager (or Designee) to execute the quitclaim and release of the existing RMWD easement with Document No. 76-070103 from APN 285-100-12-00.

Prepared by: Ricardo Soto, P.E., Engineering Department

Reviewed by: D. Michael Metts, District Engineer
Jim Andreson, Wastewater Operations Superintendent

Submitted by: Erica Wolski, General Manager

ATTACHMENTS:

Attachment 1	Easement Document 76-070130	B.1.d. Page 3-8
Attachment 2	Plotted Easements on APN 285-100-12-00	B.1.d. Page 9

PLEASE RECORD THIS DOCUMENT AT NO FEE AS IT IS TO THE BENEFIT OF THE DISTRICT.

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76-070103 ATTACHMENT 1

FILE/PAGE NO. BOOK 1976 RECORDED REQUEST OF

ADDRESSEE MAR 10 10 03 AM '76

OFFICIAL RECORDS SAN DIEGO COUNTY, CALIF. HARLEY F. BLOOM RECORDER

After recording, return to: Ramona Municipal Water District P. O. Box 811 Ramona, Ca 92065

Space above this line for Recorder's use DOCUMENTARY TRANSFER TAX - NONE - RAMONA MUNICIPAL WATER DISTRICT Garry L. Butterfield - General Manager Assessor's Parcel 285-080-10 and 285-090-18

NO FEE

EASEMENT AGREEMENT

THIS AGREEMENT, made this 3rd day of March, 1976, by and between Phillip R. Nicholson, Trustee ("Grantor" herein), and Ramona Municipal Water District, a body corporate and politic, of the State of California, ("Grantee" herein).

WHEREAS, Grantor is the owner of certain real property in the unincorporated area of the County of San Diego, State of California, ("Servient Tenement" herein), more particularly described in Exhibit "A" attached hereto and by this reference incorporated herein; and

WHEREAS, Grantee desires to acquire certain rights in the Servient Tenement;

NOW, THEREFORE, it is agreed as follows:

- 1. Grant of Easement. For valuable consideration, receipt of which is hereby acknowledged, Grantor hereby grants to Grantee an easement as hereinafter described.
2. Character of Easement. The easement granted herein is an easement in gross.
3. Description of Easement. The easement granted herein is a right to:
a. Construct, maintain and repair a system or systems for the spray disposal of tertiary treated effluent on, over or under the Servient Tenement, together with all fixtures and appurtenances incidental thereto, and
b. Utilize the Servient Tenement for the deposit, absorption or disposal of treated effluent through spray procedures or such other procedures as are required by regulatory agencies having jurisdiction and consented to in writing by Grantor or its successors, which consent will not be unreasonably withheld.

No 70103

4. Location of Easement. The easement granted herein is located within those portions of the Servient Tenement described as "Spray Area No. 1" and "Spray Area No. 2" in Exhibit "B" hereto, all of as more particularly described in said Exhibit which is attached hereto and by this reference incorporated herein.

5. Exclusiveness of Easement. The easement granted herein is exclusive except that Grantor shall have the right to enter upon and to use those portions of the Servient Tenement set forth in Exhibit "B" for permitted purposes, as such term is hereinafter defined, so long as such use is not detrimental to the use thereof by Grantee as contemplated hereby. Permitted purposes shall include: agricultural purposes which are not in violation of applicable public health laws and regulations; grazing and feeding of livestock in reasonable numbers, not to exceed, in the case of cattle and horses, an average of one such animal for each acre contained in such portions of the Servient Tenement; and such other uses as are approved in writing from time to time by Grantee.

6. Secondary Easements. The easement granted herein includes incidental rights of ingress, egress, access, installation, construction, relocation, removal, maintenance, repair, operation, incidental change of grade, inspection, treatment of soil as required, and to take all actions required or necessary to comply with all rules, laws, orders or regulations applicable to the exercise by Grantee of the rights granted herein, and to utilize the easement rights and Servient Tenement in such manner as Grantee shall determine is necessary and proper in exercising of the rights hereunder.

7. Indemnity. Grantor or its successors in ownership of the Servient Tenement shall be responsible for ascertaining and complying with, at their expense, the applicable public health laws and regulations relating to Grantor's use of the Servient Tenement and Grantee shall have no responsibility for such ascertainment. Grantor will indemnify and hold harmless Grantee, its officers, agents and employees from any and all claims or liability whatsoever arising from or related to Grantor's use of the Servient Tenement, except such as arise solely from Grantee's negligence or willful misconduct.

8. Entire Agreement. This instrument contains the entire agreement between the parties relating to the rights herein granted and the obligation

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herein assumed. Any oral representations or modifications concerning this instrument shall be of no force and effect excepting a subsequent modification in writing, signed by the party to be charged.

9. Binding Effect. This instrument shall bind and inure to the benefit of the respective heirs, personal representatives, successors and assigns of the parties hereto. It is the intention of Grantor and Grantee that the easement herein granted shall perpetually bind all future owners of Servient Tenement and run with the ownership of said Servient Tenement.

IN WITNESS WHEREOF, the parties hereto have executed this instrument the day and year first above written.

GRANTEE: RAMONA MUNICIPAL WATER DISTRICT
By: Don B. Conklin
Don B. Conklin - President
By: Garry L. Butterfield
Garry L. Butterfield
Assistant Secretary

GRANTOR:
Phillip R. Nicholson
Phillip R. Nicholson,
as Trustee

STATE OF CALIFORNIA }
COUNTY OF LOS ANGELES } SS.

On March 6, 1976, before me, the undersigned, a Notary Public in and for said County and State, personally appeared Phillip R. Nicholson, known to me to be the person whose name is subscribed to the within instrument and acknowledged that he executed same.

WITNESS my hand and official seal.

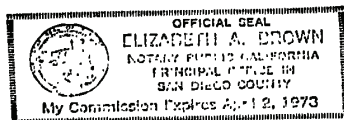


Harold J. Schachter
HAROLD J. SCHACHTER
Name (Typed or Printed)

STATE OF CALIFORNIA }
COUNTY OF SAN DIEGO } SS.

On March 3, 1976, before me, the undersigned, a Notary Public in and for said County and State, personally appeared Don B. Conklin, known to me to be the President, and Garry L. Butterfield known to me to be the Assistant Secretary of the corporation that executed the within instrument, known to me to be the persons who executed the within instrument on behalf of the corporation therein named, and acknowledged to me that such corporation executed the within instrument pursuant to its by-laws or a resolution of its board of directors.

WITNESS my hand and official seal.



Elizabeth A. Brown
Elizabeth A. Brown
Name (Typed or Printed)

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Those portions of Fractional Sections 35 and 36, Township 13 South, Range 1 East, San Bernardino Base and Meridian, in the Rancho Canada de San Vicente y Mesa del Padre Barona, in the County of San Diego, State of California, according to the extension of the United States Government System of Surveys over said Rancho, as shown on a Map of the subdivision of said Rancho made by Vitus Wackenreuder in December, 1869, being Map No. 858, filed in the office of the County Recorder of San Diego County April 29, 1899, described as a whole as follows:

Beginning at Corner No. 52-53 of said Rancho; thence along said Rancho line South 59°48'07" East 1668.29 feet and North 65°24'24" East 1268.23 feet to a point in the Westerly line of San Diego Country Estates I, as shown on Map thereof No. 7450, filed in the office of the County Recorder of said County; thence along said Westerly line South 01°36'16" West 162.63 feet to a point in the Northerly sideline of San Vicente Road; thence along said Northerly sideline as follows: South 83°28'29" West 413.96 feet, South 62°21'21" West 273.31 feet, South 42°05'54" West 249.52 feet, South 46°54'13" West 472.42 feet, South 68°25'33" West 256.04 feet, South 46°03'22" West 504.80 feet, South 84°08'02" West 1638.21 feet, North 77°46'58" West 309.04 feet, North 69°31'30" West 421.71 feet, South 81°49'19" West 592.72 feet, North 85°36'03" West 477.43 feet, and South 68°50'05" West 192.18 feet to a point in the North-South centerline of said Fractional Section 35; thence along said North-South centerline North 00°00'07" West 1056.74 feet to a point in Course No. 52 of said Rancho; thence along said Course No. 52 North 77°22'27" East 2813.44 feet to Corner No. 52-53 and the Point of Beginning.

EXHIBIT A

No
70103

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Those portions of the fractional Sections 35 and 36, Township 13 South, Range 1 East, San Bernardino Base and Meridian, in the Rancho Canada de San Vicente y Mesa del Padre Barona, in the County of San Diego, State of California, according to the extension of the United States Government system of surveys over said Rancho as shown on a map of the subdivision of said Rancho, made by Vitus Wackenreuder in December 1869, being Map No. 858, filed in the office of the County Recorder of San Diego County, April 29, 1899, described as a whole as follows:

SPRAY AREA NO. 1:

Beginning at a point in Course No. 53 of said Rancho, distant thereon South 59°48'07" East 1253.29 feet from Rancho Corner No. 52-53, said point being the TRUE POINT OF BEGINNING; thence South 42°27'53" East 519.47 feet; thence South 47°32'07" West 219.43 feet; thence South 68°25'33" West 119.40 feet; thence South 46°02'41" West 89.09 feet; thence North 42°11'15" West 317.00 feet; thence South 47°48'45" West 254.27 feet; thence North 36°07'16" West 370.14 feet; thence North 14°31'00" East 195.00 feet; thence North 21°45'17" West 127.74 feet; thence West 220.52 feet; thence South 25°17'29" West 218.82 feet; thence South 04°00'00" West 295.00 feet; thence South 45°00'00" West 390.00 feet; thence West 397.13 feet; thence North 238.31 feet; thence East 200.00 feet; thence North 100.00 feet; thence East 120.00 feet; thence North 90.00 feet; thence North 22°47'38" West 107.56 feet; thence North 54°57'00" West 127.45 feet; thence North 23°37'11" West 392.97 feet; thence North 45°00'00" East 40.00 feet; thence South 60°08'59" East 238.09 feet; thence North 56°26'58" East 280.00 feet; thence North 15°26'48" East 170.00 feet; thence East 300.00 feet to a point in said Course No. 53; thence along said Course No. 53 South 59°48'07" East 903.29 feet to the TRUE POINT OF BEGINNING.

(Containing 26.58 acres)

SPRAY AREA NO. 2:

Beginning at a point in Course No. 52 of said Rancho, distant thereon South 77°22'27" West 630.85 feet from Rancho Corner No. 52-53, said point being the TRUE POINT OF BEGINNING; thence South 09°20'51" East 310.00 feet; thence South 29°11'45" West 432.24 feet; thence South 381.53 feet; thence East 109.81 feet; thence South 02°05'14" East 498.73 feet; thence South 84°08'02" West 156.21 feet; thence North 77°46'58" West 262.54 feet; thence North 159.20 feet; thence West 287.36 feet; thence North 100.00 feet; thence West 261.00 feet; thence South 116.97 feet; thence South 82°40'48" West 173.28 feet; thence South 88°11'01" West 531.75 feet; thence North 06°28'30" West 293.13 feet; thence North 59°22'11" East 388.78 feet; thence East 230.00 feet; thence North 63°22'44" East 484.18 feet; thence North 52°07'56" East 331.77 feet; thence North 30°52'49" East 544.91 feet to a point in said Course No. 52; thence along said Course No. 52 North 77°22'27" East 195.00 feet to the TRUE POINT OF BEGINNING.

(Containing 27.54 acres)

EXHIBIT B

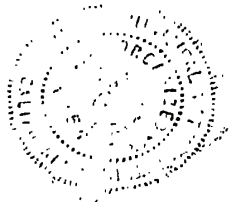
No
70103

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CERTIFICATE OF ACCEPTANCE
UNDER SECTION 27281 OF THE
CALIFORNIA GOVERNMENT CODE

This is to certify that the interest in real property conveyed by the Grant of Right of Way dated March 3, 1976 from PHILLIP R. NICHOLSON to RAMONA MUNICIPAL WATER DISTRICT, a governmental agency, is hereby accepted by the undersigned agent on behalf of the BOARD OF DIRECTORS OF RAMONA MUNICIPAL WATER DISTRICT pursuant to authority conferred by resolution of said BOARD OF DIRECTORS adopted on February 13, 1963 and the grantee consents to re-cordation thereof by its duly authorized officer.

DATED: March 9, 1976



RAMONA MUNICIPAL WATER DISTRICT




By Garry L. Butterfield
Garry L. Butterfield
General Manager

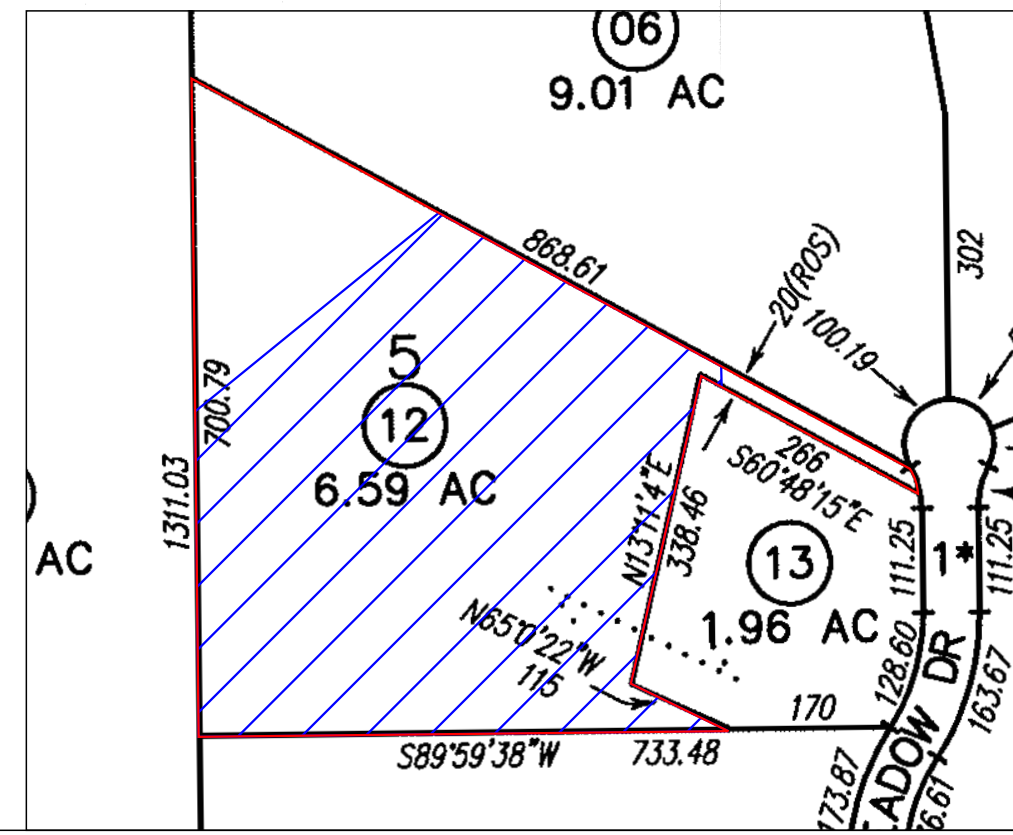
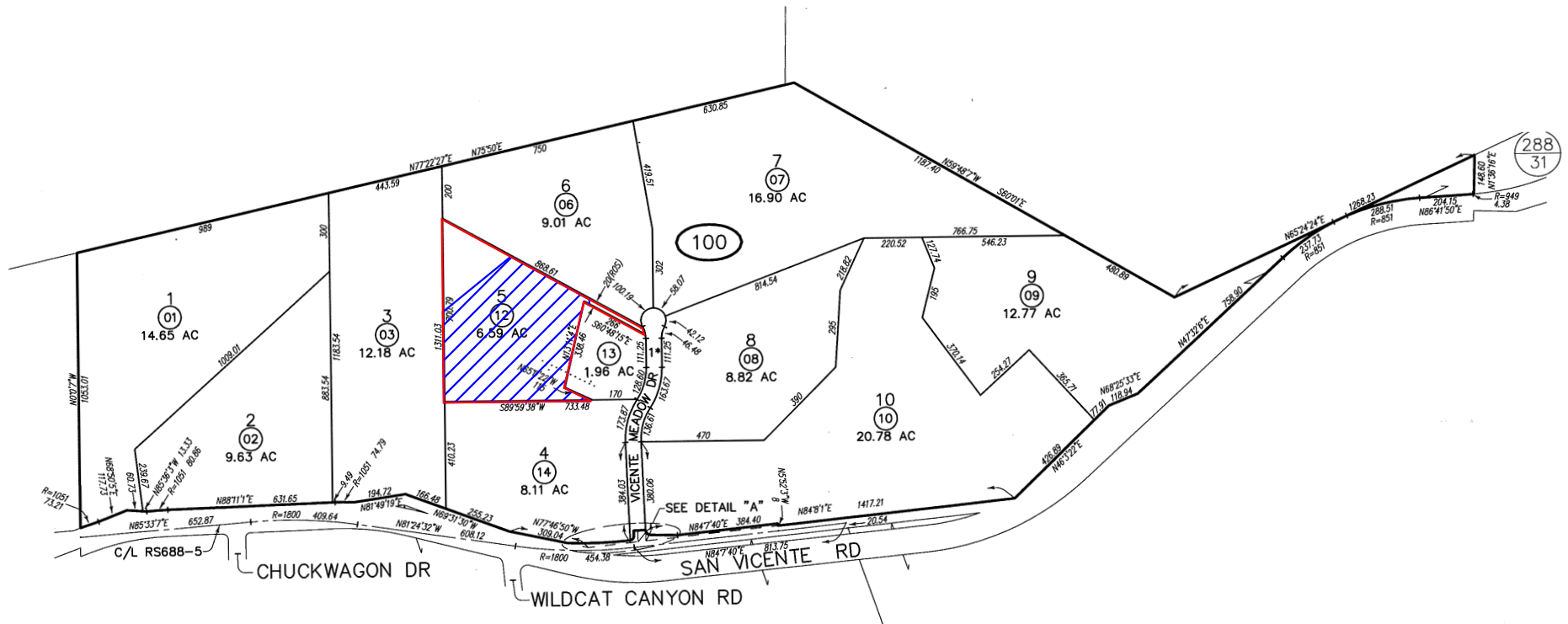
No 70103
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ORDER NO.
00205093-CFU
03/04/2024
APN
285-100-12

Legend

-  PIQ
-  Ease for Irrigation recorded
03/10/1976 # 1976-070103 OR - Item 4
-  Ease for Road recorded
06/21/1976 # 1976-192128 OR - Item 2
(Unlocatable)



DETAIL

This map/plat is being furnished as an aid in locating the herein described Land in relation to adjoining streets, natural boundaries and other land, and is not a survey of the land depicted. Except to the extent a policy of title insurance is expressly modified by endorsement, if any, the Company does not insure dimensions, distances, location of easements, acreage or other matters shown thereon.

RAMONA MUNICIPAL WATER DISTRICT AGENDA MEMO



Agenda Item No. B.1.e.
Regular Board Meeting of April 21, 2026

Jim Hickle, President
and Members of the Board of Directors
Ramona, CA 92065

**RE: ACCEPTANCE OF THE ANNUAL REIMBURSEMENT DISCLOSURE REPORT FOR
FISCAL YEAR 2025**

Members of the Board:

Purpose

To review and consider accepting the Annual Reimbursement Disclosure Report for Fiscal Year 2025.

Background

Section 53065.5 of the California Government Code requires each Special District, such as the Ramona Municipal Water District, to disclose any reimbursement of at least one hundred dollars (\$100) paid by the District to any employee or member of the governing body of the District. This item provides the required report for the preceding fiscal year.

Discussion

The Annual Reimbursement Disclosure Report for Fiscal Year 2025 (Attachment 1) discloses all reimbursements made to employees and members of the governing body for Fiscal Year 2025. Staff anticipates scheduling this report to be disclosed in September of each year going forward.

Fiscal Impact

None.

Recommendation

Staff respectfully recommends the Board receive and file the Annual Reimbursement Disclosure Report for Fiscal Year 2025.

Reviewed by: Joseph Spence, CPA, MPA, Assistant General Manager & Chief
Financial Officer

Submitted by: Erica Wolski, P.E., General Manager

ATTACHMENT:

Attachment 1 Annual Reimbursement Disclosure Report for FY 2025

B.1.e. Page 2-4

**Ramona Municipal Water District
Report of Reimbursements over \$100
Schedule A - Board of Directors**

For the Fiscal Year ended June 30, 2025

Director	Reimbursed Expense	Comments
Hurst, Gary	\$ 146.07	Mileage Reimbursed Term ended 12/01/24
Total Compensation	<u>\$ 146.07</u>	

Ramona Municipal Water District
 Report of Reimbursements over \$100
 Schedule B - Agency Officials

For the Fiscal Year ended June 30, 2025

Check #	Date	Amount	Type	Comments
---------	------	--------	------	----------

Erica Wolski, General Manager

20991	9/13/2024	\$ 821.49	OFFICE REIMBURSEMENT	SUPPLIES FOR OFFICE
20740	7/31/2024	271.38	OFFICE REIMBURSEMENT	EXTERNAL HARD DRIVES/IT BACKUP
Subtotal:		\$ 1,092.87		

Jim Anderson, Wastewater Operations Manager

22197	4/30/2025	\$ 390.15	SAFETY ALLOWANCE	GLASSES
Subtotal:		\$ 390.15		

Total Agency Officials: \$ 1,483.02

Ramona Municipal Water District
 Report of Reimbursements over \$100
 Schedule C - Employees

ATTACHMENT 1

For the Fiscal Year ended June 30, 2025

Check #	Date	Amount	Employee Name	Type	Comments
Educational Reimbursements:					
20951	8/24/2024	\$ 574.00	TANNER WILSON		
21017	9/13/2024	\$ 549.32	PAULA CRUZ		
21643	12/27/2024	\$ 165.00	JONATHON MILLER		
21724	1/15/2025	\$ 1,099.00	GABRIELA URIBE		
21719	1/15/2025	\$ 166.00	ERIC WEISS		
21781	1/15/2025	\$ 699.00	TANNER WILSON		
21875	1/31/2025	\$ 1,720.89	TRAVIS SIMS		
22707	6/13/2025	\$ 581.00	TANNER WILSON		
Subtotal Educational		\$ 5,554.21			
Other Reimbursements:					
20777	7/31/2024	\$ 256.44	TRAVIS SIMS	SAFETY ALLOWANCE	BOOTS
20887	9/3/2024	\$ 115.30	ANDREW LATOUR	SAFETY ALLOWANCE	BOOTS
21142	9/30/2024	\$ 203.63	RANDY ROBERTSON	SAFETY ALLOWANCE	BOOTS
21160	9/30/2024	\$ 126.18	TRAVIS SIMS	OFFICE REIMBURSEMENT	SUPPLIES FOR OFFICE
21205	10/15/2024	\$ 268.00	GABY URIBE	OFFICE REIMBURSEMENT	SUPPLIES FOR OFFICE
21200	10/15/2024	\$ 125.00	ERIC WEISS	CERTIFICATION	OPERATOR IN TRAINING CERTIFICATION
21294	10/31/2024	\$ 150.00	CHRIS SPICUZZA	CERTIFICATION	COSS CERTIFICATION RENEWAL
21542	12/13/2024	\$ 124.38	CHRIS AHLGREN	MEALS	NIGHT WORK FOOD 11/25/24
21530	12/13/2024	\$ 193.11	ANDREW LATOUR	SAFETY ALLOWANCE	BOOTS
21945	2/13/2025	\$ 151.61	TRAVIS SIMS	CERTIFICATION	WW OP CERTIFICATION RENEWAL
22257	4/15/2025	\$ 130.61	CHRIS AHLGREN	SAFETY ALLOWANCE	BOOTS
22256	4/15/2025	\$ 116.00	CESAR LOPEZ	CERTIFICATION	COLLECTION SYS MGMT GR3 RENEWAL
22308	4/15/2025	\$ 119.95	RANDY ROBERTSON	SAFETY ALLOWANCE	BOOTS
22396	4/30/2025	\$ 149.00	MICHAEL TULA	TRAINING	DISTRIBUTION CERTIFICATION CLASS
22375	4/30/2025	\$ 398.90	GABY URIBE	OFFICE REIMBURSEMENT	SUPPLIES FOR OFFICE
22454	5/15/2025	\$ 204.67	CESAR LOPEZ	SAFETY ALLOWANCE	BOOTS
22490	5/15/2025	\$ 164.00	MOISES MEDINA-DUNSTAN	TRAINING	CLASS FOR C-2 CERTIFICATION
22584	5/29/2025	\$ 215.45	LUI GARZA	CERTIFICATION	SWRCB GRADE III RENEWAL
22650	6/13/2025	\$ 115.00	ERIC WEISS	CERTIFICATION	SWRCB GRADE I EXAM FEE
22778	6/30/2025	\$ 400.00	KEVIN GUGLIEMMETTI	SAFETY ALLOWANCE	BOOTS
22920	6/30/2025	\$ 400.00	SARAH YORBA	SAFETY ALLOWANCE	BOOTS
22885	6/30/2025	\$ 398.39	GREG MARTY	SAFETY ALLOWANCE	BOOTS
22899	6/30/2025	\$ 400.00	MOISES MEDINA-DUNSTAN	SAFETY ALLOWANCE	BOOTS
Subtotal Other:		\$ 4,925.62			
Total Employee Reimbursement:		\$ 10,479.83			

RAMONA MUNICIPAL WATER DISTRICT

AGENDA MEMO



Agenda Item No. B.1.f.
Regular Board Meeting of April 21, 2026

Jim Hickle, President
and Members of the Board of Directors
Ramona, CA 92065

RE: AUTHORIZATION TO AWARD A SOLE-SOURCE CONTRACT FOR DESIGN SERVICES FOR SANTA MARIA AND SAN VICENTE SEWER AND MANHOLE REHABILITATION

Members of the Board:

Purpose

To request authorization to award a sole-source contract for design services for Santa Maria and San Vicente collection system and manhole rehabilitation.

Background/Discussion

The District owns and maintains approximately 75 miles of sewer mains. It is important to maintain these sewer lines to avoid the risk of sewage spills and to reduce inflow and infiltration (I&I) into the sewer lines. I&I can cause high flows at the downstream wastewater plants that can be challenging to manage.

The District awarded a contract at the October 8, 2024 Board of Directors meeting to Robotic Sewer Solutions for \$558,023 with \$112,300 of that work for San Vicente's collection system and \$445,723 of that work for Santa Maria's collection system. This work was designed by Dudek and the contractor's work included replacing sections of main, rehabilitation of manholes, lining the sewer mains and miscellaneous trenchless repairs. The work was completed in July 2025.

An engineer is required for the majority of this work as plans will need to be submitted when applying for the encroachment permits from the County of San Diego and possibly Caltrans. The District would like to continue with the sewer rehabilitation project in the most efficient way possible. The same person who did the design for the work completed in 2024-2025 is available and the District would like to contract to complete the work with Dudek to utilize the same person. The proposal includes detailed review of the sewer CCTV footage to produce the drawings, which requires hours from the consultant to review the footage. However, the combined design and construction of the project (typically \$0.2 million per mile) is still significantly cheaper than designing and installing new sewer line at a cost of approximately \$2 million per mile.

Dudek has provided a proposal (Attachment 1) for design, engineering services during construction (ESDC) and record drawings for \$186,720.

For this work type, the design is typically 30% of the project's construction cost. The project construction is estimated to cost approximately \$625,000 with an additional 8% (\$50,000) for inspection. There is currently approximately \$560,000 available in the Fiscal Year 2025-2026 budget and therefore, funds will need to be budgeted in the Fiscal Year 2026-2027 budget to complete construction of the project. The project will likely not be bid until 2027.

The District may at its discretion provide sole source professional services per Section 4.04.240 of its Legislative Code:

Section 4.04.240 Exceptions to Competitive Bidding Requirements: Contracts not Adapted to Award by Competitive Bidding.

- A. *Contracts which by their nature are not adapted to award by competitive bidding, including but not limited to:*
1. *Items which may only be contracted from a sole source;*
 2. *Contracts for professional services;*
 3. *Additions to and repairs and maintenance of equipment which may be more efficiently added to, repaired or maintained by a certain person;*
 4. *Equipment which, by reason of the training of the personnel or of an inventory of replacement parts maintained by the District is compatible with the existing equipment; and*
 5. *For any insurance coverage, may not be subject to the competitive bidding requirements of this ordinance as determined by the General Manager.*
- B. *Nothing in this section prohibits the Purchasing Officer from advertising for or requesting bids.*

Fiscal Impact

There is \$159,824 and \$397,558 remaining in the San Vicente and Santa Maria collection infrastructure budget for Fiscal Year 2025-2026 under project numbers 54202 and 55244. The estimated cost of \$186,720 would be allocated between the two collection systems based on the design proposal, with 40% attributed to San Vicente and 60% to Santa Maria (\$74,688 and \$112,032, respectively).

Recommendation

Staff respectfully recommends that the Board of Directors authorize the General Manager to award a sole-source contract to Dudek for design services for the Santa Maria and San Vicente collection system and manhole rehabilitation project.

Prepared and Submitted by: Erica Wolski, General Manager

ATTACHMENT:

Attachment 1

Dudek Proposal for Design Services

B.1.f. Page 4-8

February 19, 2026

Joe Lomeli, Operations Manager
Ramona Municipal Water District
105 Earlham Street
Ramona, CA 92065

Subject: 2025-2026 Santa Maria & San Vicente Sewer and Manhole Rehab Proposal

Dear Mr. Lomeli,

Thank you for the opportunity to present our proposal for the 2025-2026 Santa Maria and San Vicente Sewer Rehabilitation project. We understand that Ramona Municipal Water District (the District) would like to perform trenchless rehabilitation work including top hats, long hats, full wraps, spot repairs, cutting roots, trimming laterals, manhole repairs, channel repairs, and lateral repairs within the Santa Maria and San Vicente Sewer Service areas to ensure the District’s sewer system is maintained in good condition. The following proposal includes our understanding of the project, scope of work, and estimated level of effort.

1 Project Location and Description

This project is located within the District’s Santa Maria and San Vicente Sewer Service Areas, and generally consists of trenchless rehabilitation on 6”, 8”, 12”, and 15” VCP and 8” and 12” PVC in the Santa Maria Service Area, and 8”, 10”, 12”, 15”, and 18” VCP in the San Vicente Sewer Service Area. It also includes manhole rehabilitation including channel repair and root maintenance in both Service Areas. The purpose of the project is to perform trenchless spot repairs, targeted trenched repairs, and manhole repair along District-selected areas of the sewers to maintain successful and reliable sewer service to Ramona users.

The design will include a CCTV review to confirm the District’s selected areas of defect and method of repair; preparation of drawings, specifications, and an engineer’s estimate of probable construction cost; services during bidding; services during construction; and preparation of as-builts.

2 Scope of Services

TASK 1 PROJECT ADMINISTRATION/MANAGEMENT

Project management and administration includes preparation and maintenance of the project schedule and related monthly progress reporting and invoicing. It also includes coordination with the District throughout the design to provide updates, solicit feedback, and discuss key design decisions. QA/QC of all project deliverables will also occur as part of this task.

Cost for Task 1.....\$10,000.00

ATTACHMENT 1

TASK 2 INFORMATION REVIEW

This task includes review of existing information relevant to the limits and scope of this project, including review of available record drawings, reports, and GIS data. Dudek will also retrieve and contact utility agencies in the area using the DigAlert database. Dudek will compile and catalog a list of utilities with contact persons, numbers, addresses, email addresses, and agency record drawings.

It is assumed a topographic survey will not be required since most of the rehabilitation methods are trenchless except for manhole and lateral repairs. Manhole repairs will be done in-place, so utility conflicts are not an issue. Lateral reversal repairs have a relatively small trench, so the results of the DigAlert investigation coupled with the District’s as-built data will be used for design. Additionally, it is assumed geotechnical, potholing, and surveying services will not be required. Existing as-builts will be used to determine inverts of manholes and slopes of sewers.

This task will also include review of existing CCTVs. The District has provided 41 CCTVs and 8 manholes to review for Santa Maria, and 13 CCTVs and 18 manholes to review for San Vicente. It is assumed each CCTV and manhole will take 0.5 hour to review. Dudek will watch the CCTVs, review the information provided for each manhole, confirm the District’s proposed repairs and their location, and suggest any additional recommended repairs. Two (2) virtual project design review meetings will be held to discuss the findings of the CCTV review, one for Santa Maria and one for San Vicente. These meetings will conclude with determination of a final list of proposed repairs.

Cost for Task 2.....\$25,330.00

TASK 3 PREPARATION OF CONSTRUCTION PLANS, SPECIFICATIONS, AND ESTIMATE

Dudek will prepare construction plans and technical specifications for the sewer rehabilitation throughout Santa Maria and San Vicente. Project construction documents will be prepared in conformance with the Water Agencies’ Standards (WAS) and the District’s standard format. Construction documents will be prepared as part of a single design submittal to be reviewed by the District.

Proposed submittals are summarized below:

1. **60% Submittal.** Plans for this submittal shall include preliminary drawings showing the proposed sewer and manhole repairs as determined by review and confirmation of the CCTVs and photos. Aerial imagery will be used in lieu of topographic data. Technical specifications and an engineer’s opinion of probable cost will be included.
Submittal: Electronic.
2. **Final Contract Documents.** Upon receipt of the District’s comments on the 60% Design, Dudek will prepare Final Contract Documents. Plans, specs, and cost estimate for this submittal shall incorporate all District comments on the 60% submittal (or an explanation of why the comment was dismissed). The Final Contract Documents shall be stamped and signed by the engineer of record.
Submittal: Electronic. Hard copies may be provided upon request.
**A complete set of native electronic files will be provided upon request.*

Cost for Task 3..... \$127,730.00

ATTACHMENT 1

TASK 4 ENGINEERING SERVICES DURING BIDDING

Dudek will support and assist the District in the bid process, including providing an agenda for the pre-bid meeting, attending the pre-bid meeting, addressing any questions raised by Contractors during the bid period, preparing addenda, and bid review. Dudek assumes five (5) Contractor questions will be received, each of which will take a ½ hour to answer, and one (1) addendum will be prepared.

Cost for Task 4.....\$5,605.00

TASK 5 ENGINEERING SERVICES DURING CONSTRUCTION

Dudek will adhere to District procedural and technical standards throughout the project. Dudek assumes the level of effort outlined below will be required for the project. Dudek will track and respond to RFIs including coordination of District input, track and review submittals including coordination of District review comments, and prepare record drawings.

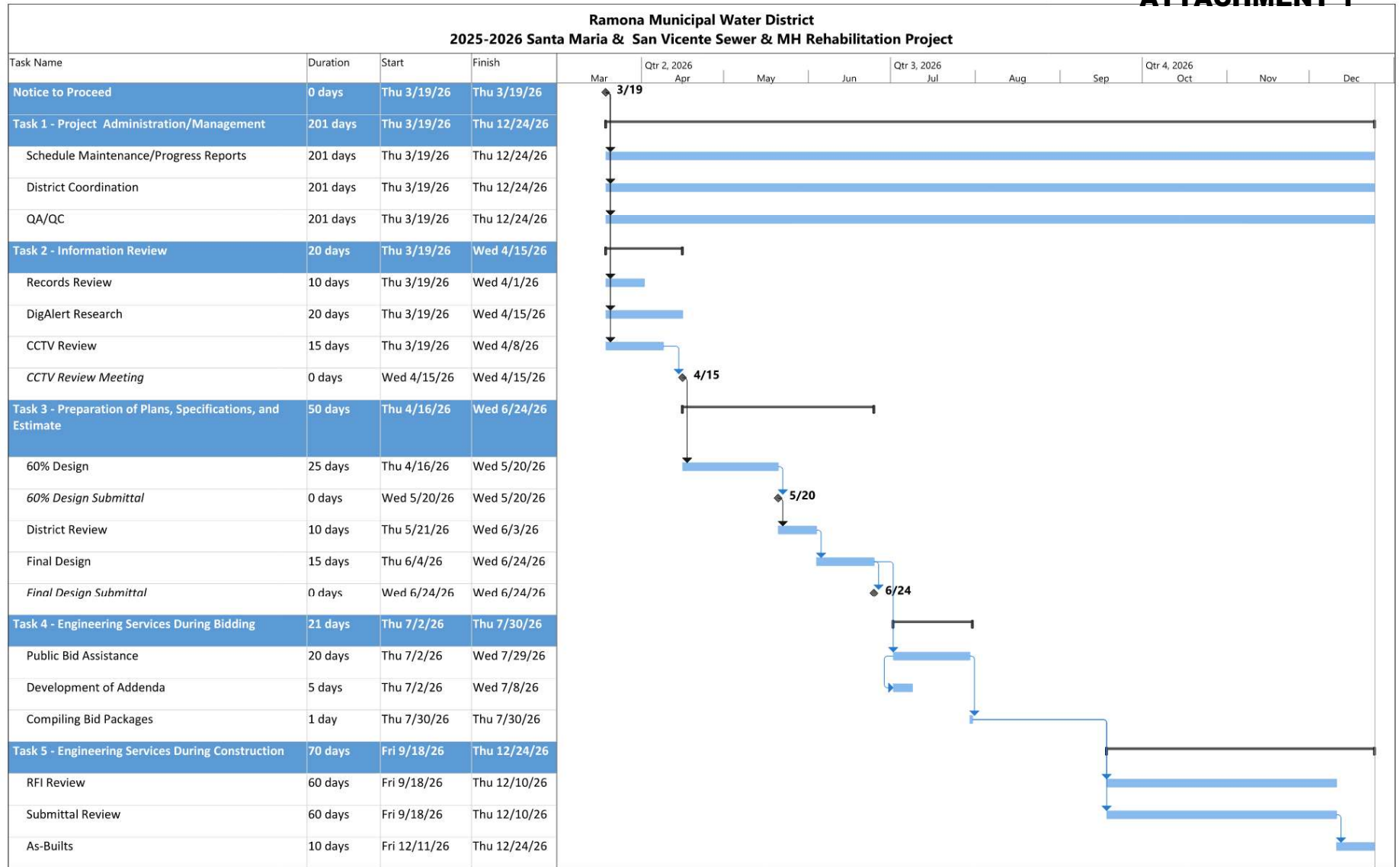
- Record Drawings will be prepared electronically on 24" by 36" sheets, with final record drawings submitted electronically in PDF format.
- During the Construction phase of the project it is assumed that three (3) RFI's will be reviewed and addressed. If additional RFI's occur, Dudek will bill this on a time and materials basis pending approval of the District.
- It is assumed that fourteen (14) material submittals (inclusive of re-submittals) will be reviewed by the Dudek team as part of the construction of this project. Submittal reviews are anticipated to average 1.5 hours per submittal and a ½ hour per resubmittal, depending on the complexity of the submittal. Dudek will log and track all reviews and identify any problems or issues with the submitted documents. If additional submittals are required, Dudek will bill this on a time and materials basis pending approval of the District.

Cost for Task 4.....\$18,720.00

TOTAL COST..... **\$186,720.00**

3 Schedule

See the figure below for the anticipated schedule.



ATTACHMENT 1

4 Fee

See the figure below for the proposed fee schedule.

		Dudek Labor Hours and Rates						
Project Team Role:		QA/QC	Project Manager	Project Engineer	CAD Designer			
Team Member:		N. Harper	K. Stell	K. Hunter	P. Vargas	TOTAL DUDEK	DUDEK LABOR	
Billable Rate :		\$300	\$275	\$230	\$210	HOURS	COSTS	TOTAL FEE
Task 1	Project Administration / Management							
1.1	Schedule Maintenance / Progress Reports		12			12	\$ 3,300	\$ 3,300
1.2	District Coordination		20			20	\$ 5,500	\$ 5,500
1.3	QA/QC	4				4	\$ 1,200	\$ 1,200
	Subtotal Task 1	4	32			36	\$ 10,000	\$ 10,000
Task 2	Information Review							
2.1	Records Review		8	30		38	\$ 9,100	\$ 9,100
2.2	CCTV Review		8	40		48	\$ 11,400	\$ 11,400
2.3	CCTV Review Meeting	6	6	6		18	\$ 4,830	\$ 4,830
	Subtotal Task 2	6	22	76		104	\$ 25,330	\$ 25,330
Task 3	Preparation of Plans, Specifications, and Estimate							
3.1	60% Submittal		70	100	154	324	\$ 74,590	\$ 74,590
3.2	Final Submittal		40	70	124	234	\$ 53,140	\$ 53,140
	Subtotal Task 3		110	170	278	558	\$ 127,730	\$ 127,730
Task 4	Engineering Services During Bidding							
4.1	Public Bid Assistance		4	6		10	\$ 2,480	\$ 2,480
4.2	Development of Addenda		2	8		10	\$ 2,390	\$ 2,390
4.3	Compiling Bid Packages		1	2		3	\$ 735	\$ 735
	Subtotal Task 4		7	16		23	\$ 5,605	\$ 5,605
Task 5	Engineering Services During Construction							
5.1	RFI Review and Response	1	3	6		10	\$ 2,505	\$ 2,505
5.2	Submittal Review and Response	1	2	21		24	\$ 5,680	\$ 5,680
5.3	As-Builts	1	2	10	32	45	\$ 9,870	\$ 9,870
	Subtotal Task 5	3	7	37	32	79	\$ 18,055	\$ 18,055
Total Hours and Fee		13	178	299	310	800	\$ 186,720	\$ 186,720
Percent of Hours:		2%	22%	37%	39%	100%		

Please feel free to call or email me at (760) 479-4882/kstell@dudek.com if you have questions regarding our proposal. We look forward to getting started.

Sincerely,

Kasey Stell, PE
 Project Manager

RAMONA MUNICIPAL WATER DISTRICT

AGENDA MEMO



Agenda Item No. B.1.g.
Regular Board Meeting of April 21, 2026

Jim Hickle, President
and Members of the Board of Directors
Ramona, CA 92065

RE: AUTHORIZATION TO AWARD A SOLE-SOURCE CONTRACT FOR ENGINEERING SERVICES DURING CONSTRUCTION (ESDC) SERVICES FOR THE BARONA PIPELINE PROJECT

Members of the Board:

Purpose

To request authorization to award a sole-source contract for engineering services during construction (ESDC) services for the off-reservation water and recycled water pipelines that are being constructed as part of the Barona pipeline project.

Background/Discussion

The District and the Barona Band of Mission Indians (Barona) have been working together to design and construct a pipeline to provide water and recycled water to the tribal reservation. Barona bid the construction contract in January 2026 and received bids from six firms. SC Valley had the lowest responsive bid at \$16,790,990. Barona issued the Notice to Proceed to the contractor on April 16, 2026.

The off-reservation design was completed by NV5 on behalf of the District. This project is fully funded by Barona and the work was completed under a deposit on file with the District. The District contracted with NV5 in October 2022 for \$190,956.

As the project is transitioning to construction, additional scope from NV5 is needed to review submittals and requests for information (RFIs) from the contractor, attend meetings, etc. NV5 has provided a proposal for Engineering Services during Construction (ESDC) for \$98,780. This proposal is included as Attachment 1. This work will also be completed under deposit with the District. If approved by the Board, the District will amend NV5's 2022 contract to add this work.

NV5 has not included record drawings as part of this proposal, but have indicated they have a sufficient budget under their existing contract to complete these drawings.

It is typical that if the engineer of record is still available as a design moves to construction, a contract for ESDC is issued to the same engineer. The District may also at its discretion sole source professional services per Section 4.04.240 of its Legislative Code:

Section 4.04.240 Exceptions to Competitive Bidding Requirements: Contracts not Adapted to Award by Competitive Bidding.

- A. *Contracts which by their nature are not adapted to award by competitive bidding, including but not limited to:*
1. *Items which may only be contracted from a sole source;*
 2. *Contracts for professional services;*
 3. *Additions to and repairs and maintenance of equipment which may be more efficiently added to, repaired or maintained by a certain person;*
 4. *Equipment which, by reason of the training of the personnel or of an inventory of replacement parts maintained by the District is compatible with the existing equipment; and*
 5. *For any insurance coverage, may not be subject to the competitive bidding requirements of this ordinance as determined by the General Manager.*
- B. *Nothing in this section prohibits the Purchasing Officer from advertising for or requesting bids.*

Fiscal Impact

This work is fully funded by Barona under a deposit with the District. There is no cost to the District for this contract.

Recommendation

Staff respectfully recommends that the Board of Directors authorize the General Manager to award a sole-source contract to NV5 for ESDC services for Barona pipeline project.

Prepared and Submitted by: Erica Wolski, General Manager

ATTACHMENT:

Attachment 1

NV5 Proposal for ESDC Services

B.1.g. Page 3-5

Scope of Services

The *Barona Offsite Design – Potable Water and Recycled Water Pipelines* project for the Ramona Municipal Water District (District) includes installation of approximately 2,982 LF of 8-inch C900 PVC and CML&PC recycled water pipeline, 1,995 LF of 12-inch C900 PVC and CML&PC potable water pipeline, and pipeline appurtenances in and around San Vicente Road and Wildcat Canyon Road in Ramona, California. This scope of services includes construction support services to assist the District during construction of the project, under a contract with Dudek, as described below:

Task 1: Construction Support Services

Meetings, and Site Visits

NV5 will provide project management services during the course of the work, including supervision and scheduling of NV5 project staff, scheduling, monitoring of project budget, and project coordination with Dudek, the District, and the District's Construction Manager.

NV5 will attend the preconstruction meeting and construction progress meetings if requested by the District. It is assumed that meetings will be led by the District or District's Construction Manager. This scope of services includes attending up to fifteen (15) construction progress meetings, and assumes there will be five (5) onsite progress meetings and ten (10) virtual (via MS Teams or Zoom) progress meetings. Preparation of meeting agenda or meeting minutes by NV5 is not included in this scope of services.

NV5 will conduct up to four (4) site visits during construction if needed.

Submittals

NV5 will review submittals received from the District or the District's Construction Manager and prepared by the Construction Contractor for conformance with the contract documents. NV5 will incorporate comments from the design team and provide responses to the Construction Contractor within fifteen (15) calendar days of receipt of the submittal. Each submittal will be reviewed by NV5's Project Manager, Project Engineer, or discipline lead with responsible charge. NV5 will coordinate required reviews of submittals with the District Project Manager or Construction Manager. NV5 anticipates up to thirty (36) submittals, of which fifteen (15) submittals will require resubmittal and review.

Requests for Information (RFI)

NV5 will review and respond to Construction Contractor RFIs requested by the District. NV5 will process, provide a written response to the Construction Contractor, and distribute to the Construction Manager or District's Project Manager. NV5 will discuss complex RFIs with the District's Project Manager before responding, review answers, and prepare formal responses to the Construction Contractor within five (5) calendar days of receipt of the RFI. NV5 anticipates up to twenty (20) RFIs will be submitted and responded to.

Change Order Review

NV5 will review and provide comments for up to three (3) change order requests from the Construction Contractor. NV5 will discuss the change order request with the District's Project Manager and provide feedback.

Assumptions

The scope of services was developed based on the following assumptions:

1. Construction progress meetings will occur on a bi-weekly basis and the construction duration will be 30 weeks (15 progress meetings).
2. Construction progress meetings will be led by the District or the District's Construction Manager.
3. The District's Construction Manager will coordinate transmittal of submittal and RFI responses and will coordinate with the District.

Exclusions

While the services provided below are not included within this project scope, they are within the capabilities of NV5 and can be provided if requested by RCAC. Scope, fee, and schedule for each service will be negotiated prior to commencing any work.

1. Geotechnical observation and testing during construction.
2. Construction management or inspection.
3. SWPPP inspections.

Proposed Compensation

NV5 proposes to perform the scope of services on a time and material basis with a not-to-exceed fee of **\$98,780**. NV5's project budget is based on the assumptions described above. NV5 will invoice work for this task order based on the actual hours spent on a time and materials basis. If the anticipated budget is expected to be exceeded, NV5 will request authorization from the District prior to performing additional services.

TASK DESCRIPTION			LABOR CODE/STAFF HOURS											TOTALS			
Phase	Task	Task/Sub	OSAP \$285	OSSP \$215	-	-	-	-	-	-	-	-	-	-	HOURS	FEE	%
1		Construction Support Services															
	1.1	Project Management, Meetings, and Site Visits															
		Project Management	16												16	\$4,560	4.62%
		Preconstruction Meeting	4	4											8	\$2,000	2.02%
		Onsite Meetings (5)	15	15											30	\$7,500	7.59%
		Virtual Meetings (10)	10	10											20	\$5,000	5.06%
		Site Visits (4)		8											8	\$1,720	1.74%
	1.2	Submittals															
		Submittal Reviews (30)	15	120											135	\$30,075	30.45%
		Resubmittal Review (15)	8	32											40	\$9,160	9.27%
		Structural Submittal Review (6)	6	32											38	\$8,590	8.70%
	1.3	RFIs (20)	12	72											84	\$18,900	19.13%
		RFIs Structural (10)	4	30											34	\$7,590	7.68%
	1.4	Change Order Request Review (3)	3	12											15	\$3,435	3.48%
	1.5	Direct Costs (Mileage and Meals)													0	\$250	0.25%
		Subtotal													428	\$98,780	
			OSAP	OSSP	-	-	-	-	-	-	-	-	-	-	PAGE TOTALS		
TOTAL - THIS PAGE			93	335	0	0	0	0	0	0	0	0	0	0	428	\$98,780	100.00%
TOTAL - ALL PAGES			93	335	0	0	0	0	0	0	0	0	0	0	428	\$98,780	100.00%

Barona Offsite Pipelines - Construction Support Services,

RAMONA MUNICIPAL WATER DISTRICT AGENDA MEMO



Agenda Item No. B.1.h.
Regular Board Meeting of April 21, 2026

Jim Hickle, President
and Members of the Board of Directors
Ramona, CA 92065

**RE: AUTHORIZATION TO AWARD A CONTRACT FOR DESIGN SERVICES FOR THE
CHAVEZ LOOP TO NV5**

Members of the Board:

Purpose

To request authorization to award a contract for design services for the Chavez Loop to NV5.

Background/Discussion

The District has been working to decommission the untreated system. During Water Master Plan development, it was determined that in order to improve fire flow in the vicinity of the former Gillette untreated zone, a pipeline loop was needed to connect the line on Starvation Mountain and the line on Camino del Aguila. The District will also need to acquire pipeline easements from two property owners. This pipeline was included in the Water Facilities Plan that the Board approved in 2023. It is estimated that approximately 1,560 feet of 8-inch pipeline are needed and the total project cost in 2023 dollars was \$650,000 for design, easement acquisition and construction.

The District requested design proposals from NV5 and Dudek to complete the work. Dudek's proposal included funds to support filing a Notice of Exemption (NOE) under the California Environmental Quality Act (CEQA), which was not included by NV5. However, District staff should be able to do this work at minimal cost as multiple staff have now been cross trained in filing these documents with the County recorder and the State Clearinghouse. NV5's proposal may have a lower survey cost as NV5 has completed some initial survey work of the proposed easements. *Proposals from NV5 and Dudek are provided on the following page.*

The two proposals are broken down as follows:

	Dudek*	NV5**
Task 1 Project Management	\$7,470	\$7,415
Task 2 Utility Research and Investigations	\$5,060	\$18,074 ((\$12,544 potholing + \$5,530 utility mapping, etc.)
Survey	\$41,758	\$23,552
Task 3 Environmental Documentation and Permitting	\$5,860	Not included
Task 4 Final Design and Construction	\$39,540	66,210
Total	\$99,688	\$115,251
Number of hours (less survey)	236 at \$266 average cost	465 at \$197 average cost

*Guida is suggested for survey work under Task 2 for \$41,758.

**NV5 provides their own survey work. AirX will be used for potholing.

While the NV5 proposal is slightly higher in cost, the District is recommending that NV5 be selected for this work. NV5 has done multiple projects for the District and typically spends under their contract amount due to their lower cost per hour. For example, if the additional work that is scoped is not needed (for example, 4 potholes assumed), these funds will not be spent. NV5's proposal is included as Attachment 1.

Fiscal Impact

Cost impact: \$115,251 to be spent over Fiscal Year 2025-2026 and Fiscal Year 2026-2027. This project is new construction and would be drawn from Fund 43 Water Capital Improvement Projects. It is not included in this Fiscal Year's budget, but has been included in the proposed Fiscal Year 2026-2027 budget.

Recommendation

Staff respectfully recommends that the Board of Directors authorize the General Manager to award a contract to NV5 for design services for the Chavez Loop.

Prepared and Submitted by: Erica Wolski, General Manager

ATTACHMENT:

Attachment 1

NV5 Proposal for Design Services

B.1.h. Page 3-10

March 6, 2026

Erica Wolski, PE
Ramona Municipal Water District
105 Earlham Street
Ramona, CA 92065

Subject: Proposal for Design of the Chavez Loop Potable Water Pipeline

Dear Ms. Wolski:

NV5, Inc. (NV5) is pleased to submit this proposal to the Ramona Municipal Water District (District) to provide engineering services in support of the Chavez Loop Potable Water Pipeline Project (Project). An 8-inch potable water pipeline will be constructed to loop the distribution system to improve flow and reliability in a remote area of the District's service area.

Based on your request, this proposal describes design phase engineering services based on information provided and a site visit facilitated by the District. We understand the project will include installing approximately 1,500-feet of 8-inch water main to connect to existing mains on Starvation Mountain Road and Camino del Aguila, which are private roads. The pipeline will be installed along these private roads and proposed easements through an agricultural parcel (APN 276-091-19-00) and a vacant parcel (APN 276-081-11-00).

The design will require coordination with the property owners regarding impacts to landscaping, fruit trees, access during construction, and pipeline alignment. NV5 will provide surveying, mapping, and potholing services in support of the project design.

Please find attached a scope of services and fee estimate (time and materials basis) for the Project. We appreciate your consideration of NV5 for this challenging engineering project and look forward to continuing our relationship with the District. Please contact me at your convenience to discuss this proposal and the project in greater detail.

Sincerely,
NV5, Inc.

Julian Palacios, PE
Engineering Manager

Shen Huang, PE
Senior Engineer

March 6, 2026

Page 2

Understanding

NV5's project understanding and approach are based on our review of the information provided by the District, a field site visit facilitated by the District, and our experience with similar projects.

The District is currently in discussions with the property owners to obtain a utility easement to install the pipeline. NV5 has previously provided mapping and property line locating to assist with the discussions with property owners. NV5 will utilize the information as part of those efforts (monument location and survey, maps research and review, property line mapping) to complete topography survey and mapping of the proposed alignment for design.

NV5 assumes that this Project will qualify for a statutory exemption from the California Environmental Quality Act (CEQA) as the total length of proposed pipeline in the project area is not anticipated to exceed one mile in length (California Code of Regulations, Title 14, Section 15282(k)). The District will be the lead CEQA agency.

Design criteria for the proposed pipelines will follow SDWAS standards. It is assumed that hydraulic modeling is not required to confirm the proposed pipeline size and determine operating pressures, and that the design hydraulic grade line (HGL) will be provided by the District.

Scope of Services

The scope of this Project includes the design of the installation of approximately 1,500-LF of 8-inch potable water main along Starvation Mountain Road, two private properties, and Camino del Aguila. Based on project scoping discussions and a site visit with the District, NV5 developed the scope with the following assumptions:

1. District will coordinate access with property owners for surveying and mapping, and development of pipeline alignment.
2. NV5 shall base the pipeline design on the San Diego Water Agencies' Design Guidelines, Standards Specifications, and Standard Drawings, including District specific requirements.
3. The potable water pipeline will be 8-inch PVC C900 DR 14.
4. A geotechnical investigation for Project will not be completed.
5. The District will pay for permit, plan review, and recording fees, if required.
6. The Project is subject to prevailing wages for fieldwork.
7. The need for relocation of other utilities within the Project limits is not known at this time. Design of relocation of other utilities to accommodate the District's pipelines is not included.
8. Construction cost opinions and estimates will be prepared and provided to the District for general guidance. Due to variations in the bidding market, cost of materials, equipment, and labor, NV5 does not guarantee cost opinions and estimates as compared to actual bids received and actual cost to the District.
9. District will provide title reports (if required) for mapping existing easements.
10. Based on preliminary research, NV5 has budgeted two days of survey field time to establish control and locate existing monuments for establishing boundaries and easements. If sufficient record monuments cannot be found within the estimated time to resolve the boundary, or if monuments have been disturbed, damaged, or removed, NV5 will contact the RMWD to discuss if additional services could be required.
11. The field survey rates are determined by Prevailing Wages in accordance with state and local ordinances.



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12. This proposal provides for plotting up to four (4) easements from documents provided by RMWD. If additional documents need to be plotted, NV5 can provide an amendment to the proposal for the additional services.
13. Any item not explicitly included in this proposal is expressly excluded.
14. Coordination with other agencies is not included.
15. Design will be completed using AutoCAD Civil 3D.

Task 1. Project Management and Administration*Project Meetings*

Project Kick-off Meeting – Attend one (1) kick-off meeting at the District office, prepare agenda, discuss project scope and schedule, prepare list of required information, discuss document submittal and review process. NV5 shall prepare meeting minutes within five (5) days of the meeting and distribute electronically to attendees for review.

Progress Meetings – NV5 shall attend progress, coordination and submittal review meetings with the District during development of the plans and specifications. NV5 will prepare a meeting agenda; update the District on action items from previous meetings, pending decisions and project schedule; and prepare meeting minutes within five (5) days of meeting and distribute electronically to attendees for review. A total of three (3) monthly progress meetings are anticipated via video conference call. It is assumed the meetings will be up to one (1) hour in duration. NV5 anticipates attending one (1) site visit with the District to discuss the design.

Deliverables

- Meeting agendas, minutes and progress reports electronically in PDF format.

Task 2. Data Collection and Utility Research

NV5 shall collect, catalog, and review existing information relevant to the Project including District record drawings, the District's GIS, and other utilities within the project area. NV5 shall obtain record drawings for existing utilities in the Project area and field verify their locations as feasible from visible above ground features.

NV5 shall utilize DigAlert's utility lookup services to determine which utilities/agencies have facilities located within the Project area. The owners of facilities determined to be within the project area shall be contacted using the contact information on file with DigAlert, by email and/or telephone. NV5 shall prepare an exhibit map detailing the requested Project area to be sent to utility owners. Maps provided by utility owners shall be used to determine the location of existing utilities within the Project area.

Task 3. Survey*Project Research and Setup*

NV5 has reviewed the subject property boundaries and proposed alignment. Based on the research, NV5 will prepare data for the field survey.

Boundary and Right of Way Mapping

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Page 4

- a) A two-person field crew will perform a survey to locate existing monuments for the properties over and adjacent to the proposed alignment. If the monuments for the subject boundary line cannot be located, NV5 surveyors will expand the search to find other monumentation sufficient to calculate the property lines and road or utility easements shown on record maps or documents provided by the District.
- b) NV5 will determine the boundaries of the properties along the proposed alignment and will plot the boundaries and easements shown on maps of record, and plot up to four (4) additional easements from documents provided by the District.

Topographic Survey

NV5 will perform a field survey with cross-sections at approximately 50-foot intervals along the proposed alignment. Cross sections will be about 50 feet wide, with 25 feet on each side of the alignment, and will include:

- Elevations at each side of the cross-sections
- Edge of pavement of roads
- Edge of traveled way, if different from the edge of pavement
- Outline of rock outcrops within 25 feet of the alignment
- Trees greater than six inches in diameter within 25 feet of the alignment
- Above-ground utilities
- Surface indications of underground utilities
- Walls and fences
- Permanent structures, if any
- Headwalls and culvert, with flowline elevations at each end

Pothole Survey

NV5 will locate approximately 4 potholes (dug by NV5's subconsultant, AirX, Inc.) and tie them to the project control.

Task 4. Subsurface Utility Potholing

Based on preliminary utility mapping from record drawings and proposed water main horizontal and vertical alignment, NV5 will prepare a potholing plan for review by the District.

NV5's subconsultant, AirX, Inc. (AirX), shall provide subsurface utility engineering services to locate underground facilities that could be in conflict with the proposed water main. AirX shall complete up to 4 potholes (assumes potholes are less than 10-ft deep), provide 4-hours of utility locating and markout, and provide traffic control to support the potholing efforts. AirX shall prepare a potholing report including size of utility, material, depth to ground surface, and photographs. The report shall include pavement thickness. The report will be provided in electronic PDF format. Potholes will be resurfaced using an asphalt cold mix patch (Aquaphalt).

Once potholes are completed, NV5 will survey pothole locations for mapping horizontal and vertical location of existing utilities (as part of Task 3).

Deliverables

- Potholing Report (PDF)



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Task 6: Final Design and Contract Documents

NV5 shall prepare a set of construction documents for the potable water pipeline installation plans, technical specifications, and an opinion of probable construction cost. NV5 shall prepare submittals at the 90%, 100%, and Final levels for District review.

Construction drawings for the proposed pipelines shall include plans and profiles for the 8-inch potable water, appurtenances, connection details to existing pipelines, thrust restraint details, and other permanent pipeline appurtenances. Base mapping completed from our surveying and mapping task shall be shown as background. The profile developed shall include the proposed ground profile over the pipe and existing utilities that will cross the proposed pipeline. Construction drawings shall follow District's drafting format and shall be prepared utilizing AutoCAD Civil 3D. The project plan set is expected to include the following:

- Title Sheet
- Construction Notes and Key Map
- Pipeline Plan and Profile Sheets (40 Scale)
- Pipeline Connection Details
- Pipeline Appurtenances Details

NV5 shall prepare technical specifications. San Diego Water Agencies' Standards (SDWAS) Technical Specifications and Standard Drawings, including District specific requirements, shall be used to the extent possible. NV5 shall develop project-specific supplemental provisions for items not covered under SDWAS.

NV5 shall use plans and specifications to generate proposed construction quantities. Our team will use known construction cost indices of the region and consult with our construction management staff to develop an opinion of probable construction costs. This estimate will reflect the level of detail outlined in the previous sections.

Deliverables

- 90%, 100%, and Final plans, technical specifications, cost opinion and calculations (PDF)
- Response to District Comments from previous submittal level review (PDF)
- Electronic files of Final plans, specifications, cost opinion, and calculations (PDF, AutoCAD, and Microsoft Office formats)

Exclusions

- Preliminary design report.
- Stormwater Pollution Prevention Plan.
- Cathodic protection assessment and design.
- Plan processing, Permit processing, and agency fees.
- Traffic control plans for construction.
- Hydraulic modeling.
- Environmental documentation, biological studies, and cultural resource studies. This can be provided upon request from the District.
- Front-end bidding documents other than a bid form.
- Geotechnical investigation, or observation and testing during construction.
- Construction management or inspection.

NV5

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- Preparation of easement documents.
- Bid phase services. This can be provided upon request from the District.
- Construction support services. This can be provided upon request from the District.
- Record drawings. This can be provided upon request from the District.
- This proposal assumes that NV5 will be able to access the site during regular business hours and that RMWD will have notified the property owners of the work.

Proposed Compensation

We propose to perform the above services on a time and material not to exceed fee of \$115,251. NV5’s project budget is based on the assumptions described above. If our qualifications and project approach are acceptable to the District, we propose a meeting to discuss the scope of work and fee proposal to better meet the project goals. NV5 will invoice work for this task order based on the actual hours spent, on a time and materials basis. If the anticipated budget is expected to be exceeded, NV5 will request authorization from the District prior to performing additional services.

* * * *



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CONSTRUCTION QUALITY ASSURANCE - INFRASTRUCTURE - ENERGY - PROGRAM MANAGEMENT - ENVIRONMENTAL

TASK DESCRIPTION			LABOR CODE/STAFF HOURS											TOTALS			
Phase	Task	Task/Sub	OSPP	OSAP	OSSP	OSTSP	OSJP	OSEEP	OSPAD	FS2P	OSCT3	PSPR	PSSE	-	HOURS	FEE	%
			\$275	\$269	\$215	\$135	\$120	\$175	\$90	\$385	\$124	\$126	\$170	-			
1.00	Project Management and Admin.																
	1	Kickoff Meeting (1)	3		5										8	\$1,900	1.65%
	2	Progress Meetings (3)	3		8										11	\$2,545	2.21%
	3	Project Management	6						3						9	\$1,920	1.67%
	4	Site Visit			3	3									6	\$1,050	0.91%
		Subtotal												34	\$7,415		
2.00	Data Coll. and Util. Research																
	1	Record Dwg Request and Log.					3								3	\$360	0.31%
	2	Utility Mapping			8	16									24	\$3,880	3.37%
	3	Utility Mapping QA/QC			6										6	\$1,290	1.12%
		Subtotal												33	\$5,530		
3.00	Survey																
	1	Research and Setup		2								2			4	\$790	0.69%
	2	Boundary/ROW Mapping		3				4		16	16	1			40	\$9,777	8.48%
	3	Topographic Survey		3				4		22	8	1			38	\$11,095	9.63%
	4	Survey Potholes						2		4					6	\$1,890	1.64%
		Subtotal												88	\$23,552		
4.00	Subsurface Util. Potholing																
	1	AirX (4 locations)													0	\$10,054	8.72%
	2	Potholing Plan and Coordination	2		4	8									14	\$2,490	2.16%
		Subtotal												14	\$12,544		
		End of Task															
			OSPP	OSAP	OSSP	OSTSP	OSJP	OSEEP	OSPAD	FS2P	OSCT3	PSPR	PSSE	-	PAGE TOTALS		
TOTAL - THIS PAGE			14	8	34	27	3	10	3	42	24	4	0	0	169	\$49,041	42.55%
TOTAL - ALL PAGES			50	8	184	47	181	10	3	42	24	4	0	0	553	\$115,251	100.00%

Chavez Loop Water Main,

TASK DESCRIPTION			LABOR CODE/STAFF HOURS											TOTALS			
Phase	Task	Task/Sub	OSP	OSAP	OSSP	OSTSP	OSJP	OSEEP	OSPAD	FS2P	OSCT3	PSPR	PSSE	-	HOURS	FEE	%
			\$275	\$269	\$215	\$135	\$120	\$175	\$90	\$385	\$124	\$126	\$170	-			
		New sheet															
5.00		Final Design and Contract Docs.															
	1	90% Design															
		Plans	6		32		112								150	\$21,970	19.06%
		Specifications	2		40										42	\$9,150	7.94%
		Cost Opinion			16	4									20	\$3,980	3.45%
	2	100% Design															
		Plans	4		8		42								54	\$7,860	6.82%
		Specifications	2		20	4									26	\$5,390	4.68%
		Cost Opinion			8	2									10	\$1,990	1.73%
	3	Final Plans															
		Plans	2		8		24								34	\$5,150	4.47%
		Specifications	2		12	6									20	\$3,940	3.42%
		Cost Opinion			6	4									10	\$1,830	1.59%
	4	QA/QC		18											18	\$4,950	4.29%
	Subtotal													384	\$66,210		
		End of Task															
			OSP	OSAP	OSSP	OSTSP	OSJP	OSEEP	OSPAD	FS2P	OSCT3	PSPR	PSSE	-	PAGE TOTALS		
TOTAL - THIS PAGE			36	0	150	20	178	0	0	0	0	0	0	0	384	\$66,210	57.45%
TOTAL - ALL PAGES			50	8	184	47	181	10	3	42	24	4	0	0	553	\$115,251	100.00%

Chavez Loop Water Main,

RAMONA MUNICIPAL WATER DISTRICT AGENDA MEMO



Agenda Item No. B.1.i.
Regular Board Meeting of April 21, 2026

Jim Hickle, President
and Members of the Board of Directors
Ramona, CA 92065

RE: AUTHORIZATION TO AWARD A CONTRACT FOR OUTREACH, PLAN DEVELOPMENT AND CEQA SERVICES FOR THE PARK'S COMMUNITY RESILIENCE CENTER PROJECT TO ARDURRA

Members of the Board:

Purpose

To request authorization to award a contract for outreach, plan development and California Environmental Quality Act (CEQA) compliance for the District's \$10 million park grant to Ardurra.

Background/Discussion

The District was awarded a \$10 million grant from the Community Resilience Center program from the Strategic Growth Council (SGC), that includes multiple upgrades to the Ramona Community Center, Ramona Junior Fair and new lot that the District purchased in March 2026.

As part of the project, SGC requires community involvement. Some of the community involvement will take place at the Parks and Recreation Community Advisory Committee meetings, but the District will also hold smaller workshops on various topics (transportation, animal evacuation needs, etc.). The District will need help facilitating these meetings and preparing outreach materials and a website for this grant-funded project.

The project also requires multiple plans to be developed, which the District could use support for, particularly in graphic creation.

California Environmental Quality Act (CEQA) compliance is also required prior to construction of the project elements. Biological, cultural and other related technical studies will be required, and it is assumed that a Mitigated Negative Declaration may be needed for the larger portion of construction. Some of the smaller pieces may be able to be completed under Notices of Exemption. For example at the March 2026 Board meeting, the Board approved a NOE for minor improvements to the Ramona Junior Fair.

In order to accomplish these three activities, the District issued a Request for Proposals for "Project Outreach and Engagement, Plan Development Support and CEQA Services" on March 24, 2026.

Bids were due on April 14, 2026 and five proposals were received and are listed in the following table:

Prime Consultant	Major Subconsultants	Proposal Amount (\$)
Ardurra	Helix Environmental (CEQA)	\$310,189
Cook + Schmid	Tetra Tech (CEQA)	\$353,658
Aqua Community Relations	Dudek (CEQA)	\$390,212
Rincon	Parametrix (Transportation Analysis)	\$449,999
Hoch Engineering	Helix Environmental (CEQA)	\$561,599

All five firms submitted responsive proposals. Three District staff ranked the proposals based on the following evaluation criteria:

- Qualifications and Experience – 25%
- Approach and Methodology – 25%
- Cost – 35%
- Ability to Meet Grant Requirements – 5%
- References – 10%

Ardurra was the highest scoring proposal on average based on District staff rankings. Ardurra also has the lowest cost responsive proposal. Their proposal is provided as Attachment 1.

After Board approval, SGC must also approve this selection prior to the District entering into a contract and issuing Notice to Proceed.

Fiscal Impact

Cost impact: \$310,189, which will be spent over the grant term now through March 31, 2029. These costs are anticipated to be fully reimbursable by the grant program. The District had budgeted approximately \$400,000 for these tasks. It is likely that the contract will need an amendment after the CEQA scope and outreach materials are refined. The proposed selection of Ardurra provides sufficient buffer to allow for additional work.

Recommendation

Staff respectfully recommends that the Board of Directors authorize the General Manager to award a contract to Ardurra for outreach, plan development and CEQA services for the grant-funded park project.

Prepared and Submitted by: Erica Wolski, General Manager

ATTACHMENT:

Attachment 1 Ardurra Proposal:

<https://www.rmwd.org/home/showpublisheddocument/5079/639120133454011794>

RAMONA MUNICIPAL WATER DISTRICT AGENDA MEMO



Agenda Item No. F.1.
Regular Board Meeting of April 21, 2026

Jim Hickle, President
and Members of the Board of Directors
Ramona, CA 92065

RE: CONSIDERATION TO ADOPT AN ORDINANCE TO ADD CHAPTER 7.03 TO THE DISTRICT LEGISLATIVE CODE REGARDING WATER AND SEWER SERVICE PRIORITY TO LOWER INCOME DEVELOPMENTS

Members of the Board:

Purpose

To adopt an ordinance to add Chapter 7.03 Water and Sewer Service to Lower Income Developments.

Background

In 2005, Senate Bill 1087 amended California Government Code Section 65589.7 to require all public and private utility providers of sewer or water services to adopt a written policy prioritizing providing these services for proposed developments that include housing units affordable to lower-income households.

The required policy must include specific objective standards for prioritizing water and sewer services for these types of developments that are to be built with the District boundary. The law requires the policies to be reviewed every five years and revised and readopted (if applicable).

Lower-income households are defined in California Health and Safety Code Section 50079.5 as people and families whose income does not exceed the qualifying limits for lower income families as established and amended from time to time by the federal government under Section 8 of the United States Housing Act. Developments that qualify for service prioritization must include units reserved for lower-income households that are sold or rented at an affordable cost under the terms of California Health and Safety Code 50052.5 and 50053.

Discussion

Staff recommend adoption of the sewer and water service priority policy to achieve compliance with this condition of the California Government Code. The policy must account for regulations and restrictions relating to water shortage emergencies, water supply availability as described in

an urban water management plan and existing agency policies used to administer service determinations.

Fiscal Impact

None. There are no fiscal impacts resulting from adopting this code section.

Recommendation

Staff respectfully recommends the Board adopt the attached ordinance to add Chapter 7.03 Water and Sewer Service to Lower Income Developments.

Prepared and Submitted by: Erica Wolski, P.E., General Manager

ATTACHMENTS:

Attachment 1	Ordinance Legislative Code 7.03	F.1. Page 3-4
Attachment 2	Exhibit A: New Section 7.03 – Water and Sewer Service to Lower Income Developments (Redline)	F.1. Pages 5–6

ORDINANCE 26-XXX

ORDINANCE OF THE BOARD OF DIRECTORS OF THE RAMONA MUNICIPAL WATER DISTRICT ADDING CHAPTER 7.03 WATER AND SEWER SERVICE PRIORITY TO LOWER INCOME DEVELOPMENTS TO THE DISTRICT'S LEGISLATIVE CODE

WHEREAS, the Ramona Municipal Water District (“District”) is organized and operating pursuant to Water Code section 71000 et seq., and

WHEREAS, the District desires to add Chapter 7.03 Water and Sewer Service Priority to Lower Income Developments to the District’s Legislative Code to comply with Section 65589.7 of the California Government Code.

NOW, THEREFORE, BE IT ORDAINED by the Board of Directors of the Ramona Municipal Water District as follows:

SECTION 1: The matters set forth in the Recitals to this Ordinance are true and correct statements and incorporated as findings.

SECTION 2: The Board of Directors of the Ramona Municipal Water District reviewed the information, including but not limited to the information contained in the Board Agenda Item on this subject.

SECTION 3: The District finds that this Ordinance is not subject to the California Environmental Quality Act.

SECTION 4: The District’s Legislative Code Chapter 7.03 is hereby added as shown in Exhibit A attached hereto, and incorporated herein by this reference.

SECTION 5: If any paragraph or exhibit of this Ordinance is found to be unenforceable or contrary to law, the remaining provisions shall remain in full force and effect.

SECTION 6: This Ordinance shall become effective upon its adoption.

PASSED AND ADOPTED by the Board of Directors of the Ramona Municipal Water District at the regular meeting of April 21, 2026 by the following roll call vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Jim Hickle

President, Board of Directors
Ramona Municipal Water District

ATTEST:

Princess Norman

Secretary, Board of Directors
Ramona Municipal Water District

Chapter 7.03

WATER AND SEWER SERVICE TO LOWER INCOME DEVELOPMENTS

Contents:

Section 7.03.010 Priority to Lower Income Developments for Water and/or Sewer Service.

Section 7.03.020 Denial or Conditioning of Water or Sewer Service

Section 7.03.010 Priority to Lower Income Developments for Water and/or Sewer Service.

In accordance with Senate Bill 1087, the District shall grant water and service priority to any “proposed developments that include housing units for lower income households.” For purposes of this policy, “proposed developments that include housing units for lower income households” shall be developments that include dwelling units to be sold or rented to lower income households, as defined in Section 50079.5 of the Health and Safety Code, at an affordable cost, as defined in Section 50052.5 of the Health and Safety Code, or an affordable rent, as defined in Section 50053 of the Health and Safety Code.

Section 7.03.020 Denial or Conditioning of Water or Sewer Service

The District shall not deny or condition the approval of an application for water or sewer service to, or reduce the amount of such services applied by, a proposed development that includes housing units affordable to lower-income households unless the District makes specific written findings that the denial, condition or reduction is necessary due to one of the following:

- A. The District is operating under a water shortage emergency as defined by Section 350 of the Water Code.
- B. The District does not have “sufficient water supply”, as defined by Section 66473.7(2)(a) of the Government Code.
- C. The San Diego County Water Authority has declared Drought Response Level 5 prohibiting new water service connections.
- D. A written engineering analysis and report demonstrate the existing water distribution system does not have sufficient water distribution capacity to serve the proposed development.

- E. A written engineering analysis and report demonstrate the existing sewerage collection system does not have sufficient collection capacity to serve the proposed development.
- F. A written engineering analysis and report demonstrates the existing water reclamation plant does not have sufficient treatment capacity for the sewerage generated by the proposed development.
- G. The State Water Resources Control Board, the Division of Drinking Water of the State Water Resources Control Board, the San Diego Regional Water Quality Control Board and/or the San Diego County Department of Environmental Health and Quality issues and order to the District that prohibits new water or sewer connections.
- H. The applicant has failed to agree to reasonable terms and conditions relating to the provision of service generally applicable to development projects seeking service from the District, including but not limited to, the requirements of local, state or federal laws, codes, standards, regulations or payment of a fee or charge imposed pursuant to Section 66013 of the Government Code.

The District shall revisit, revise (if necessary) and readopt an update to these procedures and policies at least once within five years of issuance date.

RAMONA MUNICIPAL WATER DISTRICT AGENDA MEMO



Agenda Item No. F.2.
Regular Board Meeting of April 21, 2026

Jim Hickle, President
and Members of the Board of Directors
Ramona, CA 92065

**RE: ADOPTION OF AN ORDINANCE AMENDING THE DISTRICT SEAL PROVISIONS IN
CHAPTER 1.08 OF THE LEGISLATIVE CODE AND ADDING PROVISIONS FOR THE
DISTRICT LOGO**

Members of the Board:

Purpose

To request Board adoption of an Ordinance that amends Chapter 1.08, *District Seal*, and adds new provisions establishing the District Logo within the District's Legislative Code, including updated language reflecting current practices, authorized usage, employee permissions, custodianship, and legal protections.

Background

The District's official Seal was formally adopted and codified on August 15, 1956. The District Logo, while created locally through a community design contest in 1985, and last updated in 2006, was never formally adopted by the Board; however, it has been used informally for many years on District documents, letterhead, signature blocks, and other official materials. Over time, the Logo has become an established visual identifier for District operations, particularly with the expansion of digital communications, program branding, outreach materials, and interagency documents.

Upon review, staff determined that the existing Chapter 1.08 no longer reflected current practice, lacked clarity regarding authorized and unauthorized use, did not contain provisions for the Logo, and did not explicitly acknowledge employees as authorized users of the Logo when performing official duties.

Discussion

The Ordinance replaces Chapter 1.08 in its entirety with updated, modernized, and consolidated policy language (Exhibit A). The updated chapter:

- Provides clear and complete descriptions of the District Seal and formalizes and codifies the District Logo.

- Establishes formal custodianship (District Secretary for the Seal; General Manager for the Logo).
- Defines authorized uses, including use on ordinances, resolutions, certificates, communications, and District programs.
- Explicitly authorizes District employees to use the Logo when acting within the course and scope of their official duties (signature blocks, stationery, official District documents, outreach products etc.).
- Prohibits unauthorized or misleading use, including any political use.
- Identifies unauthorized use.
- Updates definitions and includes a severability clause.

These changes improve clarity, strengthen District brand integrity, and ensure appropriate and consistent usage across all departments.

Fiscal Impact

None.

Recommendation

Staff respectfully recommends the Board adopt the Ordinance, amending Chapter 1.08 of the Legislative Code as presented in Exhibit A.

Prepared by: Kellie C. Barclay, Administrative Assistant

Reviewed and Submitted by: Erica Wolski, General Manager

ATTACHMENTS:

Attachment 1	Ordinance Amending Chapter 1.08 Seal and Logo	F.2. Page 3-4
Attachment 2	Exhibit A – Amended Chapter 1.08	F.2. Page 5-6

ORDINANCE 26-XXX

AN ORDINANCE OF THE BOARD OF DIRECTORS OF THE RAMONA MUNICIPAL WATER DISTRICT AMENDING CHAPTER 1.08 OF THE DISTRICT’S LEGISLATIVE CODE RELATING TO THE DISTRICT SEAL AND ADDING PROVISIONS FOR THE DISTRICT LOGO

WHEREAS, the Board of Directors of the Ramona Municipal Water District (“District”) periodically reviews its Legislative Code to ensure clarity, consistency with current laws, and removal of outdated or duplicative provisions; and

WHEREAS, Chapter 1.08 of the Legislative Code, governing the District Seal and adding the District Logo, requires updating to reflect current policy, including the description, authorized use, custodianship, and protection of both the Seal and the Logo; and

WHEREAS, the Board of Directors further desires to clarify that District employees are authorized to use the District Logo in the course and scope of their official duties, including on signature blocks, stationery, and official District communications; and

WHEREAS, the Board of Directors finds it necessary and appropriate to replace the existing Chapter 1.08 with a revised Chapter 1.08, attached hereto as Exhibit A, to ensure proper identification, preservation, and lawful usage of the District Seal and District Logo.

NOW, THEREFORE, be it hereby resolved, determined and ordered that the Board of Directors of the Ramona Municipal Water District as follows:

SECTION 1: Chapter 1.08 of the District’s Legislative Code is hereby repealed in its entirety and replaced with the updated Chapter 1.08 attached to this Ordinance as Exhibit A.

SECTION 2: The revised Chapter 1.08, titled District Seal and District Logo, as set forth in Exhibit A, is hereby adopted as the official and governing language of the Ramona Municipal Water District Legislative Code.

SECTION 3: If any paragraph or exhibit of this Ordinance is found to be unenforceable or contrary to law, the remaining provisions shall remain in full force and effect.

SECTION 4: This Ordinance shall become effective thirty (30) days after its adoption.

PASSED AND ADOPTED by the Board of Directors of the Ramona Municipal Water District at the regular meeting of April 21, 2026 by the following roll call vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Jim Hickle

President, Board of Directors
Ramona Municipal Water District

ATTEST:

Princess Norman

Secretary, Board of Directors
Ramona Municipal Water District

Chapter 1.08

DISTRICT SEAL AND DISTRICT LOGO

Contents:

Section 1.08.010 **Adopted.**

Section 1.08.020 **Description of District Seal and District Logo.**

Section 1.08.030 **Use of Seal and Logo.**

Section 1.08.010 **Adopted.**

~~The seal, an impression of which is attached to the ordinance codified in this section, is adopted as the official seal of this district August 15, 1956. The District's logo emblem was formally adopted in February 1985 following a community-wide design contest.~~

~~The seal, an impression of which is attached to the ordinance codified in this section, and bearing the words, "Ramona Municipal Water District, organized August 15, 1956", is adopted as the official seal of this district.~~

Section 1.08.020 **Description of District Seal and District Logo**

~~The official seal of the District shall consist of an embossed impression bearing the words 'Ramona Municipal Water District, California' around the perimeter of a circular border, with the words 'Organized August 15 1956' appearing within the inner field of the seal.~~

~~The official logo of the District shall consist of a circular emblem bearing the words 'Ramona California Municipal Water District' around the perimeter of the border and depicting, within the interior of the emblem, the image of a rider on horseback set against the backdrop of a mountain, accompanied by trees and sun with rays emanating from it.~~

Section 1.08.030 **Use of District Seal And District Logo**

- ~~1. The District Seal and the District Logo are the property of the District. The Seal certifies the district's official records and instruments. The Logo is a graphic symbol used to identify District programs, initiatives, partnerships, and sponsorships.~~
- ~~2. The District Secretary shall be the official custodian of the District's Seal. The District General Manager or his/her designee is the official custodian of the District's Logo.~~
- ~~3. The District Secretary or his/her designee is authorized to use the District Seal on any ordinance, resolution, proclamation, commendation, certificate, or other instrument approved by the Board of Directors or executed by the President or other District officers or officials; and to authenticate official documents in the conduct of official District business.~~

4. The General Manager or his/her designee is authorized to determine the appropriate use of and to ensure that the District's Logo is used only on documents, property, and programs that reflect official District business and ownership. In deciding the manner by which the District Logo may be utilized, the General Manager shall endeavor to protect the District's brand, reputation, and credibility by preventing the use of the Logo in such a manner as to suggest the District's endorsement of third-party events and other agencies programs.
5. It shall be unlawful for any person to make or use the District Seal, the District Logo, or any cut, facsimile, or reproduction thereof, or to make or use any design, symbol, emblem, insignia, or similar device that is an imitation of the District Seal or the District Logo, or that may be mistaken for it, without the express written authorization of the General Manager or his/her designee. This prohibition does not apply to District employees who, as authorized users acting within the course and scope of their official duties, may use the District Logo for signature blocks, stationery, and other official District communications or products.
6. Unless authorized by a majority vote of the Board at a public meeting and in compliance with any applicable law, no person, including any elected officer of the District, may use the District Seal and District Logo in any correspondence or other printed materials distributed in favor of or against any ballot measure or in favor of or against any candidate for public office.
7. The word "person" used in this division shall include a person, firm, association or corporation, and whether acting as principal agent, employee or otherwise.
8. Unauthorized use of the District Seal or District Logo is declared a public nuisance, and the District can abate or enjoin such use. Upon issuance of a notice, any person engaged in an unauthorized use shall cease use and destroy any documents, files, or images containing the unauthorized use within forty-eight (48) hours. Failure to comply with the District's demand may result in the filing of a civil action. The District's remedies under this section are not exhaustive, and the District may seek any relief available by law.
9. If any portion of this ordinance, or the application of any such provision to any person or circumstances, shall be held invalid, the remainder of this ordinance to the extent it can be given effect, or the application of such provision to persons or circumstances other than those as to which it is held invalid, shall not be affected thereby, and to this extent the provisions of this ordinance are severable.

RAMONA MUNICIPAL WATER DISTRICT

AGENDA MEMO



Agenda Item No. F.3.
Regular Board Meeting of April 21, 2026

Jim Hickle, President
and Members of the Board of Directors
Ramona, CA 92065

RE: FISCAL YEAR ENDING JUNE 30, 2027 BUDGET PRELIMINARY INSIGHTS

Members of the Board:

Purpose

To provide preliminary insights on the FYE 2027 Budget development and solicit feedback.

Background

The Ramona Municipal Water District (District) routinely adopts an annual budget and provides opportunities for the public and the Board of Directors to review and deliver feedback. This item provides the Board with early insights into the working draft of the budget proposal and provides an opportunity to solicit feedback and collaborate on early budget decisions.

Discussion

The FYE 2027 budget proposal is being developed with staff input, a review of historical spending data, a review of financial planning documents, and third-party feedback. The document strives to bring several multi-year planning documents closer to a one-year tactical plan. Below are some initial insights:

- **Water Funds:** Water activities were reviewed in great detail throughout the 2024 Water Rate and Fee Study. The study concluded with staff taking ownership and maintenance of a working model that may be used to guide each year's budget discussions. The current model projection recommends budgeting a 5% rate increase, plus a pass-through of the San Diego County Water Authority rate increase, to go into effect on January 1, 2027. This will allow the District to continue meeting the model's recommended reserve funding levels while continuing to execute on its Water Facilities Plan. In the FYE 2027 budget, rehabilitation efforts primarily focus on the 16" Water Transmission Main Replacement Project which was presented and authorized in the Board's February 2026 meeting. Staff anticipates updating projections and presenting to the Board again before any proposed rate increase is implemented.

- Santa Maria Sanitation Funds: The Santa Maria Sanitation System’s rate and fee study has lapsed. The rates and fees are currently being studied and the Wastewater Master Plan and the Sewer Facilities Plans are being developed. Staff is currently working with RNT Architects to design a new Water Reclamation Plant Operations Building with the intent of moving into the construction phase in the FYE 2027.
- San Vicente Sanitation Funds: The San Vicente Sanitation System’s rate and fee study has also lapsed until a new Rate and Fee Study, a Wastewater Master Plan, and a Sewer Facilities Plan is adopted. Staff recently completed the Headworks Rehabilitation/Mechanical Barscreen Replacement Project and is now shifting to several smaller-scale projects. FYE 2027 capital spending moderates as a result.
- General Fund: Staff recently collaborated with MPA Architects Inc. to outline a preliminary design to replace many short-life assets, sea-train storage units, and shade structures across the Operations Yard with a new, permanent, fully enclosed building structure. In addition, a new building would provide a more efficient layout for the yard and allow for the District to relocate the laboratory from, possibly to eventually abandon the Bargar site. The FYE 2027 budget includes funds to develop the construction design documents with the intent of moving into a construction phase in the near future. Construction costs would ultimately be shared by multiple funds.

A presentation will be provided with more insights into the working draft of the budget document and staff will solicit feedback.

Fiscal Impact

None.

Recommendation

Staff respectfully recommends the Board of Directors discuss and take action as appropriate.

Prepared by: Joseph Spence, CPA, MPA, Assistant General Manager & Chief Financial Officer

Submitted by: Erica Wolski, P.E. General Manager

RAMONA MUNICIPAL WATER DISTRICT

AGENDA MEMO



Agenda Item No. F.4.
Regular Board Meeting of April 21, 2026

Jim Hickle, President
and Members of the Board of Directors
Ramona, CA 92065

RE: DISCUSSION AND POSSIBLE ACTION TO ADD THREE STAFF POSITIONS TO THE DISTRICT'S ENGINEERING DEPARTMENT

Members of the Board:

Purpose

To request Board approval in making changes to the organizational structure, which staff anticipates will result in a more effective and efficient operation. Section 2.10.020 (C) of the Legislative Code requires Board approval for the organizational structure of the District.

Background

The District had in-house engineering staff until approximately 2010. The Engineering Department prior to 2010 consisted of a District Engineer, a Staff Engineer, an Inspector, and an Engineering Assistant. In 2010, the District Engineer retired and in 2011, the District contracted with Dudek to serve as the District Engineer. In 2012, the District eliminated the Staff Engineer and Inspector positions and contracted with Dudek for these services. The Engineering Staff Assistant position remained as a District staff position.

In 2024, the District worked with a consultant to complete an assessment of the Engineering Department. The consultant reviewed project scopes and billing for the last several years and determined that there is sufficient work to bring the three positions in house.

At the January 13, 2026 Board meeting, staff requested Board input and direction for reorganizing the Engineering Department by bringing the contracted positions in-house. The Board indicated their support for staff's recommendation and directed staff to proceed with the potential reorganization.

Discussion

After evaluation of the department and consideration of both the short-term and long-term needs of the District, staff proposes that an Engineering Manager position be established in the department to plan, organize, and direct the programs and personnel of the Engineering

Department in connection with planning, design, construction and maintenance of district public works. The position would require a Professional Engineers certificate of registration as a Civil Engineer.

Under the direction of the Engineering Manager would be a Project Manager to manage Capital Improvement Projects (CIP) and other projects related to the design and construction of water and wastewater distribution and collection systems, an Inspector to perform independent construction inspections and review developer plans, and the existing Engineering Staff Assistant.

Staff are proposing the following salary ranges:

Engineering Manager: Range 56-60 (\$85.03 - \$119.83 per hour plus benefits.)

Project Manager: Range 40 (\$58.56 - \$74.74 per hour plus benefits)

Inspector: Range 28 (\$43.67 - \$55.66 per hour plus benefits)

Assuming that each position is hired in the middle of the range, this would result in a cost to the District of approximately \$575,400 annually. In 2024, an engineering bench marking study was developed for the District that estimated the District was spending \$694,000 in 2024 dollars, which is equivalent to \$730,600 in 2026 dollars. The District is estimated to save \$155,200 annually by moving these three positions in house.

Upon approval, staff would begin the recruitment process immediately to achieve an anticipated start date in July 2026.

Fiscal Impact

Actual salary will be based on experience and qualifications. Assuming that the staff positions are filled at the mid-range of the proposed salaries, the District will save approximately \$150,000 annually in engineering costs.

Recommendation

Staff respectfully recommends that the Board approve the proposed reorganization of the Engineering Department to be included in the Fiscal Year 2026-27 budget.

Prepared by: Tim Clement, Administrative Services Manager

Submitted by: Erica Wolski, General Manager

ATTACHMENT:

Attachment 1 Revised Organization Chart

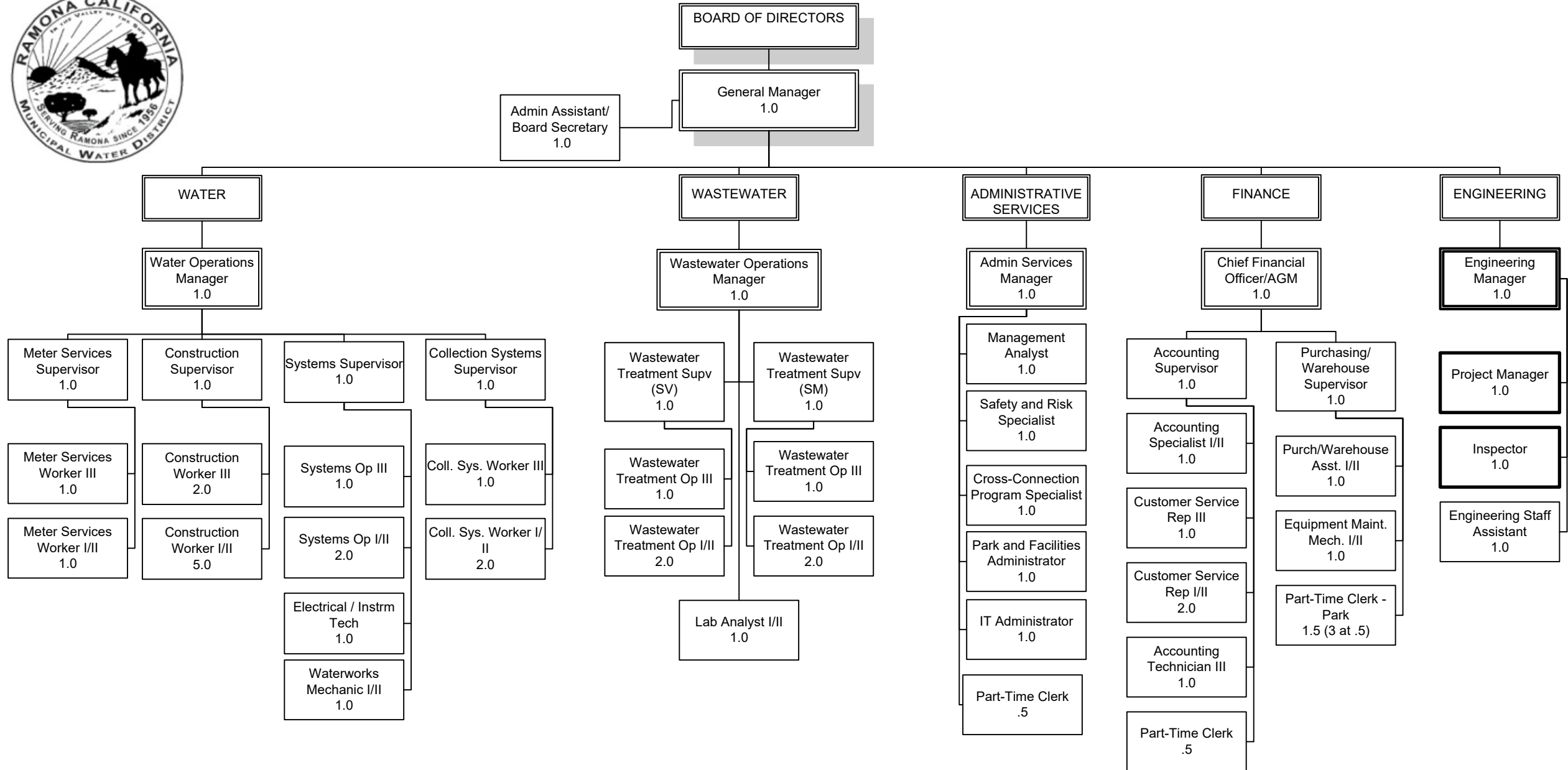
F.4. Page 3

Ramona Municipal Water District

FY 2026-27

Proposed Engineering Changes

ATTACHMENT 1



(56.5 Authorized Positions: 54 FT, 5 PT)